

Minutes of the Meeting of Uffington Parish Council, Monday 8th May 2017 at 7.30pm at the Thomas Hughes Memorial Hall

Present: Cllr Simon Jenkins (Chair), Cllr Karen Pilcher, Cllr Graham Banks, Cllr Fenella Oberman, Cllr Paul Coad

Clerk/Finance Officer: Julia Evans

District Councillor: Cllr Robert Sharp

County Councillor: Cllr Yvonne Constance

Members of the Public: Rev J Goulston, Mrs A Boaler, Mr J Boaler, Mr G Rumble, Mr R Avenell, Mr P Armishaw, Mr and Mrs T Lowe.

128/17	APOLOGIES FOR ABSENCE: Cllr Oldnall sent his apologies.	Action
129/17	DECLARATIONS OF INTERESTS None.	
130/17	MINUTES OF MEETINGS HELD ON 10th APRIL 2017 Cllr Pilcher proposed acceptance of the minutes of the Monthly meeting held on Monday 10 th April 2017. Cllr Banks seconded. RESOLVED. The minutes were signed.	
131/17	REMAINING BUSINESS FROM PREVIOUS MEETING: None.	
132/17	COUNTY COUNCILLORS REPORT Cllr Constance was congratulated on her re-election. She reported that there was no overall control at the County Council and there was still much to be decided. Plans for a unitary authority are currently on hold. Cllr Jenkins noted that White Horse was to be resurfaced and questioned why Fawler Road was not. Cllr Constance stated that it was on a different schedule. Cllr Jenkins noted that we have several outstanding matters to discuss with Lee Turner and are still awaiting a date for a meeting. Clerk to write to him again with a copy to Cllr Constance. Cllr Constance is still awaiting a meeting with Barbara Chilman (OCC) to discuss funding for the school. It is now likely to take place in early June. Cllr Constance was thanked for attending.	Clerk
133/17	DISTRICT COUNCILLORS REPORT Cllr Sharp outlined the details of an Asset of Community Value and what it meant for the museum building. He provided an update on planning applications: The Station Road proposal is not included in LPP1 or LPP2; decision due shortly. Craven Yard: The case officer has requested revised plans that reflect what has actually been built. Two new houses on Fawler Road: This application is likely to be refused. Appletree Cottage: Awaiting a report from OCC Highways; this application is likely to be approved. Packer's Forge: the revised plans have not yet been assessed. Land adjacent to The Manor: this is likely to be refused. Proposals for a unitary authority are on hold until after the General Election. Cllr Jenkins asked if there had been any progress on the case of Mr and Mrs Ferguson at Britchcombe Farm. Cllr Sharp reported that it was being dealt with by the Housing Department. Cllr Sharp was thanked for attending.	
134/17	POLICE REPORT Not available.	
135/17	OPEN FORUM Mr and Mrs Lowe reported that they have submitted more amendments to their plans for Appletree Cottage. They have been in consultation with the Tree Officer who will monitor their development. The dormer windows have been removed, to be replaced by 3 smaller Velux windows on each side of the house, set into the existing roof. They asked for the Parish Council concerns. They were informed that the issue of the hanging tiles being replaced by wood cladding was a concern. Mr Lowe offered to pay to have the adjoining house fitted with wood cladding. Concern was raised over proposals for a wood burning stove. Mr Lowe reported that this has gone.	

	<p>Mr Boaler requested permission from the Parish Council for the Village Hall committee to install an LPG tank into the ground adjacent to the Village Hall. All that will be visible is a manhole cover. There is no requirement for planning permission. Mr Boaler confirmed that all utility connections to the Village Hall have been considered. When asked about the proximity to the tree, Mr Boaler pointed out that the proposed site was the regulation 3m from the tree. The Parish Council had no objection to the proposal and gave permission for the installation of the tank.</p> <p>Mr Boaler put forward a request for additional funding. The Village Hall has a shortfall of £9000 toward their projects. Other grant applications are in progress, but even if they are successful there will still be a shortfall of £4-5000. He requested that the Parish Council underwrite the £9000 shortfall.</p> <p>There are 3 projects: Roof Insulation; Heating/Lighting/Fans; Solar Panels Cllr Jenkins pointed out that the Parish Council cannot make any further decisions until the S106 funds have been received. Cllr Sharp agreed to chase this. The Parish Council agreed to underwrite <u>up to £9000</u>, subject to receipt of the S106 funds.</p> <p>Clerk to write to Mr Boaler regarding the VAT situation.</p>	RS Clerk
136/17	<p>PARISH COUNCIL ASSETS AND LAND REGISTRY Cllrs Pilcher and Jenkins are drafting 'Heads of Terms' for a lease of the building from the Parish Council to the Uffington Museum Trustees . To be reviewed by the solicitor and then by the Parish Council. The application for title is with the Land Registry.</p>	KP/SJ
137/17	<p>HOUSING DEVELOPMENT ON STATION ROAD (JACKS LEA) At the last update four houses were outstanding, but one of those was about to complete.</p>	CLOSED
138/17	<p>PROPOSED DEVELOPMENT OFF FERNHAM ROAD The Parish Council met with the developer on 19th April. He will ask the Parish Council for the information he requires.</p>	
139/17	<p>COMMUNITY LED PLAN – UPDATE The CLP report requested that a working group was should liaise with the NHS to consider how better support might be provided to the elderly at home. Cllr Jenkins will initially contact Dr Rob Russ at Faringdon. There has been no response to the call for volunteers to become Community First Responders. Cllr Jenkins to send out another email.</p> <p>Good Neighbour scheme – only 6 or 7 people attended the initial meeting and after further consultation there was no interest in setting up a GNS. Rev. Goulston offered to pass the information on via his Age Concern contacts. Mr Rumble suggested contacting the Afternoon Club. Rev Goulston agreed to do this. Action plan to improve ditches and streams. Cllr Banks pointed out that the existing system is more than adequate provided the ditches were not blocked. Culverts must be kept clear. Cllr Pilcher suggested an annual review.</p>	SJ JG Clerk (agenda)
140/17	<p>NEIGHBOURHOOD PLAN UPDATE A £9000 grant has been received from Locality for specific items, including the Landscape and Visual Impact Assessment, the Steering Group's Consultant, and for the consultant to rescreen the need for an SEA. The Neighbourhood Plan could still be £2000 short but won't know for sure until later in the the year The Conservation Officer at the Vale intends to initiate an Appraisal of the Uffington Conservation Area later in the year.</p>	
141/17	<p>TBSM UPDATE The final two planning conditions have been discharged. Work can now re-start. Cllr Pilcher is chasing the builder. The grant from the Vale has still not been received. Clerk/Cllr Pilcher to chase. £110 has been raised through book sales. The museum has been registered as an Asset of Community Value. A quote of £720 for window cleaning has been circulated. The work is not urgent but the windows have not been cleaned for over 20 years. A</p>	Clerk/KP

