

Minutes of the Meeting of Uffington Parish Council
Monday 14th August 2017 at 7.30pm
in the Old Schoolroom

Present: Cllr Simon Jenkins (Chair), Cllr Karen Pilcher, Cllr Paul Coad, Cllr Graham Banks, Cllr Fenella Oberman, Cllr Mike Oldnall (Sec)

Members of the Public: Ms Fiona Keay, Mr Kevin Eggleton

219/17	APOLOGIES FOR ABSENCE: County Cllr Yvonne Constance, District Cllr Robert Sharp and Julia Evans (Clerk/RFO) sent their apologies.	Action
220/17	DECLARATIONS OF INTERESTS None.	
221/17	MINUTES OF MEETINGS HELD ON 10th JULY 2017 Cllr Pilcher proposed acceptance of the minutes of the meeting held on Monday 10 th July 2017. Cllr Banks seconded. RESOLVED. The minutes were signed.	
222/17	REMAINING BUSINESS FROM PREVIOUS MEETING: Newcomer's event (160/17) – FO updated on the following points: 1. <u>Attendees</u> . Agreed would be useful for all residents not just 'new' arrivals. FO to consider renaming the event to reflect this. 2. <u>Publicity</u> . A letter would be delivered to all Uffington residents by PC with the next 'What's On' (late August). A poster advertising the event to be drafted by Cllr Oberman. Cllr Oberman to draft letter. <i>Afternote: completed 15 Aug.</i> SJ to send reminder to the email list and inform chairs of Baulking and Woolstone. KP to advertise on Facebook nearer the time. Allotment Parking (215/17) – The parking sign had been erected by the 'working party'. Dog Waste Bin on Jacksmeadow (217/17) - Cllr Jenkins had checked the situation with Redcliffe Homes which had stated that no action could be taken until the management company (REMUS) had been set up and had taken responsibility for the site. All councillors agreed that whilst they did not think it was necessary to have membership of the management committee, they should have oversight of the TORs and decisions made. SJ to check the position with VOWHDC. Repainting yellow lines in car park (192/17) – Cllr Jenkins had obtained 3 quotes (£700, £550 and £425) and would be going back to the lowest 2 for further details. It was noted that this would be unbudgeted expenditure. Tree Survey (209/17) - Two quotes had been received from Greg West (All Seasons Tree Solutions and Ian Walding of Heritage Tree Care for £590 and £600 respectively for the removal of the trees on Upper Common Lane. It was agreed to use All Seasons Tree Solutions for continuity reasons. It was noted that this would be unbudgeted expenditure but was necessary for H&S reasons. RESOLVED. Contract to be arranged and those living close by on Upper Common Lane to be informed. Carried forward: Clerk obtain a quote from Oakleaf for the removal of the poplars.	FO FO SJ/PC/KP SJ SJ JE
223/17	COUNTY COUNCILLORS REPORT Cllr Constance sent a copy of the Oxfordshire councillors update. SJ to distribute electronic copy to all councillors. <i>Afternote: Completed 15 August.</i>	SJ
224/17	DISTRICT COUNCILLORS REPORT	
225/17	POLICE REPORT The area police report was to be circulated by email when received.	SJ/JE

