

**Minutes of the Meeting of Uffington Parish Council
Monday 11 December 2017 at 7.30pm
At Thomas Hughes Memorial Hall**

Present: Cllr Simon Jenkins (Chair), Cllr Karen Pilcher, Cllr Mike Oldnall, Cllr Paul Coad, Cllr Fenella Oberman, Cllr Graham Banks

District Councillor: Cllr Robert Sharp

County Councillor:

In attendance:

Members of the Public: Mr Rumble

328/17	APOLOGIES FOR ABSENCE: County Councillor Yvonne Constance and Mrs J Evans (Clerk/RFO) sent their apologies.	Action
329/17	DECLARATIONS OF INTERESTS There were no new declarations of interest.	
330/17	MINUTES OF MEETING HELD ON 13 NOVEMBER 2017 Cllr Pilcher proposed acceptance of the minutes of the meeting held on Monday 13 November 2017. Cllr Banks seconded. RESOLVED. The minutes were signed.	
331/17	REMAINING BUSINESS FROM PREVIOUS MEETING: 276/17 (247/17 - 22/17 - 217/17) Dog Waste Bin on Jacksmeadow - Cllr Sharp stated that VOWHDC had not yet responded to his query about the adoption of the estate by OCC Highways. 276/17 (247/17 - 192/17 - 164/17) Sign for Children's Play Area – The sign has been installed. 276/17 (271/17) – Village Trail opening – Cllr Pilcher reported: a) The smaller version of the map for the telephone kiosk was expected shortly. This will cost £275 + delivery. Perspex boxes will also be required to hold the trail leaflets. These cost £20. There is some money left in the Community Art fund, and she is liaising with Abigail Brown (VOWHDC) to use this to fund the map and boxes. 350 leaflets had been used (650 remaining). b) She will be speaking to Mr Coxhead about a suitable location for the Garrards Farm post. c) Cllr Oberman is looking into the provision of some slabs to lay in front of the information board.	RS CLOSED KP KP FO
332/17	COUNTY COUNCILLORS REPORT (None)	
333/17	DISTRICT COUNCILLORS REPORT Cllr Sharp reported: a) The LPP2 consultation had closed. All responses will be collated by VOWHDC and forwarded to the Examiner. The Examiner also had to consider comments submitted after the VOWH consultation period had closed but before the end of the overall consultation period. b) He and Cllr Elaine Ware had discussed the forthcoming sale at auction of various bits of land, including part of Upper Common Lane, with the Head of Legal and Democratic Services at VOWHDC; she had written to Paul Fosh Auctions expressing concern regarding the four Lots that are included. It was noted that the owners of affected properties on Upper Common Lane had well established rights of access. Cllr Sharp was thanked for attending.	
335/17	POLICE REPORT Report not available.	
336/17	OPEN FORUM	

