

Minutes of the Meeting of Uffington Parish Council, Monday 9th January 2017 at 7.30pm at the Thomas Hughes Memorial Hall

Present: Cllr Simon Jenkins (Chair), Cllr Graham Banks, Cllr Mike Oldnall, Cllr Karen Pilcher, Cllr Fenella Oberman, Cllr Paul Coad

Clerk/Finance Officer: Julia Evans

District Councillor: Cllr Robert Sharp

County Councillor: Cllr Yvonne Constance

Members of the Public: Mr G Rumble, Mr S Nowell

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| 1/17 | APOLOGIES FOR ABSENCE: None | Action |
| 2/17 | DECLARATIONS OF INTERESTS None | |
| 3/17 | MINUTES OF MEETINGS HELD ON 12th DECEMBER 2016 Cllr Pilcher proposed acceptance of the minutes of the Monthly meeting and the minutes of the closed session held on Monday 12 th December 2016. Cllr Oberman seconded. RESOLVED. The minutes were signed. | |
| 4/17 | REMAINING BUSINESS FROM PREVIOUS MEETING: Bus Shelter Painting – Cllr Oberman presented a quote of £167.50. Cllr Oldnall proposed approving the expenditure. Cllr Banks seconded. RESOLVED. Clerk to instruct Mr Blatchley to schedule the work. Litter Bin – Cllr Jenkins reported that the shop did not wish to pay for another litter bin. It was agreed to move one of the existing bins closer to the shop. Cllr Jenkins to speak to Mr Scrivens about this. | CLOSED SJ |
| 5/17 | COUNTY COUNCILLORS REPORT: Cllr Constance reported that OCC has achieved high standards of performance for all areas of social care and is the 6 th best provider in the UK. A consultation will be coming out at the end of January with proposals to reduce the number of day centres; Faringdon may close, but Wantage and Watchfield will remain. OCC will increase its precept by 5% this year; 2% as standard and an additional 3% permitted by Government for adult social care. The home library service has successfully recruited more volunteers. OCC will lead the new regional adoption study. There is a flooding toolkit available on the OCC website which contains information on how to protect against flooding. OCC have been taking too long to pay out their S106 funds; new staff have been recruited and the situation is improving. The CIL schedule is going before the Inspector in February. This is a new development tax that is paid up front and will affect all developments including individual houses. Projects receiving CIL contributions will not attract S106 funds. Cllr Constance was thanked for attending. | |
| 6/17 | DISTRICT COUNCILLORS REPORT: Cllr Sharp reported that the Vale Local Plan part 1 had been adopted and there was now a 7.1 year housing land supply. Officers are now starting to refuse major planning applications in greenfield sites if they are not included in any plan; this includes neighbourhood plans. Local Plan part 2 will go out to consultation later in the year. Cllr Jenkins raised a question about development outside planning consent. Cllr Sharp noted that development is legal, but if planning consent is not ultimately received any building would need to be put back to its original state. Cllr Sharp was thanked for attending. | |
| 7/17 | POLICE REPORT: This was not available. The area report for January will be circulated by email when it is received. | |
| 8/17 | OPEN FORUM: Mr Rumble discussed the village hall. He noted that it was built in the 1970s and would benefit from modernisation. The hall is built on Parish Council land on a 99 | |

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| | <p>year lease. Discussions followed about the S106 agreement for the Station Road development. Mr Rumble noted that a list of village hall projects had been given to the Parish Council and asked that the Parish Council agree that some of the S106 funding would go to the village hall. He noted that the village hall had c£11,000 available for future projects. Cllr Jenkins outlined the details of the S106 agreement and confirmed that some money would be made available for the village hall, however none had yet been received. He asked that the village hall committee provide an up to date project list that clearly shows the cost and priority of their projects. Cllr Oberman pointed out that there are other sources of funding available to village halls.</p> <p>Mr Nowell stated that Local Plan part 2 would pick up on the remaining housing requirement for the Vale – 4,600 houses including the unmet need from Oxford. It was confirmed that the Neighbourhood Plan Steering Group had been assured by the Vale that the new houses at Jack’s Lea and the proposed Fawler Road site (if approved) would be counted in any allocation made by the Vale.</p> <p>Cllr Constance stated that she was hoping to arrange for Barbara Chilman (OCC) to discuss capacity and S106 funding issues with the Governors of Uffington School.</p> | |
| | ONGOING PROJECTS | |
| 9/17 | <p>Parish Council assets and Land Registry: There has been no further progress. The U-shaped piece of land by the allotments is unregistered. Cllr Banks pointed out that the documentation confirming the transfer of the land for the allotments to the Parish Council allowed it to have access across it.</p> <p>Cllr Jenkins to discuss with Mr Avenell that should the proposal to develop land off the Fernham Road go ahead, it would no longer be necessary to build a bridge for farm traffic over the stream into the allotments.</p> | SJ |
| 10/17 | <p>Station Road development: The sale of the 12th open market property is due for completion on 14th February. This will trigger the S106 payment process.</p> | |
| 11/17 | <p>Proposed Housing Development on land at Fernham Road. Nothing to report.</p> | |
| 12/17 | <p>Community Led Plan update: A progress report was posted on the website last month.</p> | |
| 13/17 | <p>Creation of a Neighbourhood Plan - update: The area re-designation is in consultation stage. This lasts 8 weeks. The HNA questionnaire has arrived and will be distributed to all households in Uffington and Baulking within the next few days. The closing date for responses is 24th January.</p> | |
| 14/17 | <p>Development of an Emergency Plan: No further progress.</p> | |
| 15/17 | <p>Tom Brown’s School Room Update: Cllr Pilcher reported that a grant request for the building repairs had been submitted to the WHST. A response is expected within the next two weeks. A grant application has also been submitted to the Vale’s New Homes Bonus scheme; the meeting where this will be discussed is at the end of January. The architects report has been circulated; Cllr Pilcher will draw up an action plan. The temperature and humidity logger has now been operational for 4 weeks. Cllr Pilcher to analyse the first month’s data.</p> <p>A report including recommendations on the way forward regarding structure has been received from Adrian Babbage. Cllrs Jenkins and Pilcher have instructed a solicitor to register the title to the building and surrounding land in the name of the Parish Council and draw up a lease from the Parish Council to the Uffington Museum Trustees.. Cllr Banks and the former Museum Curator (Sharon Smith) to sign statutory declarations. The next stage will be to update the UMT trust deeds.</p> <p>A financial review has been conducted and circulated for review. Once complete a forward plan will be developed. Cllr Jenkins thanked Cllr Pilcher for all her work over the last few months.</p> | KP KP/SJ |
| 16/17 | <p>S106 Funds - Update on Community Art Project: The artist has been appointed and he is developing ideas. The OCC Field Officer is to become involved in the project.</p> | |

