Minutes of the Meeting of Uffington Parish Council Monday 8 January 2018 at 7.30pm At Thomas Hughes Memorial Hall

Present: Cllr Simon Jenkins (Chair), Cllr Karen Pilcher, Cllr Mike Oldnall, Cllr Paul Coad, Cllr Fenella Oberman, Cllr

Graham Banks

District Councillor: Cllr Robert Sharp County Councillor: Cllr Yvonne Constance

In attendance:

Members of the Public: Mr Rumble, Mr Godsell, Mr Armishaw, Mr Hart, Mr Stewart

1/18	APOLOGIES FOR ABSENCE:	Action
	None.	
2/18	DECLARATIONS OF INTERESTS	
	There were no new declarations of interest.	
3/18	MINUTES OF MEETING HELD ON 11 DECEMBER 2017	
	Cllr Coad proposed acceptance of the minutes of the meeting held on Monday 11	
	December 2017. Cllr Oberman seconded. RESOLVED. The minutes were signed.	
4/18	REMAINING BUSINESS FROM PREVIOUS MEETING:	
	331/17 (276/17 - 247/17 - 22/17 - 217/17) Dog Waste Bin on Jacksmeadow - Cllr Sharp	RS
	stated that there is nothing further to report at the moment.	
	331/17 (276/17 - 271/17) – Village Trail opening – Cllr Pilcher reported:	
	a) The smaller version of the map for the telephone kiosk is to be installed shortly.	Clerk
	Clerk to check with Abi Brown for any outstanding monies for printing and	G.C. K
	boxes to hold maps.	CLOSED
	b) A suitable location for the Garrards Farm post has still not been found.	FO
	c) Cllr Oberman has slabs to go in front of the main information board. Mr	10
	Oberman and Cllr Banks will install them when the weather improves.	
5/18	COUNTY COUNCILLORS REPORT	
	Cllr Constance gave the Parish Council a copy of OCC's document 'Thriving communities	
	for everyone in Oxfordshire'.	
	The main points reported were:	
	1. The budget will be set at full council on 13 th February. The increase is expected	
	to be a total of 5.99%; she -hoped that some of this will be available for road	
	maintenance.	
	2. Oxfordshire has put in a bid for housing infrastructure funding for Didcot	
	Garden Town to build a new river crossing.	
	3. A £1bn project is being planned to extend the railway from Bicester to Bletchley. This is phase 2 of the link to Cambridge. Phase 3 will link Milton	
	Keynes to the eastern side of the country. Ultimately there may be a link from	
	Bristol to Oxford which will include a station at Grove.	
	4. The District has put in a bid for funds for the eastern Wantage relief road.	
	5. OCC are objecting to the Swindon Local Plan on the basis of transport. There are	
	no improvements planned for the A420.	
	6. The Oxford-Cambridge expressway. Highways England is considering three	
	routes through Oxfordshire. The road is planned to be delivered before 2025,	
	which is before the railway links will be completed. It will require the delivery of	
	1 million houses along the corridor.	
	7. The Oxfordshire Snow Guide outlines what individual liabilities are regarding	
	snow clearance.	
	Cllr Constance was thanked for attending.	
6/18	DISTRICT COUNCILLORS REPORT	

