

**Minutes of the Meeting of Uffington Parish Council
Monday 11th September 2017 at 7.30pm
At Thomas Hughes Memorial Hall**

Present: Cllr Simon Jenkins (Chair), Cllr Paul Coad, Cllr Fenella Oberman, Cllr Graham Banks
District Councillor: Cllr Robert Sharp
County Councillor: Cllr Yvonne Constance
In attendance: Julia Evans (Clerk/RFO)
Members of the Public: Mr Geoff Rumble

244/17	APOLOGIES FOR ABSENCE: Cllrs Oldnall and Pilcher sent their apologies.	Action
245/17	DECLARATIONS OF INTERESTS None.	
246/17	MINUTES OF MEETING HELD ON 14th AUGUST 2017 Cllr Oberman proposed acceptance of the minutes of the meeting held on Monday 14 th August 2017. Cllr Banks seconded. RESOLVED. The minutes were signed.	
247/17	REMAINING BUSINESS FROM PREVIOUS MEETING: 222/17 (192/17-160/17) What goes on in Uffington? – FO reported that the event would start at 10am and finish at noon. The event has been renamed to make it more inclusive – it will be open to all. It has been publicised in Baulking and Woolstone as well as Uffington. 21 organisations have requested a table. Cllr Oberman to ensure there are sufficient tables available. Cllr Jenkins to speak to the Football and Cricket representatives above the event. It was suggested that someone should meet and greet attendees. Clerk to assist Cllr Jenkins with a powerpoint presentation. 222/17 (217/17) Dog Waste Bin on Jacksmeadow - Cllr Jenkins reported that Redcliffe Homes and VOWHDC had stated that the Parish Council had no right to be represented on the Management Company for Jacksmeadow. Redcliffe Homes has the establishment of the company in hand. There is currently no bin planned for the area. If residents require one they will need to pay for it. Cllr Jenkins to put an item in The Courier. 192/17 (164/17) Sign for Children’s Play Area – A draft sign has been produced but further work is required. Cllr Oberman suggested putting a note on the Parish Council noticeboard. 192/17 (176/17) Consideration of advertising charges – No volunteers have come forward to help with advertising in The Courier. It was agreed to ask again for volunteers on 7 th October. Cllr Banks suggested that the current unreliable information should be removed. 192/17 (178/17) Location for Crocus corms – It was suggested that the crocuses be planted between the car park and the playground. Cllr Oberman suggested a small fence to protect them. Cllr Jenkins to check with Mr Dalrymple. 222/17 (209/17) Tree Survey - Clerk still awaiting a quote from Oakleaf for the removal of the poplars. Cllr Jenkins to contact Richard Polatch for another quote. Cllr Constance pointed out that BGG were qualified to carry out this sort of work.	FO/SJ Clerk SJ SJ/Clerk SJ SJ SJ
248/17	COUNTY COUNCILLORS REPORT Cllr Constance reported that Craven Common will be resurfaced on 30 th September. She also noted that the Highways and Countryside teams have merged, with aim of providing a quicker response. The new area operations manager will be Keith Stenning and the Principal Officer will be Arthur McEwan-James. OCC are to submit a bid for infrastructure funds to support housing and business development which will include improvements to the A34, rapid bus routes and an	SJ

