

Minutes of the Meeting of Uffington Parish Council, Monday 12th September 2016 at 7.30pm at the Thomas Hughes Memorial Hall

Present: Cllr Simon Jenkins (Chair), Cllr Graham Banks, Cllr Karen Pilcher, Cllr Fenella Oberman, Cllr Paul Coad
Clerk/Finance Officer: Julia Evans

District Councillor: Cllr Robert Sharp

County Councillor: Cllr Yvonne Constance

Members of the Public: Anthony Parsons, Fred Challis, Geoff Rumble, Eric Wyard, David Collins and Mrs Fay Forster.

Thames Water: Mark Matthews and two other representatives.

243/16	APOLOGIES FOR ABSENCE: Cllr Mike Oldnall sent his apologies.	Action
244/16	DECLARATIONS OF INTERESTS Cllrs Pilcher and Banks declared an interest in agenda item 14c.	
245/16	MINUTES OF MEETINGS HELD ON 8th AUGUST 2016 Cllr Banks proposed acceptance of the minutes of the Monthly meeting held on Monday 8 th August 2016. Cllr Oberman seconded. RESOLVED. Cllr Pilcher proposed acceptance of minutes of the closed session held on Monday 8 th August 2016. Cllr Coad seconded. RESOLVED. The minutes were signed.	
246/16	REMAINING BUSINESS FROM PREVIOUS MEETING: Speed Reduction measures on Fowler Road – Clerk to obtain costs for a VAS and for village ‘gates’ from Lee Turner.	Clerk
247/16	COUNTY COUNCILLORS REPORT: Cllr Constance reported that the reports on the future of local government in Oxfordshire will be examined tomorrow. Currently there is no consensus between County and District Councils regarding the way forward. Cllr Constance was pleased that the closure of the road at Kingston Lisle cross roads did not disturb the White Horse Show. It was noted that it was junction improvement work that had been carried out. Cllr Constance has questioned the changes to the Neighbourhood Plan process and has been informed that essentially there is no change, but there is a need to ensure a quality document that will pass through an independent examination. She expressed concerns about the impact of delay to the development of the UBW Neighbourhood Plan vis a vis The Vale’s Local Plan Part 2. Cllr Constance to send a copy of Will Sparlings email to Cllr Jenkins. Cllr Constance was thanked for attending.	YC
248/16	DISTRICT COUNCILLORS REPORT: Cllr Sharp reported that it has been a quiet month. David Buckle has retired and David Hill has taken his place. Two other directors are leaving the Vale. He reported that the changes to the Neighbourhood Plan process are due to the challenges the Wantage Neighbourhood Plan faced at its independent examination. Cllr Sharp praised the White Horse Show; it was a great success. Cllr Jenkins reported that the Parish Council wholeheartedly endorses this view. Cllr Sharp was thanked for attending.	
249/16	POLICE REPORT: This was not available. A district level report will be circulated by email when received.	
250/16	PRESENTATION FROM THAMES WATER Representatives from Thames Water outlined the areas they are responsible for and the requirements they need to meet. They explained that they are not expected to raise objections to planning applications; they can only advise. Developers have the right to connect to the drainage network. The Uffington drainage network was discussed; sewer cleaning has been carried out to minimise blockages, which are the main issue in the village. Members of the public raised their concerns: Mr Wyard was	

