

## Minutes of the Meeting of Uffington Parish Council, Monday 12<sup>th</sup> June 2017 at 7.30pm at the Thomas Hughes Memorial Hall

Present: Cllr Simon Jenkins (Chair), Cllr Karen Pilcher, Cllr Mike Oldnall, Cllr Graham Banks, Cllr Fenella Oberman

Clerk/Finance Officer: Julia Evans

District Councillor:

County Councillor: Cllr Yvonne Constance

Members of the Public: Mr G Rumble, Mr and Mrs Mansfield

157/17	<b>APOLOGIES FOR ABSENCE:</b> Cllr Coad and District Cllr Sharp sent their apologies.	Action
158/17	<b>DECLARATIONS OF INTERESTS</b> None.	
159/17	<b>MINUTES OF MEETINGS HELD ON 8<sup>th</sup> MAY 2017</b> Cllr Pilcher proposed acceptance of the minutes of the AGM and the Monthly meeting, both held on Monday 8 May 2017. Cllr Oberman seconded. RESOLVED. Both sets of minutes were signed. It was noted that the village hall was not available for a Parish Council meeting on 14 <sup>th</sup> August. A new date or location to be agreed.	
160/17	<b>REMAINING BUSINESS FROM PREVIOUS MEETING:</b> <b>Newcomer's meeting</b> – Cllr Oberman has agreed a date for the meeting – 7 <sup>th</sup> October 2017. A letter has been drafted for circulation. Commercial organisations are not to be included. Cllr Oberman to circulate the letter. Cllr Jenkins to send out an email and put an item in The Courier. <b>Grounds Maintenance, High Street</b> – Cllr Pilcher noted that the grounds maintenance had been carried out by Ross Wyard for his DoE award. Cllr Jenkins has written thanking him for his work.	FO/SJ  CLOSED
161/17	<b>COUNTY COUNCILLORS REPORT</b> Cllr Constance reported that she had been appointed cabinet member for transport and infrastructure. With a £1.7 billion gap in county infrastructure, the Council will be pushing for funding. Cllr Mark Gray will be making contact with Parish Councils, starting with Shrivenham, to get projects going. Plans are being developed for civil enforcement of parking and speed limits. Cllr Constance has met with the schools officer at OCC. Careful research into the capacity of Uffington Primary School has been carried out. It has been agreed that expansion is possible but not currently necessary based on current demand. It may be possible to use some of the S106 money to rework the upstairs space. Cllr Oldnall asked what would happen to the money if it was not spent on the school. Cllr Constance stated that the funds were to support Uffington children, so the funds could go to Faringdon in support of secondary education. Cllr Oldnall felt it would be better to bank the funds against the primary school for future use. Cllr Constance to establish whether this is possible. Cllr Jenkins to send Cllr Constance the S106 agreement with OCC, referring to the school. Cllr Constance reported that the Community Payback team were available to carry out work in the village. They can be used for a variety of grounds maintenance tasks. Cllr Constance agreed to chase payment of this year's grass cutting grant. Cllr Constance was thanked for attending.	YC/SJ
162/17	<b>DISTRICT COUNCILLORS REPORT</b> Cllr Constance reported on behalf of Cllr Sharp. The consultation for LPP2 closed on 4 <sup>th</sup> May. Cllr Constance is fighting against 600 homes at Kingston Bagpuize due to the impact on the A420. Promises made by the developers are unrealistic. Dalton Barracks is the big site to be focussed on. Cllr Constance asked whether the Parish Council was happy with Liz Fay's letter regarding S106 funds from the Jacksmeadow development. Cllr Jenkins has drafted a response which is to be circulated to all councillors. Cllr Banks suggested Ashbury	SJ

