

## Minutes of the Meeting of Uffington Parish Council, Monday 12<sup>th</sup> December 2016 at 7.30pm at the Thomas Hughes Memorial Hall

Present: Cllr Simon Jenkins (Chair), Cllr Graham Banks, Cllr Karen Pilcher, Cllr Fenella Oberman, Cllr Mike Oldnall, Cllr Paul Coad

Clerk/Finance Officer: Julia Evans

District Councillor: Cllr Robert Sharp

County Councillor: Cllr Yvonne Constance

Members of the Public: Mr D Collins, Mr G Rumble, Mr and Mrs Stroud, Mr S Nowell, Mr S Aldridge

334/16	<b>APOLOGIES FOR ABSENCE:</b> None	Action
335/16	<b>DECLARATIONS OF INTERESTS</b> None	
336/16	<b>MINUTES OF MEETINGS HELD ON 14<sup>th</sup> NOVEMBER 2016</b> Cllr Pilcher proposed acceptance of the minutes of the Monthly meeting held on Monday 14 <sup>th</sup> November 2016. Cllr Banks seconded. RESOLVED. The minutes were signed.	
337/16	<b>REMAINING BUSINESS FROM PREVIOUS MEETING:</b> <b>Bus Shelter Painting</b> – Still awaiting a quote from Mr Blatchley. Cllr Oberman to chase. <b>Litter Bin</b> – Still awaiting a response from the Vale on this. Cllr Sharp reported that the Vale will not empty another bin for the Parish Council at no cost. Another option would be to relocate the bin next to the seat closer to the shop. Cllr Jenkins to speak to the shop owners. <b>Salt Bin</b> – It was noted that free salt will not be provided this year unless there is a salt bin in place. The meeting agreed that a salt bin was not required. In the past it had proved difficult to find a location for a salt bin. <b>Business Continuity Plan</b> – No progress.	FO  SJ  CLOSED  C/F: KP/Clerk
338/16	<b>COUNTY COUNCILLORS REPORT:</b> Cllr Constance reporting that she was pursuing questions concerning the future capacity of the school and will arrange a meeting with Barbara Chillman (OCC) to discuss the matter. Cllr Constance has visited the school and there are a number of issues to deal with regarding expansion. There is no further progress at the moment. Cllr Jenkins suggested a joint meeting with the head, the Chair of Governors, Cllr Constance and himself. Cllr Constance requested that this take place after her meeting with Barbara Chillman. Cllr Constance reported that she was still working for a 50mph speed limit on the B4507. Cllr Constance was thanked for attending.	
339/16	<b>DISTRICT COUNCILLORS REPORT:</b> The Parish Council and Cllr Sharp wished to record their appreciation and congratulations to John Hatcher and Neil Wells for the commendations they recently received from the Vale. Cllr Sharp reported that Local Plan part 1 has been approved by the Inspector and will be approved at full council on 14 <sup>th</sup> December. Six weeks later it will be formally adopted. The Vale now has a 7.1 year housing land supply and will have more control over planning. The next step is Local Plan part 2 which will identify a further 1000 houses plus 2200 for Oxford's unmet need,(although these will probably be sited closer to Oxford) and 1,400 removed by the Inspector from Local Plan part 1 (total 4,600) , Cllr Constance noted that the Vale are now giving greater weight to other objections since they are no longer applying the lack of a 5 year housing land supply. Cllr Sharp pointed out that much hinges on the delivery of housing on Grove airfield. Cllr Jenkins noted that the Vale's Head of Planning had stated that he was hopeful of maintaining at least a 6 year housing land supply for the duration of the Local Plan (2031).	

