

Minutes of the meeting of UFFINGTON PARISH COUNCIL held in the Tom Browns School Museum at 7.30pm on Monday 20th October 2008.

1. **Present:** Cllrs. Mr. G Banks Chairman, Mrs. H Godsell, Mr. J Helsby, Anda Fitzgerald-O'Connor (County Cllr.) & Mrs. B Jones - Clerk.

0 members of the public attended.

Apologies: Mrs. K Pilcher, Mrs. S Smith & Yvonne Constance (District Cllr.)

2. **Minutes** of the meeting held on Monday 15th September 2008 were approved by Cllr Mr. J Helsby, seconded by Cllr. Mrs H Godsell and signed by the Chairman.

3. **Matters Arising:**
No matters arising.

4. **Planning:**
- i) The Crest, Sower Hill (UFF/4131/3, 08/01101/FUL) – No objections
 - ii) The Old Smithy (UFF/20259/3&4-CA, 08/01187/FUL & 08/01188/CON) – No objections
 - iii) Junction House (UFF/11283/1, 08/01214/FUL) – No objections
 - iv) Lilac Cottage, Woolstone Corner (UFF17087/2, 08/01365/FUL) – PERMITTED
 - v) Greywethers: work to trees - PERMITTED

5a. Finance:

To approve cheques previously signed:

- (i) Playsafety Ltd (RoSPA) £81.08
- (ii) VWHDC (Dog bin emptying) £48.73
- (iii) T. Robson (Litter picking September) £25.00

To approve & sign cheques:

- (i) BDO Stoy Hayward LLP (External audit) £158.63
- (ii) Mrs B Jones (Clerk Salary & expenses) £1,108.60
- (iii) T. Robson (Litter picking October) £25.00

Note1: Received £50 from Scarrott Fair for hire of Jubilee Field (pd THMH £25.00 out of Jubilee Field Trust A/c.)

Note2: Received 2nd half of Annual Precept £6,300.

5b. Other Finance:

Year End Accounts 31st March 2008

On finalising the year end accounts the external auditors BDO Stoy Hayward noted two items that need addressing:

i) Trustee information not disclosed to Charity Commission

The statutory information with the Charity Commission states that individuals are responsible for the Jubilee Field Trust. This is not the case, in fact, Uffington Parish Council are the sole trustee of the Jubilee Field Trust.

Action: The trustee information with the Charity Commission was updated on 26th September 2008 to take account of this error and will be changed on the next annual return.

ii) Fidelity Guarantee needs to be increased on Insurance.

The level of fidelity guarantee cover on our insurance policy is currently £12,000. This appears to be insufficient, as the bank balance held at 31st March 2008 was about £14,000.

Action: The Council will obtain a quote from the insurance company about increasing the fidelity guarantee cover to £20,000, with a view to change it on policy renewal date 1st June 2009.

The annual return was presented to the council and was approved and accepted.

6. Jubilee Field:

- Cllr. Mrs. H Godsell has cut back some bushes around the play area. Cllr. Mrs. K Pilcher has tidied up the footpath at the entrance to Craven Common to the field with paving slabs. Some more are needed.
- **AUTUMN CLEAR UP on SATURDAY 8TH NOVEMBER at 10AM at THMH**
Start at the stretch from the pond along Upper Common Lane and head to behind the swings.

7. Upkeep:

- The glass has been smashed in the bus shelter again. **Action:** Clerk to find last insurance claim details.
- There is mud blocking the ditch after the road was repaired opposite Birdbrook Cottage.
Action: Cllr. Mrs. H Godsell to contact Highways.
- Hedges need to be cut & ditches need to be de-weeded around Jubilee Field. The Mrs. Jardine and Mr. Dunn have asked for their hedges to be cut and Mr. Boaler has asked for his part of ditch to be de-weeded. **Action:** Clerk to contact Mr, Benson.

8. Flooding:

- A pipe has been laid under the Upper Common Lane entrance, so overflow water goes into the pond.
- The Council need to contact South View Farm about making sure their ditches are cleared.

9. Correspondence:

- Ethical Framework questionnaire was answered by the Council.
- County Cllr. Anda Fitzgerald-O'Connor spoke of the launch by the County Council in Oxford to clean up and reroute buses out of the town centre, pedestrianising more streets and making the city greener.

10. Date of next meeting: Monday 17th November 2008 at 7.30pm in the Museum as usual.