

Minutes of the Meeting of Uffington Parish Council, Monday 9th May 2016 at 8.00pm at the Thomas Hughes Memorial Hall

Present: Cllr Simon Jenkins (Chair), Cllr Graham Banks, Cllr Mike Oldnall, Cllr Karen Pilcher, Cllr Fenella Oberman
Clerk/Finance Officer: Julia Evans

District Councillor:

County Councillor:

Members of the Public: Geoffrey Foster and two other members of the public

121/16	APOLOGIES FOR ABSENCE: Cllr Sharp and Cllr Constance sent their apologies.	Action
122/16	DECLARATIONS OF INTERESTS None.	
123/16	MINUTES OF MEETING HELD ON 11th APRIL 2016 Cllr Oldnall proposed acceptance of the minutes of the meeting held on Monday 11 th April 2016. Cllr Pilcher seconded. RESOLVED.	
124/16	REMAINING BUSINESS FROM PREVIOUS MEETING: Bus Service/Community Bus: Cllr Jenkins reported that a meeting had been held in Oxford. Nothing has been decided yet. Bus companies are looking at whether village routes can be created. A new direct Wantage/Faringdon service is S106 funded. Cllr Jenkins to speak to John Hatcher about the UBW minibus.	SJ
125/16	COUNTY COUNCILLORS REPORT: Not available.	
126/16	DISTRICT COUNCILLORS REPORT: Not available.	
127/16	POLICE REPORT: Not available. Cllr Jenkins to circulate the generic report when received.	SJ
128/16	OPEN FORUM: Mr Foster outlined the reasons behind his planning application. He stated that he had taken advice from both the case officer and the conservation officer at the Vale. The plans have been amended to reflect their comments. Cllr Jenkins noted that in the last year the Parish Council had objected to applications for three new houses in the conservation area, but two have since been approved. Cllr Banks noted that the plot is larger than it appears from the road. Mr Foster was thanked for presenting to the council. Mr Reid-Rutherford suggested that the insurance value for the museum building was too low.	
	ONGOING PROJECTS	
129/16	Parish Council assets and Land Registry: Cllr Jenkins reported that he was still dealing with the land registry. Ongoing.	SJ
130/16	Station Road development: Nothing to report on the Jack's Lea development. Regarding a proposed development on the other side of Station Road, a meeting had been held with agents at the end of April. The proposal is for 46 houses with 35% affordable. They had promised to send copies of their plans. Clerk to chase. Cllr Oberman suggested that they be sent a copy of the NP call for sites letter.	Clerk/SJ
131/16	Community Led Plan update: There was an action on the Parish Council to discuss opening the village hall toilets to the public. The Village Hall Management Committee are concerned over the potential cost, especially of cleaning, and also of security issues. They are therefore not willing to do this. Cllr Jenkins to circulate the Village Hall response to all councillors. The meeting agreed to close this action. Cllr Jenkins reported that a meeting had been held with Amy Carnell at the school and notes from the meeting had been circulated. Cllr Oberman pointed out that most of the issues were not Parish Council matters. Cllr Oberman reported that a new headmistress had now been appointed.	SJ