	<p>concerned that the system had not been improved as a result of new development in the village; Mr Parsons noted that major events in the last 25 years had been due to heavy rainfall; Mr Challis explained that the pipe on his property is a choke point because it is a very small pipe and not 225mm as stated by Thames Water; Cllr Jenkins pointed out that it has been reported that roots are growing through the clay pipes. Thames Water agreed to look into the last two issues. Cllr Coad noted that the water treatment plant must be reaching capacity. Thames Water stated that the plant <i>may</i> need to be upgraded if more homes are built in the village but there are no problems at present. They agreed to find out when the last water quality measurement was taken. Thames Water agreed to email a copy of their presentation to the Clerk and it would be made available on the village website.</p> <p>The representatives from Thames Water were thanked for attending.</p>	Thames Water
251/16	<p>OPEN FORUM:</p> <p>Mr Rumble asked for clarification on the legal situation regarding parking on pavements as there is a vehicle that persistently does so, forcing people to walk in the road. Cllr Jenkins to discuss with PCSO Pack.</p> <p>Mr Collins asked if there was anything to report on the Creslu planning application. Cllr Jenkins stated that the agent is working on alternative options and he would bring the chosen one back to the Parish Council for discussion.</p>	SJ
	ONGOING PROJECTS	
252/16	Parish Council assets and Land Registry: This matter is discussed in minute reference 258/16 below.	
253/16	Station Road development: Ten units have either completed or been reserved. The development is still on target for completion by Christmas. Cllr Oberman to chase Sovereign for an update on the social housing situation.	FO
254/16	Proposed Housing Development opposite Jack's Lea: Nothing to report.	
255/16	Community Led Plan update: Cllr Jenkins has circulated the latest update. Clerk to post on the website.	Clerk
256/16	Creation of a Neighbourhood Plan - update: The extra requirements raised by the Neighbourhood Planning Officer at the Vale (Will Sparling) have been covered in minute reference 247/16 and 248/16 above; he will help with the sourcing of additional funding. The Drayton appeal was discussed; if the Inspector finds for the developers it will damage the credibility of Neighbourhood Plans. Woolstone and Baulking are beginning to doubt their need to be involved in the process and are consulting on the question. Clerk to check whether there are any email records from the beginning of the Neighbourhood Plan process.	Clerk
257/16	Development of an Emergency Plan: This is ongoing.	
258/16	<p>Museum Update: The Clerk confirmed that all Councillors had signed the appropriate declaration of office for the current year and were therefore entitled to vote in this matter. The Parish Council considered</p> <ol style="list-style-type: none"> 1. The Minutes of an Extraordinary meeting of the Parish Council held on 11 November 1986, which state: "...The Chairman explained the meeting was called to discuss document of Tom Brown's School Museum Trust following a meeting with Mr Widrington (of Crowdy & Rose, solicitors in Faringdon) on 23 October 1986. Trustees and Councillors wished to have document replaced, having building returned to Parish Council. All Parish Councillors as Trustees, with three other Trustees, nine (9) Trustees in all. Mr Widrington said conveyance would be a nullity and he would prepare a Trust document to be inspected by all Councillors. All Trustees and Councillors present agreed." 2. A letter from Mr Widrington of Crowdy & Rose to Mrs Packford (Clerk to the Parish Council) dated 2 February 1987, which states: "It is my view that the Uffington Museum Trust should cease and I have informed the Charity Commissioners accordingly." 	

	<p>After consideration of the above, the Parish Council agreed that they referred to the Deed of Conveyance (which transferred the ownership of the building known as Tom Brown's School from the Parish Council to the Uffington Museum Trustees) and Declaration of Trust (which set up the Museum) both dated 21 June 1985, and that it was clearly the intention in 1986 of the Parish Council and the Uffington Museum Trustees that these documents should both be reversed. It was noted that there was currently no documentation available to evidence the transfer of the ownership of Tom Brown's School back to the Parish Council, but that is stated in the Declaration of Trust dated 16 January 1989, which is identified on the Charity Commission website as the governing document for Charity No 292109.</p> <p>Accordingly the Parish Council RESOLVED that it wished the legal and beneficial ownership of Tom Brown's School to be in the name of the Parish Council, as has been understood to be the case since 1989.</p> <p>Proposer: Cllr Oberman. Seconder: Cllr Banks.</p> <p>Cllr Jenkins reported that Mr Packford has handed over a box of ancient documents which have been lodged with the museum.</p> <p>Cllr Pilcher reported that two quotes have now been received for the museum repairs.</p>	
259/16	<p>Update of MUGA installation: The MUGA has been ordered and installation is expected in late October or early November. A grant has been applied for from WHST. Cllr Jenkins to send a picture of the MUGA to Eric Wyard.</p>	SJ
	PLANNING MATTERS	
260/16	<p>New Applications to be considered:</p> <p>P16/V2091/LDP – Certificate of lawful development for dormer windows at The Stables, Fernham Road. Concern was expressed as to whether this really is lawful development as it is a significant extension to the building. Cllr Jenkins to draft and circulate a response to the Vale.</p> <p>P16/V2128/LDP – Uffington Trading Estate. The meeting had nothing to say on this application.</p>	SJ
261/16	<p>S106 CONTRIBUTIONS:</p> <p>MUGA: Refer to minute 259/16 above.</p> <p>Childrens Play Area: A site meeting has been arranged for 2pm on 21st September. Cllrs Pilcher and Banks to attend. Helen Godsell may also attend.</p> <p>Public Art: A meeting was held last week and interviews with the artists are scheduled for 11th October.</p> <p>Allotment Bridge: Nothing further to report.</p> <p>Tree Planting: Nothing to report.</p> <p>Footpaths: Nothing to report.</p> <p>Speeding: this matter is discussed in minute 246/16 above.</p> <p>Village Hall: An update of the status of Village Hall projects has been received.</p> <p>Museum: Nothing further to report.</p>	
	FINANCE	
262/16	<p>To approve September payments and sign cheques:</p> <p>A full list of payments is attached to these minutes. Cllrs Oberman and Pilcher proposed and seconded approval of payments totalling £957.27. RESOLVED. The cheques were signed.</p> <p>The Clerk reported that a refund had been received from SSE for the museum electricity. Cllr Banks suggested paying it back to the museum at the end of the year.</p>	
263/16	<p>Funds for the Museum: Cllr Pilcher reported that the following items of expenditure were required for the museum:</p> <ol style="list-style-type: none"> 1) A structure review. Two quotes have been received: £500 and £750. Cllr Banks proposed accepting the quote for £500. Cllr Coad seconded. RESOLVED. 2) There is a need for an automatic temperature and humidity recording 	

