

Minutes of the meeting of UFFINGTON PARISH COUNCIL held in the Tom Browns School Museum at 7.30pm on Monday 16th June 2008.

1. **Present:** Cllrs. Mr. G Banks Chairman, Mrs. K Pilcher, Mrs. H Godsell, Mrs. S Smith, Mr. J Helsby & Mrs. B Jones - Clerk.

0 member of the public attended.

Apologies: none

2. **Minutes** of the Annual Assembly held on Monday 19th May 2008 were approved by Cllr Mrs. K Pilcher, seconded by Cllr. Mrs. H Godsell and signed by the Chairman.

3. **Matters Arising:**

All Declarations of Acceptance of Office were signed and dated.

Risk Assessment was reviewed by the Council and updated by the Clerk.

Actions from Risk Assessment:

- Cllr Mrs. S Smith to get Museums electrical installations inspected.
- Cllr Mrs. H Godsell will ask Mr. P Armishaw to trim edge weeds to clear sight lines at entrance/exit of car park of THMH.

4. **Planning:**

Oxlease Farm stables revision (WLS/552/6, 08/00868/FUL). No Objections

South View Farm change in planning. Permitted

- 5a. **Finance:**

Previously signed cheques approved:

(i) Allianz Insurance £1,489.95

Approve & sign cheques:

(i) Toby Robson litter picking May £20.00

(ii) BR Consulting Ltd £125.00

Notes:

- Received remittance advice for Cleansing Grant £143.52.
- Parish refund from Museum for 50% of electricity – invoice given to Cllr. Mr. G Banks.
- Letter closing MSA bank a/c & transferring to Jubilee Field bank a/c – signed and authorised by Councillors.
- Acknowledge receipt of £3,500 from WHST for Jubilee Field play equipment – letter of thanks sent.
- Acknowledge receipt of annual rental from THMH. (Paul Smythe)
- We have not received the money due from Sovereign yet.

- 5b. **Internal Audit comments from Brian Rollerson, BR Consulting on Year End Accounts 1 April 2007 to 31 March 2008**

Copies of the findings and a reply back to Brian Rollerson, plus a letter to the External Auditors on variances between this years accounts and last years accounts were distributed to the Councillors.

These were reviewed and approved.

6. Jubilee Field:

RoSPA are due for a July inspection of Jubilee field equipment.

- There is a bent lever on the gate – Cllr Mr. G Banks will try to fix.
- A fence post needs to be concreted in – Cllr. Mr. G Banks & Mr. Godsell will look at this.
- It was considered that when the old bench needs replacing, it would be in a different position and on a hard standing. This would have to include the cost of removing and disposing of the old bench.

7. Upkeep:

Cllr Mr. G Banks would speak to a resident to find out if they wouldn't mind if we could ask Oxfordshire Highways to put a piece of footpath on a grass verge, to make a safer crossing point.

Mrs. Sheila Matthews has a hole in the grass bank outside her house at Shotover, which needs to be repaired and filled for safety reasons. Action: Send a letter to Gordon Hunt from Highways to remind him.

A stile and a stone bridge needs repairing. Action: Send a letter to Mrs. Ann Coxhead The Stables, Garrards Farm.

8. Flooding:

a) Cllr. Mr. G Banks contacted Oxfordshire Highways about Kingston Lisle 'depression' being flooded.(job. Ref. 178982)

b) Tim Farebrother contacted Network Rail about flooding under bridge to Longcot.

c) Cllr. Mr. G Banks had a stream walk with Ivor Richings on Saturday 7th June 2008. There were no problems of blockages but some silt

Action: Cllr. Mr. G Banks to see Steven Green of Moor Mill Farm for next part of stream.

d) We received a copy of letter from Jo Marshall to Mr Penser & Mr Salmon about the field ditch.

e) The Fox & Hounds pub have cleared their part of the ditch.

f) The ditch behind Patricks Orchard has been dug out. There may be a slight problem with the footpath due to the ditch going into a small pipe.

9. Correspondence:

a) Name for side road with new houses in, off Station Road (Sovereign Housing) Suggested name: Fox Cover View Action: Clerk to inform Sovereign Housing.

b) Letter received informing the Council of the new chair, Cllr Alison Rooke of VWHDC.

Action: Cllr. Mrs. S Smith to contact the new chair with regard to coming to a Museum event.

c) Cllr. Mrs. S Smith informed the Council that Uffington Primary School had an Ofsted inspection last week. The staff were very pleased with the result.

10. Date of next meeting: Monday 14th July 2008 at 7.30pm in the Museum as usual.