	might have some relevant information. Cllr Jenkins to contact them. Cllr Constance was thanked for reporting on behalf of Cllr Sharp.	
163/17	<b>POLICE REPORT</b> Cllr Jenkins has received a report which he will circulate.	SJ
164/17	<b>OPEN FORUM</b> <b>Mr Rumble</b> reported that there is not a sign outside the children's play area informing that dogs were not permitted and he has seen dogs in the play area. It was agreed to obtain some signs. Cllr Constance recommended Timpsons in Swindon. Cllr Banks agreed to look out the older sign that could be used as a template. <b>Mr Rumble</b> asked who was responsible for the yellow pedestrian lines in the car park, which are in need of repainting. It was suggested that this should be the Village Hall. Mr Rumble to take this to the Village Hall committee in the first instance. <b>Mr and Mrs Mansfield</b> discussed their plans for Craven Yard. They have done further research. The original plans were for a dwelling that was the same height at their neighbours but there was an error in the drawings. The design of the house, which has now been built, cannot be made any lower; the roof is now 900 mm above the ridge line of the adjoining building. The Parish Council pointed out that they had continued with the development, at their own risk, despite enforcement action by the Vale District Council in late 2016.	GB GR
165/17	<b>PARISH COUNCIL ASSETS AND LAND REGISTRY</b> The application for title is still with the Land Registry. Nothing further to report.	
166/17	<b>PROPOSED DEVELOPMENT OFF FERNHAM ROAD</b> A meeting has been held with the developer. He was to send a list of questions to the Parish Council. This has not yet been received. Cllr Jenkins to meet with Mr Preece shortly.	SJ
167/17	<b>COMMUNITY LED PLAN – UPDATE</b> Cllr Jenkins has been in touch with Rob Russ about care services for the elderly. Needs chasing up.	SJ
168/17	<b>NEIGHBOURHOOD PLAN UPDATE</b> The HNA has been completed. 19 houses are needed in the plan period. A landscape assessment is in progress. Consultants will look at the impact of building in Uffington and Baulking. The work is due to be completed by early August. It is hoped that a first draft NP will be coming together in the autumn. Policies are emerging and a community consultation is planned for 21 <sup>st</sup> June.	
169/17	<b>TBSM UPDATE</b> Carole Cumming is being chased for the outstanding grant money as it has not yet been received. Cllr Jenkins offered to chase as well. Clerk to send him the contact number. Cllr Pilcher has arranged a meeting with Oxfordshire Buildings Trust with a view to obtaining a grant for the outstanding monies. A resident has donated some books to help raise funds for the building work. Consent has been given to install a plaque, but it must be wooden not slate. All the insurances have been arranged and all insurers are aware of each other's policies.	Clerk/SJ
170/17	<b>S106 CONTRIBUTIONS – STATION ROAD DEVELOPMENT</b> Refer to District Councillors report 162/17 above. Mr Heyburn's application for tennis funds has been circulated. The Parish Council confirmed that it was happy with the application and supported the project. Cllr Pilcher reported that she had not yet placed the order with Playdale for the new playground equipment as the funds were not yet available. It is therefore unlikely to be in place before the summer holidays. There is another meeting on the Community Art project scheduled for 22 <sup>nd</sup> June at 4pm. Cllr Pilcher is consulting with the public about the project at various village events. The Friends of the Museum have agreed to purchase a memorial bench for	

	Jane Cooper. Greenspace Design has agreed to produce the bench, which will be installed outside the museum.	
171/17	<b>VILLAGE OF THE YEAR SUBMISSION</b> Uffington has been shortlisted to the final 76 villages. Filming by Channel 4 took place on 3 and 4 June, and the results will be televised in the autumn. This will generate good publicity for the village.	KP
	<b>PLANNING MATTERS</b>	
172/17	<b>New Applications to be considered:</b> P17/V1417/HH – The Willows, Packer’s Lane. Infilling of rear veranda with double glazed panels. Response due by 15th June 2017. The Parish Council had no objection to this application. P17/V0332/FUL- Craven Yard, Fernham Road. New dwelling and garage. Amended Plans. Response due by 15th June (extension). The plans are unclear and inaccurate. The covering letter from the architect is incorrect. Permission was given on the basis that the new dwelling was the same height as the historic building next door. The meeting agreed unanimously to object to the application. Cllr Jenkins to draft a response. Cllr Constance to ask Cllr Sharp to take it up and she will also speak to the case officer. P17/V1366/FUL – Creslu, Woolstone Road. Replacement dwelling with new garage. Response due by 14th June. Councillor felt that the new plans were reasonable. However, it was noted that the documentation still contained references to the bus service which no longer exists. The meeting agreed to respond with No Objection but to request that an updated statement regarding local services was provided. Cllr Jenkins to draft a response.	SJ/YC  SJ
173/17	<b>Update on outstanding planning applications</b> P17/V0902/HH – Church Cottage, Broad Street. Proposed dropped kerb, new opening in the garden wall and new driveway for parking. <b>Awaiting determination.</b> P17/V2063/FUL – Appletree Cottage, High Street. Amended plans for demolition of garage. Erection of single storey rear extension, two storey front extension and loft. <b>Tree survey received. Awaiting determination.</b> P17/V0330/HH New House, Green Lane. First Floor side extension. <b>Permission granted.</b> P17/V0485/O Land adjacent to Fawler Road. Development of two detached dwellings with attached garages. <b>Awaiting determination.</b> P17/V0812/FUL - Packers Forge High Street. Proposed new dwelling, car parking and works thereto. <b>Withdrawn.</b> P16/V3185/O Land to the north of Fawler Road and to the east of Station Rd. Amended plans. <b>Refused.</b> P17/V0728/FUL- The Glebe, Broadway Demolition of existing storage building and construction of a two bedroom building for a holiday let. <b>Awaiting determination.</b>	SJ
	<b>FINANCE</b>	
174/17	<b>To approve June payments and sign cheques:</b> A full list of payments is attached to these minutes. Cllrs Oldnall and Pilcher proposed and seconded approval of payments totalling £911.45. RESOLVED. The cheques were signed.	
176/17	<b>Consideration of Advertising charges</b> Cllr Pilcher felt that charging for advertising in The Courier and on the website was a good idea. Cllr Oldnall expressed concern about the administrative overhead. Cllr Banks stated that charging needed to be consistent. Cllr Oberman stated that she was against paid advertisements in the welcome pack. Cllr Jenkins to speak to Mrs Jennings about this. Mrs Jennings had submitted a request for £25 to cover the cost of producing the welcome packs. Cllr Jenkins proposed approving the request. Cllr Oldnall seconded.	SJ