	<p>system. The old system is old and very manual. A new, automatic system will cost £295 + VAT. This matter to be raised at the next meeting of the Committee of Management.</p> <p>3) Church Cottage has given access permission to enable the museum repairs to take place. The last repairs left a pile of rubble and spoil. A skip is required to remove this. The owners of Church Cottage have agreed to pay half the cost. It was suggested that the required amount should be added on to costs of the building work.</p> <p>The clerk reported that there was £500 in the Parish Council budget for museum repairs.</p>	KP/Clerk (agenda)
	ANNUAL/QUARTERLY REVIEWS	
264/16	<p>Annual Asset inspection: Cllr Jenkins reported that the bus shelter needs repainting. Clerk to obtain quotes from Paul Pounds and Don Blatchley (Broad Street).</p> <p>Annual Review of Allotments: It was agreed to keep the rent for the allotments at £40 for the coming year.</p> <p>Cllr Jenkins proposed allowing people outside the village to take on an allotment as long as there is not a waiting list in the village. The terms would be the same as for those with a second allotment. Allotment rules to be updated.</p>	Clerk SJ/Clerk
265/16	<p>UPKEEP (INC. WATERCOURSES)</p> <p>Oxfordshire Together: The next grass cut is schedule for late September/early October.</p> <p>Cllr Jenkins reported that a survey of grips is in progress. Once complete we will be able to work out whether it is cost effective to take this maintenance on from OCC.</p> <p>Stile on Upper Common Lane: Mr Allenby is to quote for a repair. Mr Reid-Rutherford will pay towards the cost.</p> <p>The Mound: Two quotes have been received to prune the tree adjacent to 6 Craven Common: £170 and £300. Cllr Oberman proposed accepting the quote of £170. Cllr Jenkins seconded. RESOLVED. Cllr Jenkins to instruct the Tree Surgeon.</p> <p>Tree Survey: A tree survey is required to ascertain the state of the approximately 285 trees in the village owned by the Parish Council. Cllr Jenkins is in touch with several firms with a view to obtaining some quotes for this. The meeting suggested contacting George Reid. Cllr Pilcher asked about the goat willow on the track between Craven Common and the Jubilee Field. The meeting agreed that it needed to be removed. Cllr Jenkins to speak to All Seasons about this.</p> <p>Pond Dredging: Cllr Jenkins reported Malcolm Hinton has been instructed and work should be carried out toward the end of September.</p> <p>Field Tidy: This has been arranged for the weekend of 29th/30th October. Cllr Jenkins to include in the next edition of The Courier.</p>	SJ SJ SJ
	GENERAL	
266/16	<p>Monthly Play Area inspections: Cllr Banks reported that he had completed all the actions assigned to him. Cllr Oberman reported that the slide had not yet been painted. Cllrs Pilcher and Banks to obtain advice and quotes for safety matting at the meeting with Wicksteed on 21st September.</p>	KP/GB
267/16	<p>Website: The Clerk reported that all the financial data required by the Transparency Code had now been uploaded.</p>	
268/16	<p>Parish Council Archives: Cllrs Jenkins and Pilcher, along with the clerk, to review the Parish records with a view to sending some of them to the Central Archive in Oxford.</p>	SJ/KP/Clerk
	CONSULTATIONS	
269/16	None.	
	CORRESPONDENCE/AOB	
270/16	<p>VWHDC Community Award: Two people have been suggested. Cllr Jenkins has drafted some text for the nominations. To be reviewed.</p> <p>A burst water main opposite No.1 Waylands has been reported to Thames Water. It</p>	All Councillors

	<p>will take time to repair because the water will need to be cut off to over 20 homes. Cllr Coad would like to attend the next Roles & Responsibilities course. Clerk to book a place.</p> <p>Cllr Pilcher has drafted a holding email to Playdale regarding the quotes for the play area equipment.</p>	Clerk
271/16	<p>DATE OF NEXT MEETING: The next meeting will be Monday 10th October 2016 at the Thomas Hughes Memorial Hall.</p>	

The meeting closed at 10 pm