	<p>Cllr Jenkins reported:</p> <ol style="list-style-type: none"> The car abandoned on the Village Hall car park had been removed by the Police, as it was on false number plates. If there was any money left over from the Village Trail project, an improved map of Uffington footpaths would be helpful. Cllr Jenkins to send the existing map to Cllr Oldnall. Clerk to check on availability of funding for printing and for boxes to hold a number of maps. Following Mr Coxhead's query at the November meeting, he had established that registered title to The Green was held at the Land Registry in the name of Peter George Rosser and Elizabeth Kate Rosser. Mr Coxhead to be informed. He had received a telephone call from Mr Patrick Arbuthnot that he intended to leave a sum of money to Uffington Parish Council in his will, for the restoration of the War Memorial (sited in St Mary's Church yard, but the property of the Parish Council). <p>No other points were raised.</p>	<p>SJ/Clerk</p> <p>SJ</p>
	ONGOING PROJECTS	
337/17	<p>PARISH COUNCIL ASSETS AND LAND REGISTRY</p> <p>Cllr Jenkins reported that the Hillman Partnership was still awaiting a full response from Land Registry for registration of the Old School Room, but it appeared that Title No. ON336460 had been allocated.</p> <p>With regard to ensuring that all land in the ownership of the Parish Council was registered with the Land Registry, it was agreed that a list of all such parcels of land would be compiled, including any Land Registry title numbers allocated, for further action.</p>	SJ
338/17	<p>PROPOSED DEVELOPMENT OFF FERNHAM ROAD</p> <p>Awaiting information from the developers.</p>	
339/17	<p>COMMUNITY LED PLAN UPDATE</p> <p>There is only one outstanding point regarding support for the elderly and which Cllr Jenkins wished to complete this year. Cllr Jenkins to speak to Anne Richardson at VOWHDC and Cllr Pilcher to raise this with Anne Smith at the Afternoon Club. It was agreed that this should be carried forward to the next meeting.</p>	SJ/KP
340/17	<p>NEIGHBOURHOOD PLAN UPDATE</p> <p>Cllr Oldnall reported that the open meeting on 14 November for all residents of the Plan Area had been attended by c50 people and a lot of useful feedback had been obtained on the draft policies proposed by the Steering Group and which had been included in the first NPSG draft. The next meeting of the NP SG was to be held on Thursday 14 December where the first draft of the NP would be discussed.</p> <p>Following receipt of further information from VOWHDC on the hierarchy of overlapping designations, it was decided that the Parish Council would agree to the Jubilee Field and the Allotment Gardens being designated as Local Green Spaces. Cllr Jenkins to inform the Chair of the NP SG.</p>	SJ
341/17	<p>TBSM/OSR UPDATE</p> <p>The paper circulated on 7/12/2017 regarding the 1989 Trust Deed ('Amendments to be made to the Declaration of Trust dated 16 January 1989') was agreed. This would now be put to a local lawyer, to check if he could draw up a deed of amendment/variation.</p> <p>Cllr Pilcher reported that:</p> <ol style="list-style-type: none"> Mr Newman had suggested that £200 would be sufficient to cover a 5-yearly check of the electrical installation in the Old School Room –but not including any remedial action required. £200 was to be included in the 2018 budget and precept. 	<p>SJ</p> <p>KP/Clerk</p>

	b) The 2018 Exhibition theme would be based on the 100 th anniversary of the end of WW1	
342/17	<p>OLD SCHOOL ROOM REPAIRS UPDATE</p> <p>The following was discussed:</p> <p>a) The Old School Room (OSR) repair account as at 1/12/2017, circulated on 7/12/2017. It was noted that an excellent start had been made and £24,082 had been raised, leaving a target required of £27,558. A number of applications were outstanding. Applications to the Pilgrim Trust and Heritage Lottery Fund should be pursued.</p> <p>b) It was agreed that the updated version of the OSR repair account should be aligned with the financial information provided to the Parish Council meeting in future, and that some amendments should be made to the presentation of the information, to improve clarity. Cllr Jenkins to discuss with the Clerk.</p> <p>c) To provide a complete picture, the amounts agreed from the precept for 2017/2018 (£500) and from the S106 contribution account (£2,000) should be transferred into the ring-fenced OSR repair account before the next meeting.</p> <p>d) Consideration would be given to a further donation from the S106 account, if that became necessary later.</p> <p>e) Cllr Pilcher reported that Paul Armishaw would manufacture a 'thermometer' to show the level of funding obtained / required, for display beside the Old School Room.</p> <p>f) The suggestion that a fund raising Bridge Day should be held in the New Year was endorsed.</p>	<p>SJ</p> <p>SJ/Clerk</p> <p>Clerk</p> <p>KP</p> <p>SJ</p>
343/17	<p>S106 CONTRIBUTIONS – STATION ROAD DEVELOPMENT</p> <p>Cllr Jenkins stated that:</p> <p>a) He wished to record the gratitude of the Parish Council to the White Horse Show Trust for their grant of £2,800 towards the cost of the new slide.</p> <p>b) The old slide would be removed and the ground made good by Malcolm Hinton on 18 December. The new slide would be installed by Playdale on 19 December (weather permitting).</p> <p><u>Afternote:</u> The VAS would also be installed by Messagemaker on Fawler Road on 18 December.</p> <p>The draft application by the Uffington Football Club to VOWHDC for release of £2,892.20 was endorsed by the Parish Council, subject to some minor points to be discussed with the Chairman of UFC.</p>	<p>SJ</p>
	PLANNING MATTERS	
344/17	<p>New Applications to be considered:</p> <p>P17/V3022/LDE – the Barn at the Laurels, Broad St, Uffington. Certificate of lawful development for continued use as rented accommodation. The Parish Council had no objections.</p> <p>P17/V3243/LB – Tom Brown Museum, Broad St, Uffington. Structural and in-situ conservative repairs to masonry and minor alterations to the Old School Room. For information only.</p>	<p>Clerk</p>
345/17	<p>Update on outstanding planning applications:</p> <p>P17/V2625/HH – Field Cottage, Upper Common Lane. Erection of a greenhouse and a summerhouse. Permission granted.</p> <p>P17/V2670/FUL – Former Post Office, Broad Street. Proposed new dwelling with access. Not yet determined.</p> <p>P17/V2886/HH – Grounds Farm Bungalow, Fernham Road. Single storey side extension. Not yet determined.</p> <p>Afternote: Permission granted on 5/12/2017.</p>	