340/16	<b>POLICE REPORT:</b> A report for the district was circulated by email.	
341/16	<p><b>OPEN FORUM:</b></p> <p>Mrs Stroud raised her objections to the proposals for the development at Fawler/Station Road. Cllr Jenkins stated that the Parish Council cannot take any action until a planning application is submitted. Mr Nowell raised a concern that major developments were running ahead of the Neighbourhood Plan. Cllr Constance made it clear that the submission of planning applications cannot wait for the Neighbourhood Plan. She noted that the commissioning of a Housing Needs Assessment is necessary in order for the Neighbourhood Plan to be adopted. She also noted that there should be enough S106 funding to build another classroom at the school, if justified.</p> <p>Mr Nowell also raised concerns about the proposal for development at Fernham Road. The issues he raised were flood risk, sewerage problems, conservation area and the capacity of Fernham Road.</p> <p>Cllr Constance noted that the Local Plan Part 2 sites will not be published until February 2017. If Uffington is given an allocation it will be harder to object to these developments.</p> <p>Cllr Pilcher asked how the Parish Council could communicate planning issues better. Mr Nowell suggested a leaflet drop. Cllr Jenkins agreed to include information on a village email.</p> <p>Cllr Coad questioned the situation at Craven Yard. Building has restarted. It was noted that the Vale has requested that a new application should be submitted.</p> <p>Mr Rumble thanked Cllr Sharp for the provision of a kissing gate to replace a broken stile at Jack's Lea; Redcliffe Homes will install it. He noted that the recently upgraded stile could do with a non-slip coating.</p> <p>Mr Stroud reported that the severe bend at Uffington Station could do with a mirror for safety. Cllr Sharp reported that OCC Highways did not like installing mirrors.</p>	
	<b>ONGOING PROJECTS</b>	
342/16	<b>Parish Council assets and Land Registry:</b> Nothing to report.	
343/16	<b>Station Road development:</b> Nothing to report.	
344/16	<b>Proposed Housing Development on land at Fawler Road and Station Road, Uffington.</b> This was discussed in Open Forum, minute reference 341/16.	
345/16	<b>Proposed Housing Development on land at Fernham Road.</b> This was discussed in Open Forum, minute reference 341/16.	
346/16	<b>Community Led Plan update:</b> A draft update has been circulated for review. Once all comments have been received the document will be updated, circulated and posted on the website.	SJ/Clerk
347/16	<b>Creation of a Neighbourhood Plan - update:</b> A Housing Needs Assessment has been commissioned and an inception meeting with the consultant is to take place before Christmas. An application form (Uffington and Baulking) for a new Neighbourhood Planning Area Designation has been submitted to the Vale. Cllr Constance commented that this was good progress.	
348/16	<b>Development of an Emergency Plan:</b> Clerk has ordered some SSE leaflets for the shop but they have not yet arrived. No further progress.	Clerk
349/16	<b>Tom Brown's School Room Update:</b> Listed building consent for the building works has been granted. A grant application has been prepared for the WHST. The full architects survey has been received. The grant application to AIM has been approved; this will cover the surveys and the installation of the temperature/humidity logger. A report on the legal issues has been received from Adrian Babbage. Cllrs Jenkins and Pilcher to review. Cllr Oldnall thanked Cllr Pilcher and museum staff for hosting the Christmas event last week.	KP/SJ
350/16	<b>S106 Contributions:</b> The £100,000 parish contribution is expected to be due by the end of January and should be received in February/March. A list of potential bids for	

