

## Minutes of the Annual Meeting of Uffington Parish Council, Monday 8<sup>th</sup> May 2017 at 7pm at the Thomas Hughes Memorial Hall

Present: Cllr Simon Jenkins (Chair), Cllr Karen Pilcher, Cllr Graham Banks, Cllr Fenella Oberman, Cllr Paul Coad

Clerk/Finance Officer: Julia Evans

District Councillor:

County Councillor:

Members of the Public:

117/17	<b>ELECTION OF CHAIRMAN</b> Cllr Pilcher proposed Cllr Jenkins. Cllr Oberman seconded. Agreed unanimously. RESOLVED. Cllr Jenkins signed the declaration of acceptance of office.	Action
118/17	<b>ELECTION OF VICE-CHAIRMAN</b> Cllr Jenkins proposes Cllr Banks. Cllr Oberman seconded. Agreed unanimously. RESOLVED.	
119/17	<b>ALLOCATION OF COUNCILLORS DUTIES</b> Allotments: Clerk, Cllr Jenkins Burial Ground: Cllr Banks Finance: Cllr Oldnall Neighbourhood Action Group (Police): Cllrs Jenkins and Banks Neighbourhood Plan: Cllrs Oberman, Oldnall and Jenkins Planning (General) / Local Plan: Cllr Jenkins, with all Cllrs informed Thomas Saunders Trust: Mrs Trichler Uffington Museum Trustees: Cllr Pilcher (Chair), Cllr Banks (Treasurer), with all Cllrs; Clerk is Secretary. THMH Management Committee: Cllr Oberman Website: Clerk, Cllr Oldnall PROW adviser: Dave Cavanagh – contact through the Parish Council	
120/17	<b>REVIEW OF DECLARATION OF MEMBERS INTERESTS</b> No change from last year.	
121/17	<b>CONSIDERATION OF ANNUAL GOVERNANCE STATEMENT</b> Statement was read – all boxes marked YES. Cllr Banks proposed approving the statement. Cllr Pilcher seconded. Agreed unanimously. RESOLVED. The statement was signed.	
122/17	<b>ANNUAL ACCOUNTING STATEMENT</b> The accounting statement was considered. Cllr Pilcher proposed approving the statement. Cllr Banks seconded. Agreed unanimously. RESOLVED. The statement was signed.	
123/17	<b>ANNUAL REVIEW OF ASSET REGISTER</b> It was agreed to remove everything related to museum contents from the Parish Council's insurance policy. . The Parish Council will continue to insure the museum building and hold public liability insurance relating to the land and building only.	
124/17	<b>ANNUAL REVIEW OF INSURANCE POLICY</b> Aon to be asked for a new quote based on the revised asset register. Quotes to be obtained from Zurich and Came and Company.	Clerk
125/17	<b>ANNUAL REVIEW OF CONTRACTS AND LEASES</b> The broadband contract (item 5) to be removed. The museum lease to be added when ready. The schedule was approved subject to these changes.	Clerk
126/17	<b>MEETING DATES FOR 2017/18</b> The dates were agreed as follows: <b>2017</b> Monday 12th June Monday 10th July Monday 14th August Monday 11th September	

	Monday 9th October Monday 13th November Monday 11th December <b>2018</b> Monday 8th January Monday 12th February Monday 12th March Monday 9th April (to include the Annual Assembly) Monday 14th May (to include the AGM) Clerk to book the small hall.	Clerk
127/17	<b>DATE OF NEXT ANNUAL MEETING</b> Monday 14 <sup>th</sup> May 2018.	

The meeting closed at 7.20 pm