226/17	OPEN FORUM Cllr Jenkins welcomed Ms Fiona Keay, Mr Kevin Eggleton to the meeting.	
	ONGOING PROJECTS	
227/17	PARISH COUNCIL ASSETS AND LAND REGISTRY The application for title is still with the Land Registry. Nothing further to report.	
228/17	PROPOSED DEVELOPMENT OFF FERNHAM ROAD At the meeting on 18 th July the developer outlined their revised proposal for a reduced number (c20) of houses on a reduced site size. Further information from the developer is expected as they develop their proposal further.	
229/17	COMMUNITY LED PLAN UPDATE Cllr Jenkins had made contact with the VOWH (Anne Richardson, Corporate Projects Officer) about care services for the elderly having been unable to contact Dr Rob Russ. Ongoing.	SJ
230/17	NEIGHBOURHOOD PLAN UPDATE The Neighbourhood Plan timetable had slipped approximately one month due to Lepus delays with the Landscape Study. Following publicity of the draft policies at the community event on 21 June the NPSG had received a complaint from 2 residents who were concerned that a proposed policy could reduce the value of their properties and that they had not been informed personally that the policy might affect them. The NPSG would consider this complaint once the policies had been reviewed in the light of the Landscape Study results. Whilst the NPSG has made every effort to communicate their proposals throughout the process through public meetings and the internet, the NPSG will seek to communicate directly with residents that may be adversely affected by the policies.	
231/17	OLD SCHOOL ROOM UPDATE The structural engineer's report had been received by the architect, who had met John Cole to review the situation on 11 Aug. The revised cost of the necessary structural repairs is now expected to be c £30k plus fees but some of this cost will be offset by a reduction in the cost of the original work that was planned to be undertaken by John Cole. Cllr Pilcher had updated both the VOWH and WHST on the situation with respect to their original grants and was also preparing bids for additional funding from the same organisations (and others).	KP/SJ
232/17	S106 CONTRIBUTIONS – STATION ROAD DEVELOPMENT Remittance advice for £81681.89 had been received on 9 August. This amount was £539.70 less than expected. Clerk was investigating the apparent discrepancy with VOWH. This remittance covers bids for: 1. THMH. Since their original bid for the funds had been considered, the Hall committee had received additional grants to cover the ceiling insulation and so wished to pay for this themselves (inc VAT) and had requested that the original S106 ceiling insulation monies might be used to fund the other parts of the project. The clerk had confirmed that the other parts of the project were within the scope of the S106 bid and it was unanimously agreed that the allocation to the THMH should stand. A slight surplus was expected and this would have to be declared to the VOWH in due course. Cllr Jenkins to write to John Boaler to inform his of this decision. <i>Afternote: completed 15 Aug.</i> 2. Children's Playground – order to be placed with Playdale. 3. Church room – Geoffrey Foster to be informed. 4. Tennis Club - Ross Heyburn to be informed. 5. Vehicle Activated Sign. The proposed sign will be a 600mm dia 30 mph sign with 'Slow Down' logo. Quotes, including, had been obtained from 2 firms, Messagemaker (£3901) and Westcotec (£3955). Westcotec would use Skanska for installation but local experience is that there could be significant delays in getting this done due to Skanska's workload. Councillors were unanimously in favour of using Messagemaker who would do their own installation. Cllr Jenkins	JE/SJ JE SJ KP/JE SJ SJ

	<p>to check that Messagemaker have the necessary approval to install at the roadside.</p> <p>6. Art Project. Cllr Pilcher was hopeful that the final designs for the proposed board (to be sited on the Jubilee Field) and the 10 markers (to be installed around the village) would be received by 18 Aug. The new village walk leaflet was currently being designed by Will Amey. Cllr Pilcher was liaising with landowners on whose property the markers were planned to be installed. One objection had been received but an alternative location had been identified. It was still hoped to launch the whole project, including the trail, at the event on 7 Oct.</p>	SJ
233/17	<p>VILLAGE OF THE YEAR SUBMISSION</p> <p>Cllr Pilcher informed the meeting that unfortunately Uffington had not made the final 16. Uffington was still expected to feature in a TV broadcast in late Sept/early Oct which would be good publicity for the village and the museum. Cllr Jenkins thanked Cllr Pilcher for work on the application and hosting the TV crew.</p>	
	<p>PLANNING MATTERS</p>	
234/17	<p>New Applications to be considered:</p> <ol style="list-style-type: none"> 1. P17/V2027/HH - 2 Shotover Corner. Proposed shed and bike store in garden. Response due 16/08/2017. The Parish Council had no objection to this application. 2. P17/V2014/FUL - Uffington Lawn Tennis Club, Fawler Road. Erection of shelter next to tennis courts and installation of a path. Parish Council Application. Consultation closes 22/8/17. The Parish Council had no objection to this application. 3. P17/V2143/HH - West View Fernham Road. Single storey oak framed garden room extension to side following demolition of existing single storey extension. Response date tba. The Parish Council had no objection to this application. 4. P17/V1366/FUL – Creslu, Woolstone Road. Amended plans. Response date 17th August 2017. The Parish Council had no objection in principle to this revised application subject to clarification over the garage and some corrections to the Heritage Statement. Cllr Jenkins to draft reply. 5. P17/V2111/O - Chapel Field Fawler Road. Erection of a detached two storey house. Response date 25/08/2017. The Parish Council had several queries about this application. Cllr Jenkins to contact agent to request a site visit as soon as possible. 	<p>SJ</p> <p>SJ</p>
235/17	<p>Update on outstanding planning applications</p> <ol style="list-style-type: none"> 1. P17/V1581/HH – The Stables, Fernham Road. Dormer windows to front and rear of dwelling. Response due by 14th July. Not yet determined. 2. P17/V1602/HH – The Coach House, High Street. Installation of an air-source heat pump. Response due by 14th July. Permission granted. 3. P17/V1417/HH – The Willows, Packer’s Lane. Infilling of rear veranda with double glazed panels. Permission granted. 4. PV17/V0332/FUL Craven Yard, Fernham Road. New dwelling and garage. Amended Plans. Not yet determined. 5. P17/V1366/FUL – Creslu, Woolstone Road. Replacement dwelling with new garage. Not yet determined (see above for revised application). 6. P17/V0728/FUL - The Glebe, Broadway Demolition of existing storage building and construction of a two bedroom building for a holiday let. Permission Granted. 7. P17/V0902/HH - Church Cottage Proposed dropped kerb; new opening in the garden wall; & new driveway for parking. Withdrawn 	SJ