	FINANCE	
346/17	<p>To approve December payments and sign cheques: Cllr Oldnall introduced the Income and Expenditure analysis for the period 14/11/2017 to 11/12/2017. Cllrs Oberman and Pilcher proposed and seconded approval of payments totalling £5,787.40. RESOLVED. A full list of payments is attached to these minutes. The cheques were signed, and additionally a replacement cheque (£4,471.20) payable to Stocksigns Ltd for the VAS sign was approved; it was agreed that it was not necessary to take cancellation action with TSB on the missing cheque as this would incur a handling charge.</p>	Clerk
347/17	<p>To consider the draft budget proposals for 2018/19 Cllr Oldnall reported that no comments had been received on the draft discussed at the last meeting. It was confirmed that:</p> <ul style="list-style-type: none"> a) £3,000 should continue to be set aside for tree surgery in the future, for the poplars on the Jubilee Field, pending advice from the VOWHDC Trees Officer. b) £2000 should be included as a grant towards the OSR Project repair fund. c) An additional £200 should be inserted in the Old School Room section of the budget for safety checks - see minute 341/17 above. d) This would have the effect of increasing the precept proposed last month from £23,500 to £23,700. All Cllrs endorsed this proposed budget / precept. 	Clerk
348/17	<p>To consider a grant application from UBW Minibus It was agreed that a grant of £150 should be made.</p>	Clerk
	ANNUAL/QUARTERLY REVIEWS	
349/17	<p>Jubilee Field Tidy The Spring Tidy would be held on the weekend 17/18 March 2018.</p>	
350/17	<p>UPKEEP (INC. WATERCOURSES) The following was discussed:</p> <ul style="list-style-type: none"> a) Footpath 8. It was noted that Parish Council support had been given to an OCC proposal for a diversion of FP 8 around the farm buildings at Oxleaze Farm. b) Footpath 12. This leads from Jacksmeadow to Uffington Fox Covert and three styles or gates are required to make this FP accessible; immediate action is required to make safe the crossing over the access road to Common Farm. One solution might be for the Parish Council to apply to TOE2 for a grant for three kissing gates, to be installed by the landowner. Cllr Jenkins to discuss with the landowner. c) The letter dated 20/11/2017 from a resident, entitled 'Uffington Village appearance'. It was thought that this contained some misunderstanding of which land was owned and maintained by the Parish Council and where boundaries, and thus responsibilities, between private property and Highways land lay. Cllr Pilcher offered to discuss the matter with the resident concerned, and report back. 	SJ KP
	GENERAL	
351/17	<p>Monthly Play Area inspections To follow. The damaged/missing 'No Dogs' signs were to be replaced.</p>	FO SJ
	CONSULTATIONS	
352/17	None.	
	CORRESPONDENCE AND MATTERS FOR THE JANUARY AGENDA	
353/17	Jubilee Field Trust	Clerk
354/17	<p>DATE OF NEXT MEETING The next meeting will be Monday 8 January 2018 at 7.30pm in the Thomas Hughes Memorial Hall.</p>	

The meeting closed at 9.30 pm