

## Minutes of the Meeting of Uffington Parish Council, Monday 13<sup>th</sup> June 2016 at 7.30pm at the Thomas Hughes Memorial Hall

Present: Cllr Simon Jenkins (Chair), Cllr Graham Banks, Cllr Karen Pilcher, Cllr Fenella Oberman

Clerk/Finance Officer: Julia Evans

District Councillor: Cllr Robert Sharp

County Councillor: Cllr Yvonne Constance

Members of the Public: John Hatcher, Helen Godsell, Barry Godsell, Geoff Rumble, Ray Avenall, Anthony Parsons

149/16	<b>APOLOGIES FOR ABSENCE:</b> Cllr Oldnall sent his apologies.	Action
150/16	<b>DECLARATIONS OF INTERESTS</b> None.	
151/16	<b>MINUTES OF MEETING HELD ON 9<sup>th</sup> MAY 2016</b> Cllr Pilcher proposed acceptance of the minutes of the Annual and Monthly meetings held on Monday 9 <sup>th</sup> May 2016. Cllr Oberman seconded. RESOLVED. The minutes were signed.	
152/16	<b>REMAINING BUSINESS FROM PREVIOUS MEETING:</b> <b>Approval of the Annual Return:</b> Cllr Oberman proposed approving the Annual Return. Cllr Pilcher seconded. RESOLVED. The Annual Return was signed. <b>Bus Service/Community Bus:</b> Cllr Jenkins reported that the 67 bus service will cease on 23th July. Mike Alderson had been unable to arrange a diversion of the new service through the villages. Cllr Constance reported that OCC are looking at how idle mini-buses might be used, but they will cost £18 per hour. It was noted that this will not provide a commuting service. Cllr Jenkins to chase for an update. Cllr Jenkins suggested that commuter needs might be met by a car share scheme. She is exploring this option, but has had little feedback to date. Cllr Jenkins to put an item in the Courier, on the website and on the noticeboard.	SJ
153/16	<b>COUNTY COUNCILLORS REPORT:</b> Cllr Constance reported that both proposals for devolution are into the consultation stage. Once the options have been firmed up the proposals will go out to public consultation, probably in the autumn. Health service reform: there is a move to ambulatory care, which means more care at home rather than in hospital. The first discussion has been held with stakeholders and the proposals are likely to go out to public consultation in the autumn. Cllr Constance reported that she had received many complaints about verge grass cutting, especially on dangerous splays. Cllr Constance was thanked for attending.	
154/16	<b>DISTRICT COUNCILLORS REPORT:</b> Cllr Sharp reported that changes to the scheme of delegation will change which planning applications go to planning committee. There will be training available for Parish Councillors so that they are better able to work with planning case officers in determining planning applications. Cllr Sharp reported that a letter had been received from the Planning Inspector regarding the Vale Local Plan. Cllr Sharp stated that the inspector is likely to find the plan sound with modifications. He noted that the Vale will not issue statements until the Local Plan has been fully adopted. Cllr Constance noted that the Local Plan was supposed to gather weight as it progressed through the inspection process but this has not happened. She stated that a policy decision is required from the Vale about how much weight can be given to the plan now. Cllr Sharp was thanked for attending.	
155/16	<b>POLICE REPORT:</b> A generic report on the wider local area has been circulated. Cllr Jenkins reported that the NAG group had asked whether there was any interest in the Speedwatch initiative. It was noted that the Parish Council has asked for speed monitoring surveys and it was agreed that no further action will be taken until the results of these surveys are known.	