	the funds was circulated. The Parish Council will create a procedure to deal with these applications. Cllr Jenkins to update the existing grants policy to cover this. Debate followed on the percentage of any project that would be funded. There was agreement that projects should not generally be funded to 100% but there was no consensus on whether there should be a fixed maximum.	
351/16	<b>Update of MUGA installation:</b> The opening ceremony went well. Cllr Oberman thanked Mr Rumble and his group for cutting back the turf around the tarmac.	CLOSED
352/16	<b>Update on Community Art Project:</b> The artist has been approved. An initial meeting was held. The artist will now produce a proposal which will be shared with the village.	
353/16	<b>Speed Reduction Measures on Fawler Road:</b> Messagemaker's costs were presented. Clerk to ask them to provide a formal quote. Cllr Sharp reminded the meeting of the Speedwatch initiative, in which repeat offenders can be prosecuted.	Clerk
354/16	<b>Playdale Quote for work in the Play Area:</b> Ongoing. The project cannot be progressed until the S106 money has been received. Keep on the agenda.	
355/16	<b>Update on other projects:</b> None.	
	<b>PLANNING MATTERS</b>	
356/16	<b>New Applications to be considered:</b> None. Cllr Constance reported that the application to build two sheds for agricultural purposes at Baulking Lakes has been refused and the applicants requested to submit a planning application.	
	<b>FINANCE</b>	
357/16	<b>To approve December payments and sign cheques:</b> A full list of payments is attached to these minutes. Cllrs Oberman and Oldnall proposed and seconded approval of payments totalling £3147.95. RESOLVED. The cheques were signed. <b>Draft budget for 2017/18:</b> There was agreement in principle to a £20k precept. Cllr Oldnall proposed; Cllr Pilcher seconded. RESOLVED. It was agreed to approve the budget allocation at the January meeting. Cllr Oldnall questioned what happened to museum trust funds. He would like to see a forward plan budget for that account. <b>Request for donation:</b> A request for a donation from the school toward the cost of a Christmas tree was discussed. It was agreed not to approve a donation at this time. Cllr Jenkins to respond to the school. Grant requests need to be planned in advance and put forward in accordance with the Grants and Donations policy. <b>Burial Fees:</b> A review of burial fees will be on the January agenda. <b>Memorial bench:</b> It was noted that the new bench on the Jubilee Field was gifted to the Parish by Tom Scrivens. Insurers need to be informed.	SJ  Clerk  Clerk
	<b>ANNUAL/QUARTERLY REVIEWS</b>	
358/16	None.	
359/16	<b>UPKEEP (INC. WATERCOURSES)</b> <b>Oxfordshire Together:</b> A report has been produced on grip maintenance. Still awaiting a map. The meeting decided not to take this on for 2017/18. <b>Stile on Upper Common Lane:</b> This has been completed <b>The Mound:</b> The tree survey will report on the suitability of the trees on the mound. <b>Tree Survey:</b> This is ongoing. <b>Field Tidy:</b> The next field tidy will be on the weekend of 18/19 March. <b>Bicycle:</b> The bicycle by the village sign is looking neglected and needs to be removed or refurbished. Cllr Oberman to talk to Claire Whitfield about what should be done.	CLOSED  CLOSED  FO
	<b>GENERAL</b>	

360/16	<b>Monthly Play Area inspections:</b> Cllr Oberman reported that there were no issues to report.	
361/16	<b>Website:</b> Nothing to report.	
362/16	<b>Parish Council Archives:</b> This is ongoing.	SJ/KP/Clerk
363/16	<b>Photocopier:</b> Nothing to report.	
364/16	<b>Village Defibrillator:</b> This is in hand. Nothing further to report.	MO
365/16	<b>Proposal to move the telephone kiosk:</b> The Vale Conservation Officer have indicated that there would not be a problem with this, but it would need a planning application. The kiosk is not listed. Cllr Jenkins to check whether there is power to the kiosk. The artist appointed on the Community Art project may wish to use it where is it, and it was agreed to not move it. Afternote: It has been reported that there is a power supply to the kiosk.	CLOSED
	<b>CONSULTATIONS</b>	
366/16	None.	
	<b>CORRESPONDENCE/AOB</b>	
367/16	<b>Planning Applications:</b> Cllr Banks asked whether all applications from 2011 onward would count towards Uffington's Housing allocation. Cllr Jenkins quoted Jeremy Flawn who said that anything built or approved can be included in the local plan. <b>The Courier:</b> Clerk to add to the January agenda. <b>Legal advice:</b> Mr Nowell offered help on legal work at the museum.	Clerk
368/16	<b>DATE OF NEXT MEETING:</b> The next meeting will be Monday 9 <sup>th</sup> January 2017 at the Thomas Hughes Memorial Hall.	

The meeting closed at 10.30 pm