132/16	Creation of a Neighbourhood Plan update: A call for development sites has gone out to all residents in the three villages of the NP area, as the Neighbourhood Plan is developing a list of suitable development sites. An open meeting is scheduled for 14 th July. The final date for land suggestions is 28 th July. Cllr Banks felt that the call for Green sites was not clear in the letter. He would like to see land use properly defined. It was noted that the call for sites was only intended for landowners.	
133/16	Development of an Emergency Plan: This is ongoing.	
134/16	Celebrations for Her Majesty The Queen's 90th Birthday in 2016: Cllr Oberman reported that organisation was ongoing. A grant has been applied for from the Vale. Baulking, Woolstone and Shellingford have joined up with Uffington for this event. WHST has also offered a grant of up to £500. Insurance requirements are being worked on. Cllr Jenkins volunteered to carry out the risk assessment. Lots of help will be needed from 2pm on 11 th June for preparation.	SJ
135/16	Jubilee Field update: Cllr Jenkins has circulated a report regarding the Jubilee Field Trust Deed. It questions the need for a separate quarterly Jubilee Field Management Committee meeting. This will be discussed at the July Jubilee Field meeting. Cllr Jenkins requested that any questions should be sent to him before the July meeting.	SJ/All councillors
136/16	Museum Update: Cllr Pilcher reported that a proposal had been developed for a simplified Management Structure for the museum which will also remove duplication of roles. This is being reviewed by the chair of friends, and it will then be reviewed by the Parish Council.	
	PLANNING MATTERS	
137/16	New Applications to be considered: P16/V0380/FUL – The Vale Cottage, High Street. Erection of one new dwelling. Cllrs Banks and Jenkins attended a site visit. It was noted that the plans had been reviewed in pre-application by the case officer and the conservation officer. The meeting agreed unanimously that there were no grounds for objection, but the Parish Council had comments that it wished to make. The response to be No Objections but with comments. Cllr Jenkins agreed to draft a response. P16/V0934/LDE – Britchcombe Farm. Certificate of lawful development for the use of a field as a campsite. Presented for information only. It was noted that the field had been used as a campsite for many years.	SJ
138/16	S106 CONTRIBUTIONS: Public Art: A meeting has been scheduled for 19 th May with Abigail Brown to discuss options for public art. Speeding: A meeting has been held with Lee Turner to discuss options to deal with speeding issues. OCC will carry out certain maintenance jobs for speed and parking issues. The meeting agreed to this. SJ to confirm the details. Clerk to ask Lee Turner to schedule the work. A 20 MPH advisory speed limit can be put in place outside the school. It was agreed to ask for this, but the project to be dependent on the installation of the school lights. Clerk to confirm costs with Lee Turner. Cllr Jenkins to speak to Rob Hart about the lights. Lee Turner suggested that a gateway on Fowler Road could be an effective speed deterrent. Chicanes will cause a problem for larger vehicles like tractors and buses. A speed monitoring survey is available at £100 per site. This will give a week long invisible survey and will give a definitive view of the speed vehicles are travelling. The meeting agreed that this would be useful. Cllr Jenkins to email the clerk confirming the locations. The costs for a VAS were provided. The meeting agreed that changing priorities on Fowler Road /Station Road junction should go in the S106 requirement for the next Station Road development. Allotment Bridge: Cllr Jenkins reported that a revised specification for the bridge had been circulated. A new builder is currently looking at this.	SJ/Clerk Clerk/SJ Clerk
	FINANCE	

139/16	To approve May payments and sign cheques: A full list of payments is attached to these minutes. Cllrs Oldnall and Jenkins proposed and seconded. RESOLVED. The cheques were signed. Cllr Oberman reported that a bill is due from the school for copying. This is to be charged to the NP account. Cllr Banks to inform Cllr Oberman of the NP copier code.	Clerk/GB
140/16	Oxfordshire Together The maps have now been received. Invitations to quote for the work had been sent to three suppliers. Two have declined to quote. A meeting has been scheduled for 20 th May with BGG in conjunction with other Parish Councils to discuss the work. BGG was one of the contractors invited to quote. Clerk to ask Ross Muir to quote as well. Barry Godsell has agreed to strim around the village hall. He has requested two 'men at work' signs. The clerk has identified a supplier at a total cost of £60. Cllr Pilcher proposed approving the expenditure. Cllr Jenkins seconded. RESOLVED. Clerk to ask Barry Godsell if he has a High Vis Jacket. Cllr Jenkins raised the issue of the grass at the moment. It is getting very high and is beginning to cause concern. The clerk reported that Tim Shickle had been asked whether OCC will continue to cut the grass until Oxfordshire Together is in place, but no response has been received. Clerk to email Owen Jenkins stating that we assume that OCC will continue to cut visibility splays and also the UPC will not assume any responsibility until the contracts are signed.	Clerk Clerk Clerk
ANNUAL/QUARTERLY REVIEWS		
141/16	Quarterly Review of Fixed Assets: The quarterly review of fixed assets has been carried out. No problems to report.	
142/16	UPKEEP (INC. WATERCOURSES) Nothing to report.	
GENERAL		
143/16	Monthly Play Area inspections: Cllr Oberman to complete.	C/F: FO
144/16	Website: Ongoing. Nothing specific to report.	
145/16	Casual Vacancy: It was reported that despite advertising, there was still a vacancy on the Parish Council. Members of the Public were asked to spread the word.	
CONSULTATIONS		
146/16	Need not Greed: The meeting agreed that the Parish Council would not respond to this consultation. OxLEP: Individuals can respond to this consultation. It was suggested that it might be useful to the Environment and Economy group on the NP.	SJ
CORRESPONDENCE/AOB		
147/16	Allocation of Councillors Duties: Councillors to continue as they are until the June meeting when duties will be re-allocated. Cllr Jenkins to update the list and circulate.	SJ
148/16	DATE OF NEXT MEETING: The next meeting will be Monday 13 th June 2016 at the Thomas Hughes Memorial Hall.	

The meeting closed at 10.05 pm