	planning application has been submitted to install a commemorative plaque on behalf of the Thomas Saunders Trust.	
142/17	S106 CONTRIBUTIONS – STATION ROAD DEVELOPMENT The funds have still not been received. Nothing to report.	
	PLANNING MATTERS	
143/17	New Applications to be considered: P17/V0902/HH – Church Cottage, Broad Street. Proposed dropped kerb, new opening in the garden wall and new driveway for parking. Following discussion the Parish Council agreed unanimously to object to this application. The siting of the proposed driveway is dangerous and the impact on the two adjacent listed buildings is unacceptable. Cllr Jenkins to draft a response. P17/V2063/FUL – Appletree Cottage, High Street. Amended plans for demolition of garage. Erection of single storey rear extension, two storey front extension and loft. It was noted that all outstanding matters had been addressed with the exception of the cladding. The Parish Council to request that this is addressed by a planning condition. Cllr Jenkins to draft a response.	SJ SJ
144/17	Update on outstanding planning applications Refer to Cllr Sharp’s report - Min. Ref. 133/17 above. Cllr Pilcher questioned the situation with Packer’s Forge as there is still a question mark over access. Cllr Jenkins to speak to the case officer.	SJ
	FINANCE	
145/17	To approve May payments and sign cheques: A full list of payments is attached to these minutes. Cllrs Jenkins and Pilcher proposed and seconded approval of payments totalling £1581.87. RESOLVED. The cheques were signed.	
146/17	To consider the purchase of a road sign for 1-6 White Horse Three estimates have been received. The best estimate is £57.50 + VAT. Cllr Banks suggested that the sign be green with white writing to indicate that it is an advisory rather than an official sign. Cllr Oberman proposed accepting the estimate. Cllr Jenkins seconded. RESOLVED.	FO
	ANNUAL/QUARTERLY REVIEWS	
147/17	Asset Inspection Cllr Jenkins has completed the quarterly inspection. To be circulated.	SJ
148/17	UPKEEP (INC. WATERCOURSES) Tree Works: Work has started – Craven Common is complete. The rest will be completed within the next few days. Two quotes have been received for work to the three poplars in 2 to 3 years time; for c£15000, and a second quote for c £5000. The work is likely to need a crane. It was agreed that another company should provide a third quote. A resident has reported work taking place in the woodland behind Jubilee Field. Hedges have been cut back and grass killed. KP suggested asking for an update from the DoE project.	SJ/Clerk SJ SJ
	GENERAL	
149/17	Monthly Play Area inspections: Cllr Oberman noted that there were a couple of worn links. Cllr Banks to look into this.	GB
150/17	Website: The new-look Courier was too large to load onto the website. The file size needs reducing. Cllr Jenkins to talk to Jem Packford. Cllr Pilcher to speak to Dave Kennedy in case further assistance is required.	SJ/KP
151/17	Parish Council Archives: This is ongoing.	SJ/KP/Clerk
152/17	Village Defibrillator: Nothing to report.	MO
153/17	Proposal to update The Courier: Nothing to report.	
	CONSULTATIONS	
154/17	None.	

	CORRESPONDENCE AND MATTERS FOR THE JUNE AGENDA	
155/17	<p>Village of the Year submission. The application has been submitted. Cllr Pilcher has provided the additional information requested. Waiting to hear if Uffington makes the shortlist. All 76 shortlisted villages will be filmed.</p> <p>OALC Dispute Resolution Process. This is under consideration by Cllr Jenkins and the Clerk.</p> <p>Newcomer's Meeting. Cllr Oberman will organise this. A date needs to be set. Cllr Pilcher suggested holding it on a day that the community café is open; 9th September or 7th October. Cllr Oberman to check hall availability. Cllr Jenkins to include in the next Courier.</p>	SJ/JE
156/17	<p>DATE OF NEXT MEETING: The next meeting will be Monday 12th June 2017 at the Thomas Hughes Memorial Hall.</p>	

The meeting closed at 10.05 pm