	<p>east-west rail route. There are discussions about the possibility of a new railway line from Bristol to Oxford which would include a station at Grove.</p> <p>Cllr Constance requested that biodegradable bags are no longer used in food caddies; she asked that normal plastic bags or newspaper be used instead. When the new waste lorries begin operating a separate van will collect food waste.</p> <p>There will be charges for DIY waste at recycling tips from 1st October.</p> <p>The Countryside Access team are trying to establish Parish Path Wardens to patrol local footpaths and report problems.</p> <p>Cllr Constance was thanked for attending.</p>	
249/17	<p>DISTRICT COUNCILLORS REPORT</p> <p>Cllr Sharp reported that a new leisure centre is planned for Grove, and a consultation on the plans has opened. An open day is to be held on Grove on 21st September. Abbey Meadow pool in Abington is to be remodelled. It is hoped that work will start soon and the pool will reopen in the spring. Cllr Sharp pointed out that the Yellow letter which has been sent to all electors must be filled in so that they may continue to vote. The Vale has £175k available in grant funds. The next round is open for applications until 4th October.</p> <p>The matter of the Parish Boundary was raised. In a recent planning decision the site in question was described as being situated outside of the Uffington settlement boundary and within the open countryside, whereas it had previously been considered to be within the settlement area of the village. Councillors wanted to know why this had happened. Cllr Sharp agreed to check. He noted that Vale Planning Policy stated that there would be no building in open countryside.</p> <p>Cllr Sharp was thanked for attending.</p>	RS
250/17	<p>POLICE REPORT</p> <p>The area police report was to be circulated by email.</p>	
251/17	<p>OPEN FORUM</p> <p>Mr Rumble provided an update on the Village Hall energy efficiency project. Photovoltaic cells are to be installed starting on 9th October. It was noted that the Parish Council have a booking for that evening. The new ceiling insulation has been completed in the main hall and will be installed in the small hall during the last week of November and the first week of December. The heating has been installed. Finishing of the groundwork will take place during the autumn. Cllr Banks noted that the new thermostats did not have the temperature on them. Mr Rumble to discuss with Mr Armishaw.</p> <p>Mr Rumble has been reviewing a video which he may present on 7th October.</p> <p>Mr Rumble has a contact for tree work – he agreed to provide the details.</p> <p>It was reported that the WHST sold 7528 tickets this year; the best for four years.</p> <p>Mr Rumble was requested to congratulate the White Horse Show Committee for an excellent show, and was thanked for his report.</p>	GR GR GR
	ONGOING PROJECTS	
252/17	<p>PARISH COUNCIL ASSETS AND LAND REGISTRY</p> <p>Nothing to report.</p>	
253/17	<p>PROPOSED DEVELOPMENT OFF FERNHAM ROAD</p> <p>Plans are expected to be submitted this month.</p>	
254/17	<p>COMMUNITY LED PLAN UPDATE</p> <p>Further information on care services for the elderly is on-going.</p>	SJ
255/17	<p>NEIGHBOURHOOD PLAN UPDATE</p> <p>It is expected that the Landscape Capacity Study will be available soon. It is to be discussed at the NP meeting scheduled for Thursday 14th September.</p>	
256/17	<p>OLD SCHOOL ROOM UPDATE</p> <p>The architects are preparing an application for listed building consent for the work. They will then prepare a specification, which they hope to send out to tender early in 2018. It is expected that work will start in the spring. Consideration is being given to</p>	

	the erection of a tarpaulin as a temporary measure for the winter. The structural engineer's report confirmed that the building is sound and that the work required will cost in the region of £35-40k.	
257/17	<p>S106 CONTRIBUTIONS – STATION ROAD DEVELOPMENT</p> <ol style="list-style-type: none"> 1. The funds have been paid to the Friends of St Mary's Church for their project. 2. The deposit for the Photovoltaic cells for the village hall has been paid. 3. The money is available for the VAS project. Cllr Jenkins has been in touch with the supplier. Clerk to chase. 4. The installation of the play equipment is scheduled to start on 9th October. Discussion followed on dismantling the old equipment. SJ to contact Playdale to understand how the current equipment was installed, and to consider the best way forward. 5. A request to share the medical centre funds between the White Horse Medical Practice and Elm Tree Surgery was approved. Clerk to send a confirmation. 	<p>JE</p> <p>JE</p>
	PLANNING MATTERS	
258/17	New Applications to be considered: None	
259/17	<p>Update on outstanding planning applications</p> <p>P17/V2027/HH - 2 Shotover Corner. Proposed shed and bike store in garden. Not yet determined. <u>Afternote:</u> Permission granted.</p> <p>P17/V2014/FUL - Uffington Lawn Tennis Club, Fawler Road. Erection of shelter next to tennis courts and installation of a path. Parish Council Application. Not yet determined. <u>Afternote:</u> Permission granted.</p> <p>P17/V2143/HH - West View Fernham Road. Single storey oak framed garden room extension to side following demolition of existing single storey extension. Not yet determined.</p> <p>P17/V1366/FUL – Creslu, Woolstone Road. Amended plans. Permission granted.</p> <p>P17/V2111/O - Chapel Field Fawler Road. Erection of a detached two storey house. Not yet determined.</p> <p>P17/V1581/HH – The Stables, Fernham Road. Dormer windows to front and rear of dwelling. Not yet determined.</p> <p>17/V0332/FUL - Craven Yard, Fernham Road. New dwelling and garage. Amended Plans. Not yet determined. Going before the Planning committee on 13th September. Cllr Jenkins to attend. <u>Afternote:</u> Permission granted.</p> <p>P16/V2427/FUL - Land adjacent to the Manor. Proposed new dwelling. Refused.</p>	<p>SJ</p>
	FINANCE	
260/17	<p>To approve September payments and sign cheques:</p> <p>A full list of payments is attached to these minutes. Cllrs Jenkins and Banks proposed and seconded approval of payments totalling £7544.63. RESOLVED. The cheques were signed.</p>	
261/17	<p>Review of Q1 expenditure against budget</p> <p>Cllr Oldnall sent the following report by email:</p> <ol style="list-style-type: none"> 1. Expenditure remains generally in line with the 2017/18 budget but there have been several necessary but unplanned additional outgoings. Whilst there is no contingency fund to cover these they do have to be funded and so impact the reserves. 2. Reserves continue to fall slowly but steadily to the point where the amount is now below the recommended level (>50% of the precept). This should be carefully reviewed at the end of Q2 as part of the mid-year budget review. 3. Competitive quoting for goods and services has achieved some significant (eg insurance) savings which will help to offset unplanned expenditure elsewhere. 4. The cashbook may need revising to improve clarity of how grants, which are effectively ring-fenced from general expenditure, can be best represented in terms of both income and expenditure. This will be especially important as the S106 money is 	