	RESOLVED.	
	<b>ANNUAL/QUARTERLY REVIEWS</b>	
177/17	None.	
178/17	<p><b>UPKEEP (INC. WATERCOURSES)</b></p> <p><b>Grass Cutting</b> – Clerk to chase BGG for a date for the work to be done.</p> <p><b>Crocus Corms</b> – Cllr Jenkins asked for confirmation that crocuses would be planted. This was agreed. The location to be discussed at a future meeting.</p> <p><b>Tree Works:</b> Greg West has been paid for his work. Two further trees need attention, an Oak and a Horse Chestnut. Cllr Jenkins to obtain a quote from Greg West. Cllr Pilcher noted that householders in the area should be informed of the proposed work. Cllr Banks noted that there is a tree on the Jubilee Field which blocks the view of the White Horse.</p> <p><b>Autumn tidy:</b> Cllr Oberman asked that this is not held on the same date at the church auction event. 28/29 October was the preferred weekend.</p> <p><b>Review of Culverts:</b> Cllr Banks reported that there had been no storm event to enable a proper review. To be reviewed again at the November meeting.</p>	<p>Clerk</p> <p>Clerk (agenda)</p> <p>SJ</p> <p>Clerk (agenda)</p>
	<b>GENERAL</b>	
179/17	<p><b>Monthly Play Area inspections:</b> Cllr Oberman reported that the inspection had been carried out. The RoSPA inspection will be carried out next month. The 2<sup>nd</sup> rung up on the large slide is rotten and the sloping beam is showing signs of rot. The cricket stumps on the MUGA are bowed and cracked. Cllr Oberman to send a photo; Clerk to contact Wicksteed.</p> <p>Cllr Banks noted that the ramp needs some soil at the base to fill in a gully that has developed. Cllr Oberman to consider who might be able to supply this.</p>	<p>FO/Clerk</p> <p>FO</p>
180/17	<b>Website:</b> Nothing to report .	
181/17	<b>Parish Council Archives:</b> Nothing to report.	CLOSED
182/17	<b>Village Defibrillator:</b> In progress; nothing to report.	MO
183/17	<b>Proposal to update The Courier:</b> This has been dealt with in minute 176/17.	
184/17	<b>Approval of Anti-Fraud Policy:</b> The revised draft was approved and may be uploaded to the website	Clerk
185/17	<b>Proposal by UHW to make the parish a UNESCO World Heritage Site:</b> It was agreed that the Parish Council should be involved in any proposal of this nature, and needs to understand what’s involved, the process and the timeline. A note was to be sent to UHW.	SJ/ Clerk
	<b>CONSULTATIONS</b>	
186/17	<p><b>Parish Partners:</b> Cllr Oldnall volunteered to attend on 28<sup>th</sup> September.</p> <p><b>NALC Consultation on park charging:</b> No response to be made.</p>	Clerk
	<b>CORRESPONDENCE AND MATTERS FOR THE JUNE AGENDA</b>	
187/17	<p><b>Road Works.</b> It was proposed to rope off a section of the Jubilee Field during the road works in order to facilitate access to the Village Hall and the shop. Cllrs Jenkins and Banks to set this up.</p> <p><b>Date for August meeting.</b> To be discussed at the July meeting.</p>	<p>SJ/GB</p> <p>Clerk (Agenda)</p>
156/17	<p><b>DATE OF NEXT MEETING:</b></p> <p>The next meeting will be Monday 10<sup>th</sup> July 2017 at the Thomas Hughes Memorial Hall. Cllr Oldnall gave his apologies.</p>	

The meeting closed at 10.10 pm