	Cllr Sharp stated that there was nothing new to report this month.	
7/10	Cllr Sharp was thanked for attending. POLICE REPORT	
7/18	The area report will be circulated by email and posted on the notice board when it is	SJ
	received.	
8/18	OPEN FORUM	
•	Craven Common resurfacing	
	Mr Godsell reported on the complaints from Craven Common residents about the road	
	resurfacing carried out on 6 November 2017; the quality was very poor, particularly at	
	the eastern end. A specification of the original works has been received, showing that	
	micro-asphalt was used Following discussions with OCC and the contractors it has	
	been agreed that the worst areas will be re-treated. This will not take place before next	
	summer because the surface needs to be warm. Cllr Pilcher asked whether residents on	
	the western side had any concerns. Mr Armishaw pointed out that the petition raised	
	by residents was signed by the majority of residents, which is indicative of concern	
	across the whole area. Mr Godsell requested that should the western end require additional work the Parish Council should take this forward. Mr Godsell agreed to	
	monitor the situation for the time being. Cllr Pilcher suggested sending residents an	SJ/Clerk
	update as a result of the petition. Cllr Jenkins and the Clerk to work on this. Mr Godsell	337 CICIK
	to review the draft. Mr Godsell and Mr Armishaw were thanked for their report.	
	Hall Bookings	
	Mr Rumble reported that the hall bookings had now been sorted out as far as possible.	
	He stated his gratitude to the Shop, which undertakes the hall bookings on a voluntary	
	basis and they deal with over 200 bookings per year; bookings are updated on the	
	village hall website weekly in arrears. Mr Rumble was thanked for his assistance in this	
	matter.	
	Dragon Hill Planning application	
	Mr Stewart outlined the plans for Dragon Hill. The owners are looking to self- build two	
	2-bed bungalows which will be finished with wood cladding. Detailed drawings,	
	including for Highways, have to be produced. When questioned whether the site was	
	within the village envelope or in open countryside, Mr Stewart thought it was the latter and the plan has been developed on this basis. Mr Hart noted that from the	
	Neighbourhood Plan perspective the site sits in an area designated as having low	
	capacity for development by the Lepus Landscape Capacity Study and is also in open	
	countryside. Mr Stewart stated that he had raised a query with Mr Hart about the	
	methodology used in table 8 in the Landscape Capacity Study. He felt that it places an	
	unnecessary restriction on his client's land. Mr Hart stated that he is in discussion with	
	Lepus about this. Cllr Pilcher raised the issue of flood risk. Cllr Oberman asked about	
	ownership of the access from the Woolstone Road; Mr Stewart noted that it would	
	remain with Mr Osmond.	
	The Walnuts Planning application	
	Mr Hart noted that this application was also in an area designated as having low	
	capacity for development by the Lepus Landscape Capacity Study and is also in open	
	countryside Mr Hart and Mr Stewart were thanked for attending.	
9/18	ONGOING PROJECTS PARISH COUNCIL ASSETS AND LAND REGISTRY	
<i>5)</i> 10	Cllr Jenkins reported that the Hillman Partnership was still awaiting a full response from	
	Land Registry for registration of the Old School Room, but it appeared that Title No.	
	ON336460 had been allocated.	
	With regard to ensuring that all land in the ownership of the Parish Council was	
	registered with the Land Registry, it was agreed at the December meeting that a list of	
	all such parcels of land would be compiled, including any Land Registry title numbers	C/F: SJ
	allocated, for further action.	
10/18	PROPOSED DEVELOPMENT OFF FERNHAM ROAD	