	received and spent. A separate account (spreadsheet) for this may be the best way to manage these funds.	MO/Clerk
262/17	To agree allotment rents It was agreed to leave the rents at £40 per year for 2017/18.	
263/17	To consider Parish Councillor's allowances It was agreed that no allowances would be paid with the exception of travel and subsistence when on council business. Travel to be paid at the standard HMRC rate (currently 45p per mile).	
264/17	To review the Grants policy A minor change was made to section 13c regarding VAT. The meeting approved the change. SJ to prepare a final version for publication. <u>Afternote:</u> this has been completed and loaded onto the website.	SJ
	ANNUAL/QUARTERLY REVIEWS	
265/17	Annual Asset Inspection Cllr Jenkins had completed the inspection. Two queries arose: 1. Need to identify ownership of fence between church graveyard and burial ground. Cllr Jenkins to confirm with the vicar. 2. Need to identify ownership of fence alongside the footpath to the allotments. Cllr Banks stated that this did not belong to the Parish Council but belonged to one of the owners (Avenall or Bendall) of the land either side of it. The PC did own the fence across the field parallel to Fernham road.	SJ
266/17	Field Tidy This has been scheduled for the weekend of 28 th /29 th October.	
267/17	UPKEEP (INC. WATERCOURSES) Cllr Oberman noted that the deep clean team were out in the village today. The community payback team have been out and have cleared the stream by the allotments and the area by Craven Common.	
	GENERAL	
268/17	Monthly Play Area inspections Cllr Oberman to carry out the inspection on 12 th September. Review of RoSPA Report An action plan is in place to deal with all outstanding high risk items. Clerk to chase Wicksteed for their comments on the MUGA ratings.	FO JE
269/17	Annual Fair Cllr Banks presented the cheque for the 2017 fair.	
	CONSULTATIONS	
270/17	Consultation on the Revised Draft Section 106 Planning Obligations All Councillors to look at this. To discuss again in October. <u>Afternote:</u> It was pointed out that this consultation relates to South Oxfordshire and not the Vale.	CLOSED
	CORRESPONDENCE AND MATTERS FOR THE OCTOBER AGENDA	
271/17	Presentation on the AONB: It was agreed that there was no local interest. Town & Parish Forum: The next event will be held on 8 th November. Cllr Jenkins to attend. Village Trail: Cllr Jenkins is meeting with Sarah Wright, Ridgeway National Trail Officer on 12 th September, to discuss the new village trail. New Policies: Cllr Jenkins and the Clerk are working on new policies. To be put on the October agenda. Grants: Cllr Jenkins to remind people of the new cut-off date for grant applications. The application from BeFreeYC to be put on the November agenda along with all the other applications. Dignity in care awards: No one was nominated.	SJ SJ Clerk (agenda) Clerk (agenda)
272/17	DATE OF NEXT MEETING:	

	The next meeting will be Monday 9 th October 2017 at 7.30pm in the Thomas Hughes Memorial Hall.	JE
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The meeting closed at 9.50 pm