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| 17/17 | Speed Reduction Measures on Fawler Road: Awaiting a meeting with Messagemaker. Clerk to chase. | Clerk |
| 18/17 | Playdale Quote for work in the Play Area: Ongoing. The project cannot be progressed until the S106 money has been received. Keep on the agenda. | |
| 19/17 | Update on other projects: None. | |
| | PLANNING MATTERS | |
| 20/17 | New Applications to be considered: P16/V2665/FUL – Woolstone Road. Amended plans to develop three new houses. Response due by 16 th January. The meeting agreed unanimously to object to the application. Cllr Jenkins to develop a response. P16/V3014/LB – Lilac Cottage. Internal alterations and insertion of leaded window into door. Response due by 14 th January. There were no objections to this application. P16/V3023/HH – Belmont House. Retrospective application for erection of a shed. Response due by 28 th January. There were no objections to this application. P16/V3185/O – Fawler Road and Station Road. Development of up to 44 homes (Access only). Response due by 10 th February. This matter will be decided at the February meeting. A meeting is to be held with the developers on 13 January at 2pm. | SJ |
| | FINANCE | |
| 21/17 | To approve January payments and sign cheques: A full list of payments is attached to these minutes. Cllrs Banks and Pilcher proposed and seconded approval of payments totalling £431.87. RESOLVED. The cheques were signed. To approve the budget and precept for 2017/18: Cllr Jenkins proposed a precept of £20,000. Cllr Oldnall seconded. Agreed unanimously. RESOLVED. It was agreed to approve the detail of the budget at the February meeting. To sign the grass cutting contract for 2017: The meeting agreed that the contract should be signed. Cllr Jenkins did so. Burial Fees: Awaiting information on VAT. | C/F: Clerk |
| | ANNUAL/QUARTERLY REVIEWS | |
| 22/17 | Review of Grants policy: To be reviewed and updated. | SJ |
| 23/17 | UPKEEP (INC. WATERCOURSES) Tree Survey and Trees on The Mound: The tree survey report is expected later this month. | |
| | GENERAL | |
| 24/17 | Monthly Play Area inspections: Cllr Oberman noted that there were no issues to report. | |
| 25/17 | Website: There had been over 100 hits on the website on 6 th January; the reason is unknown. | |
| 26/17 | Parish Council Archives: This is ongoing. | SJ/KP/Clerk |
| 27/17 | Photocopier: The proposal to novate the copier to the school is being presented to the school governors in January. | |
| 28/17 | Village Defibrillator: Cllr Oldnall has looked at options and will apply for grant funding from BHF. | MO |
| 29/17 | Proposal to update The Courier: Microsoft Publisher software will be required. This costs £109 + VAT. Cllr Jenkins to send details to Cllrs Pilcher, Oldnall and the Clerk. To print The Courier in colour throughout will cost £259 compared to £160 for the current magazine with the current printers. It was proposed that Baulking and Woolstone be asked to make a small annual contribution of £75 each toward the cost of printing. Cllr Oldnall proposed agreement in principal to moving to colour printing and to purchasing Microsoft Publisher. Cllr Coad seconded. RESOLVED. | |
| 30/17 | Proposal to increase the number of councillors: If agreed this would not become effective until the 2019 elections. The meeting agreed unanimously to request an | |

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| | increase to 7 councillors. Clerk to respond to Democratic Services. | Clerk |
| | CONSULTATIONS | |
| 31/17 | CIL Draft Charging Schedule and Developer Contributions. Both consultations close on 26 th January. The Parish Council had no comment to make on either consultation. It was suggested that individuals respond independently if they so wished. | |
| | CORRESPONDENCE/AOB | |
| 32/17 | Acceptance form for the MUGA installation. It was agreed that the Clerk should sign this. | Clerk |
| 33/17 | DATE OF NEXT MEETING: The next meeting will be Monday 6 th February 2017 at the Thomas Hughes Memorial Hall. | |

The meeting closed at 10.15 pm