

UFFINGTON PARISH COUNCIL ('the Burial Authority')

The Responsible Officer is Cllr G. Banks (Graham.banks@uffington.net)

BURIAL GROUND POLICY

The Burial Ground is an area of land owned by the Parish Council, which lies alongside the Churchyard of St Mary's, Uffington. Uffington Parish Council is the Burial Authority for Uffington Burial Ground. The Responsible Officer is Cllr Graham Banks.

Use of the burial ground is at the discretion of the Burial Authority. Contact should be made with the Burial Authority in the event of an interment being anticipated or requested by the family of the deceased. The guidelines for the use of the burial ground are as follows:

1. The Burial Ground is non-denominational and non-consecrated.
2. Right of interment is exclusive to persons living within the parish of Uffington at the time of death, or who have moved away in the last 5 years, due to age or infirmity, on payment of the fees as set out in the Scale of Fees.
3. In the case of the death of a child aged up to 18 years, right of interment is granted where one of the parents was at the time of death an inhabitant of the Parish of Uffington.
4. Persons who have lived in, or who have a strong connection with, the Parish of Uffington may be buried here with the agreement of the Burial Authority and on payment of twice the usual fee.
5. Burial costs comprise the charge for the exclusive right of burial for a period of 100 years and the interment fee.
6. In the case of the death of a child, as defined by The Social Fund (Children's Funeral Fund for England) Regulations 2019, the Burial Authority will reclaim the burial fees from the Children's Funeral Fund. There will be no charge to the family.
7. Exclusive right of burial includes memorial rights for a period of 100 years subject to the payment of the appropriate fee,
8. Should the grantees wish to change their intentions as to who should be interred in the plot this must be notified in writing to the Responsible Officer, who will decide whether such an alteration is acceptable. If so, a formal written transfer will be issued.
9. It is the sole responsibility of the grantees to ensure that any changes in contact details are notified to the Responsible Officer.
10. Right of interment does not include a right to use St. Mary's Church for a burial service.
11. A maximum of two burials can be made in any one plot. Where the plot is intended for a double interment the grant will be made out in the names of both parties due to occupy the plot.
12. The Burial Ground may be used for the interment of ashes following a cremation.
13. Ashes caskets may be interred in plots containing burials, or a grave space may be purchased solely for the interment of ashes caskets.
14. No more than 5 ashes caskets may be interred in a single grave space.
15. Ashes may not be scattered in the cemetery, but must be interred in a grave dug to legal requirements by an approved gravedigger.
16. The fees do not include digging the grave which should be arranged with the Funeral Director. Earthen graves must be dug by an approved undertaker/gravedigger and must be in line with existing graves.
17. Not less than 5 working days' notice of interment must be given to the proper officer. Such notice must be given on the form provided by the Burial Authority, or similar form provided by the Funeral Director. The information provided shall include: name of deceased, information of when and where death occurred, the name of the officiating minister.

UFFINGTON PARISH COUNCIL ('the Burial Authority')

The Responsible Officer is Cllr G. Banks (Graham.banks@uffington.net)

18. The Scale of Fees and a Register of Burials is displayed on the Notice Board in the Burial Ground, and is available on application to the Burial Authority.

In order to help keep the Burial Ground tidy, we ask that you observe the following:

- a) Headstones should not exceed 2 ft 6 ins. in height with a base of 2 ft x 1 ft x 3 inches.
- b) The preferred material is Portland, Navrasina, York Stone or unpolished grey granite.
- c) The area of the grave to be left flat and turfed and able to be mown within one year of burial.
- d) All memorials and inscriptions thereon are subject to the approval of the Parish Burial Authority and a copy of every inscription proposed and a drawing of the design of every memorial proposed must be submitted to the Responsible Officer.
- e) No memorial shall be placed within the burial ground, nor shall any currently installed memorial be removed or replaced, or work carried out to any memorial except with the written consent of the Burial Authority.
- f) All memorials must be erected and installed by a memorial mason currently registered with the National Association of Memorial Masons (NAMM) or the British Register of Accredited Memorial Masons (BRAMM) or other suitably accredited professional body.
- g) The Grantee of the Exclusive Right of Burial is the owner of any memorial and is responsible for its maintenance and repairs, and any other issues relating to the grave subject to any regulations in force at the time.
- h) A visual inspection of all memorials will be undertaken every 3 years. Memorials identified at risk will be addressed in a temporary manner at minimal cost to the Burial Authority and the grantee will be requested to make a permanent repair. Memorials will only be laid down as a last resort.
- i) The Burial Authority do not undertake any maintenance, repair or cleaning of Memorials, except where they are found to be at risk (see h. Above).
- j) Any flowers to be placed at the head of the grave, preferably on the base of the headstone, in order to aid mowing.
- k) When tidying the area of the grave compostable material should be deposited in the brown compost bin and other materials in the refuse bin.
- l) Dogs must be kept on a leash.
- m) The public are to refrain from smoking in the Burial Ground.

UFFINGTON PARISH COUNCIL ('the Burial Authority')

The Responsible Officer is Cllr G. Banks (Graham.banks@uffington.net)