156/16	<p><b>OPEN FORUM:</b></p> <p>Mr Rumble suggested attempting to co-ordinate volunteer helpers in the village to maintain areas within the village that will not be dealt with by the contractor. It was noted that it will need to be carefully specified and it was suggested that an agreement for the group should be developed. Cllr Jenkins agreed to take the matter forward. Mr Godsell was thanked for helping to keep the village tidy.</p> <p>Mr Rumble noted that a group of 5 councils has recently taken up the speedwatch initiative and it seems to be going well. Cllr Constance noted that those villages that have through traffic have found it most useful. She also noted that she hopes to co-ordinate an initiative with all the villages along the B4507 to attempt to get the speed limit on that road reduced.</p>	SJ
	<b>ONGOING PROJECTS</b>	
157/16	<p><b>Parish Council assets and Land Registry:</b> Cllr Jenkins reported that he has found the original conveyance and deed of release for the museum and also the conveyance for the burial ground. This will enable the registration of titles to proceed. The documents are with Crowdie and Rose for review and Cllr Jenkins asked for approval for the expenditure of £500 plus expenses for the work to be completed. Cllr Oberman proposed approving the expenditure. Cllr Banks seconded. RESOLVED. Cllr Banks and Cllr Pilcher agreed to sign Statutory Declarations when appropriate. Cllr Jenkins reported that the asset register was now at draft 5. He asked for a councillor to review the register with him. Cllr Jenkins noted that a quote for rebuilding the museum has been requested from NFU.</p>	SJ
158/16	<p><b>Station Road development:</b> It was noted that eight properties had been completed and seven had been reserved. It is anticipated that development will be completed by the end of the year.</p>	
159/16	<p><b>Proposed Housing Development opposite Jack's Lea:</b> No progress since the last meeting.</p>	
160/16	<p><b>Community Led Plan update:</b> It was reported that 35 copies of the welcome pack had been distributed.</p> <p>On opening toilets to the public it was noted that the Village Hall had declined and the pub was not keen. Cllrs Pilcher and Jenkins have spoken to the tenants in the shop who have agreed to the proposal to make their facilities available as long as it isn't advertised. It was noted that other Parish Council's make a donation towards costs in this scenario and the tenant at the shop will approach the Parish Council if financial support is required. Cllr Jenkins suggested budgeting for a small contribution next year. The meeting agreed. Cllr Constance suggested that another option was to charge for the use of the facilities. Cllr Pilcher agreed to follow up on this matter.</p>	KP
161/16	<p><b>Creation of a Neighbourhood Plan update:</b> A public consultation event is scheduled for 14<sup>th</sup> July. This will determine the criteria to be applied to the landowner bids.</p>	
162/16	<p><b>Development of an Emergency Plan:</b> This is ongoing.</p>	
163/16	<p><b>Celebrations for Her Majesty The Queen's 90<sup>th</sup> Birthday in 2016:</b> Huge thanks were extended to Cllr Oberman and the whole team for all their efforts in organising such a fantastic event. Everything went very well and there was a great turnout, with people of all ages taking part. The total cost was a little over £1000.</p>	
164/16	<p><b>Museum Update:</b> Cllr Pilcher reported that a meeting to discuss the proposed management structure is to be held in advance of the July museum meeting.</p>	
	<b>PLANNING MATTERS</b>	
165/16	<p><b>New Applications to be considered:</b></p> <p><b>P16/V1182/HH</b> – Guinver, 5 Upper Common. Proposed first floor extension. The meeting had no objection to this application.</p> <p><b>P16/V1055/LDP</b> – Uffington Trading Estate. Certificate of lawful development for the extension of an existing industrial unit. Presented for information only. It was noted</p>	