	FINANCE	
236/17	<p>To approve July payments and sign cheques: A full list of payments is attached to these minutes. Cllrs Oberman and Pilcher proposed and seconded approval of payments totalling £12131.01. RESOLVED. The cheques were signed with the proviso that the £1787.51 for Lepus was pending receipt and acceptance by the NP Steering Group of the Phase 1 deliverable (methodology).</p>	JE
237/17	<p>Review of Q1 expenditure against budget The accounts sent to Cllr Oldnall for review have been previewed pending a meeting with the Clerk on 25 Aug.</p>	MO/JE
	ANNUAL/QUARTERLY REVIEWS	
238/17	<p>Annual Asset Inspection Cllr Jenkins had completed the inspection. Two queries arose:</p> <ol style="list-style-type: none"> 1. Need to identify ownership of fence between church graveyard and burial ground. Cllr Jenkins to confirm with the vicar. 2. Need to identify ownership of fence alongside the footpath to the allotments. Cllr Banks stated that this did not belong to the Parish Council but belonged to one of the owners (Avenall or Bendall) of the land either side of it. The PC did own the fence across the field parallel to Fernham road. 	SJ
239/17	<p>UPKEEP (INC. WATERCOURSES)</p> <p>Community Payback Grounds Maintenance: Cllr Pilcher had spoken to the VOWH (Diane Major) regarding the availability of the Payback Team. Bank Holiday Sunday had been suggested but this was unsuitable due to the WHS. A future date is to be arranged. It was agreed that the team would tackle the following:</p> <ul style="list-style-type: none"> - Beside the stream adjacent to the allotments - Re-laying the paving stones on the footpath between Craven Common and Jubilee Field. - Removing brambles from the footpath between Craven Common and Jubilee Field. <p>It would be necessary to provide an initial 'meet and greet and 'thank you' from the PC as well as toilet facilities (church and village hall). Cllr Pilcher to arrange.</p> <p>It was also suggested that the Team might be available to tackle the overgrown hedges near Benji's Cottage. Cllr Pilcher to discuss with Diane Major when other tasks have been completed.</p>	<p>KP</p> <p>KP</p> <p>KP</p>
	GENERAL	
240/17	<p>Monthly Play Area inspections</p> <ol style="list-style-type: none"> 1. Wicksteed had replaced the faulty cricket stumps on the MUGA. 2. Cllrs Oberman and Banks had completed an inspection following the ROSPA report. Nothing dangerous had been identified but they would investigate turning over the steps to the large slide as this was not due for imminent replacement. 3. A sign would be placed on the pay area fence/gate ahead of the new equipment being installed informing users of the work (after start of new school term). <p>Self-Help Team ('Barmy Army') The following tasks had been identified as potentially suitable for the self-help team:</p> <ol style="list-style-type: none"> 1. Verge on Upper Common Lane needed nettles cutting down along edge bordering the Jubilee field. 2. Hedges along footpath from Broad Street to Green Lane. 3. Hedges outside Benji's Cottage bordering the stream and the footpath alongside the telephone exchange land. 	<p>FO/GB</p> <p>KP</p> <p>SJ</p> <p>SJ</p>

	Cllr Jenkins to liaise with himself and the self-help team.	
	CONSULTATIONS	
241/17	None	
	CORRESPONDENCE AND MATTERS FOR THE AUGUST AGENDA	
242/17	<p>Parish Partners:</p> <ol style="list-style-type: none"> 1. Cllr Jenkins had attended the event on 19 July and found it useful. The VOWH DC had not followed up their intention to have a dedicated planning officer for each parish but had created a team that would field (telephone and email) planning enquiries and pass them to the appropriate planning office and then feed replies back to enquirers. 2. Cllr Oldnall was no longer available to attend the 28th September event (6:30-8:30pm in The Beacon Wantage). His place is available to any other councillor. 	All
243/17	<p>DATE OF NEXT MEETING:</p> <p>The next meeting will be Monday 11th September 2017 at 7.30pm in the Thomas Hughes Memorial Hall. Cllrs Oldnall and Pilcher gave their apologies; they will be on holiday.</p>	JE

The meeting closed at 9.50 pm