	that Uffington Trading Estate is actually in Woolstone Parish.	
166/16	<p><b>S106 CONTRIBUTIONS:</b></p> <p><b>MUGA:</b> A meeting has been held with Wicksteed in order to obtain a quote for a MUGA. Helen Godsell noted that it will be useful for older children. It is proposed that the MUGA will be sited where the current basketball posts are located. A meeting with Playdale is scheduled for 17<sup>th</sup> June to obtain another quotation. Cllr Jenkins to draft an application for the funds.</p> <p><b>Public Art:</b> A meeting was held on 19<sup>th</sup> May with Abigail Brown to discuss options for public art. A brief has been agreed and Abigail Brown will now contact prospective artists. Another meeting has been scheduled for the end of July.</p> <p><b>Speeding:</b> Lee Turner has been asked to schedule the maintenance work and organise speed surveys.</p> <p><b>Allotment Bridge:</b> Cllr Jenkins presented a quote for £45,000 plus £800 for the drawings from Andrew Whiting. This needs to be carefully reviewed. Mr Avenall stated that the track is not required and should be removed from the quote. Cllr Banks felt the car park should be surfaced with grass mesh. Cllr Constance pointed out that this is also a very expensive solution. Mr Avenall suggest just using hardcore tamped down. Cllr Jenkins to follow up on this.</p>	<p>SJ</p> <p>SJ</p>
	<b>FINANCE</b>	
167/16	<p><b>To approve June payments and sign cheques:</b></p> <p>A full list of payments is attached to these minutes. Cllrs Jenkins and Pilcher proposed and seconded. RESOLVED. The cheques were signed.</p> <p>Cllr Pilcher requested that a statement of reserves be included on future financial statements.</p>	Clerk
168/16	<p><b>Review of VAT Registration:</b> The Internal Auditor had recommended that the Parish Council deregister from VAT. The Clerk had taken advice from the VAT office regarding future S106 contributions, and had been informed that they would be considered a donation and outside the scope of VAT (call reference CTV1430). Cllr Pilcher proposed deregistering. Cllr Oberman seconded. RESOLVED. Cllr Jenkins agreed to speak to Jonathan de Wilton before commencing the deregistration process.</p>	Clerk/SJ
169/16	<p><b>Oxfordshire Together</b></p> <p>It was reported that the OCC Agency agreement for urban grass cutting had been received but the rural schedule was still outstanding. A quotation from BGG had been received with the two other suppliers declining to quote. Cllr Jenkins proposed accepting the urban contract and appointing BGG to carry this out. The meeting agreed unanimously. Cllr Jenkins reported that a meeting had been held with a number of parishes to try and work out a joint rural grass cutting schedule with a quote of £800 for the entire area, to be pro-rated among the villages. However this initiative has stalled and Cllr Jenkins proposed taking on the rural cuts in isolation. The meeting agreed unanimously. RESOLVED. Clerk to chase OCC for the rural schedule. Cllr Jenkins to sign all the paperwork.</p>	Clerk/SJ
	<b>ANNUAL/QUARTERLY REVIEWS</b>	
170/16	<p><b>Annual Review of Fixed Assets Register:</b> Refer to minute 157/16 above. A volunteer is required to assist with this review.</p>	
171/16	<p><b>Review of Insurance Policy:</b> It was agreed to renew with Aon for a further year until the review of the Asset Register had been completed.</p>	
172/16	<p><b>Review of Contracts and Leases:</b> Some amendments to the Contracts and Leases register were proposed. Clerk to update and recirculate.</p>	Clerk
173/16	<p><b>UPKEEP (INC. WATERCOURSES)</b></p> <p>The Clerk reported that she was trying to identify a contractor to carry out the pond dredging later in the year. Cllr Banks thought it was Willis. Cllr Jenkins agreed to ask Mr Smith, as it was felt he might know who did it last time.</p>	SJ

	<p>The next village clean-up was agreed for the weekend of 29<sup>th</sup>/30<sup>th</sup> October. Cllr Jenkins to put a note in the Courier. It was agreed that a litter blitz would be scheduled for early spring.</p> <p>It was reported that the car park would need to be resurfaced in due course, especially in the vicinity of the shop. Cllr Jenkins has written to the tenants of the shop about this.</p> <p>It was reported that Sovereign will be tidying and resurfacing the car parks in Patrick's Orchard at some stage.</p>	
	<b>GENERAL</b>	
174/16	<b>Allocation of Councillors Duties:</b> A list of proposed responsibilities had previously been circulated. This was agreed with amendments. Clerk to update and circulate, and also post of the website.	Clerk
175/16	<b>Monthly Play Area inspections:</b> Cllr Oberman presented the latest inspection report. No action required.	
176/16	<b>Mobile Library:</b> It was reported that the mobile library will cease in September. There will be a home library service instead. Cllr Jenkins is in contact with OCC about this. Cllr Jenkins agreed to speak to the school about the loss of the service will impact them.	SJ
177/16	<b>Website:</b> It was noted that there was a spelling mistake on a link to the shop. The Clerk reported that she was unable to fix the test comment issue. Cllr Oldnall to review.	MO
178/16	<b>Casual Vacancy:</b> It was reported that despite advertising, there was still a vacancy on the Parish Council. Cllr Pilcher has someone who may be interested in applying and she agreed to speak to them.	KP
	<b>CONSULTATIONS</b>	
179/16	None.	
	<b>CORRESPONDENCE/AOB</b>	
180/16	None.	
181/16	<b>DATE OF NEXT MEETING:</b> The next meeting will be Monday 11 <sup>th</sup> July 2016 at the Thomas Hughes Memorial Hall.	

The meeting closed at 9.55 pm