	Awaiting information from the developers.	
11/18	COMMUNITY LED PLAN UPDATE	
	There is only one outstanding point regarding support for the elderly and which Cllr	
	Jenkins wished to complete this year. Cllr Jenkins is liaising with Anne Richardson at	SJ/KP
	VOWHDC. No progress to report. Cllr Pilcher reported that the Afternoon Club would be	
	happy for a survey. Cllr Pilcher to look into this and to consider wider circulation for the	
	survey.	
12/18	NEIGHBOURHOOD PLAN UPDATE	
	Cllr Oldnall reported that the next NP Steering Group meeting is scheduled for 11 th	
	January. A second draft of the plan has been circulated to the NP Steering Group for	
	review. The aim is to have a final draft ready in March.	
	The Parish Council has agreed to offer the Allotment field and the Jubilee Field to be	
	designated as Local Green Space. Cllr Jenkins has drafted an assessment and circulated	SJ
	it to the Steering Group for review. Cllr Jenkins to forward to members of the Parish	
	Council.	
13/18	TBSM/OSR UPDATE	
	Revision of Declaration of Trust	
	The amendments agreed to the January 1989 Declaration of Trust have been sent to Mr	SJ
	Nowell who hopes to be able to draft a variation to the Trust Deed. Once agreed by the	
	Parish Council and Uffington Museum Trustees it would be uploaded onto the Charity	
	Commission website. Draft Lease between the Parish Council and Uffington Museum	
	Trustees	
	Tom Hillman has advised that the draft lease could be much shorter if the annual rent	
	review clauses are removed. The meeting agreed this. KP to check the detail of clause	
	LR14. Cllr Banks pointed out that clause B10c should not be permitted. Cllr Jenkins to	KP/SJ
	raise with Tom Hillman. Cllr Banks also questioned clause B10e as it is unclear. Cllr	
	Jenkins to request clarification. Cllr Pilcher asked that the clause be removed.	
	Museum update	
	Nothing to report.	
14/18	OLD SCHOOL ROOM REPAIRS UPDATE	
	The following was discussed:	
	a) The Old School Room (OSR) repair account as at 1/1/2018 had previously been	
	circulated. It was noted that £28,000 has been raised and £10,000 spent. A	
	further £24,800 is still to be raised. Grant applications are to be made to the	SJ
	Oxfordshire Buildings Trust and the White Horse Show Trust, amongst others.	
	An application may be made to the Heritage Lottery Fund, who will need to see	
	what the benefits of the project are to the wider community and to individuals.	
	b) With regard to the extra costs from Clive Hudson Associates Cllr Jenkins felt	SJ
	that the work was necessary Cllr Oldnall questioned whether it was not already	
	included in the original quote. After Note; It was clarified with Andrew	
	Townsend that this cost had not been included in the original cost and the CHA	
	fee proposal was signed on 9 January 2018.	
15/18	S106 CONTRIBUTIONS – STATION ROAD DEVELOPMENT	
	Cllr Jenkins stated that:	
	1. The VAS has not yet been installed because some brackets have not been	SJ
	delivered. Cllr Jenkins to chase installation.	
	2. The installation of the new slide is complete.	
	3. School iPads – the Vale has turned this down. The school has suggested that	
	they be used as community iPads. There were questions about how this would	
	they be used as community iPads. There were questions about how this would work. The Parish Council felt that the funds should come from the S106 funds	
	they be used as community iPads. There were questions about how this would work. The Parish Council felt that the funds should come from the S106 funds set aside for education.	
	 they be used as community iPads. There were questions about how this would work. The Parish Council felt that the funds should come from the S106 funds set aside for education. 4. The Scout Group grant application of £638 was discussed and approved. It was 	
	they be used as community iPads. There were questions about how this would work. The Parish Council felt that the funds should come from the S106 funds set aside for education.	

	shortfall could be considered as part of this grant. Cllr Jenkins to write to the	
	Scout Group.	
	PLANNING MATTERS	
16/18	New Applications to be considered: P17/V3294/FUL – The Walnuts, Broad Street. Proposed stable block, store and hay barn. Retrospective change of use from agricultural to equestrian. The Parish Council were concerned about the size of the building and access to the site. It was agreed to object on the grounds of size, height, access and the fact that the site is in the Uffington Conservation Area. Cllr Jenkins to draft a response.	SJ
	P18/V0003/O – Dragon Hill, Woolstone Road. Outline permission for the development of two new dwellings. The Parish Council felt that the proposal for two small bungalows was acceptable. It was agreed to support the application on the basis that the new dwellings remain single storey, low level buildings. A condition is to be requested to restrict the height, and it will be requested that permitted development rights are removed. Cllr Jenkins to draft a response.	SJ
17/18	Update on outstanding planning applications: P17/V3022/LDE - the Barn at the Laurels, Broad St, Uffington. Certificate of lawful development for continued use as rented accommodation. Permission granted. P17/V3243/LB – Tom Brown Museum, Broad St, Uffington. Structural and in-situ conservative repairs to masonry and minor alterations to the Old School Room. For information only (Not yet determined) P17/V2670/FUL – Former Post Office, Broad Street. Proposed new dwelling with access. Not yet determined.	
18/18	FINANCE To approve January payments and sign cheques:	
	Cllrs Oldnall and Jenkins proposed and seconded approval of payments totalling £7164.38. RESOLVED. A full list of payments is attached to these minutes. The cheques were signed.	
19/18	To consider the budget and precept proposals for 2018/19 Cllr Oldnall proposed accepting the revised budget with a precept of £23,700. Cllr Jenkins seconded. RESOLVED. Clerk to circulate final version of budget along with the cost per band D property for this precept.	Clerk
20/18	To consider a grant application from South Oxfordshire and Vale CAB £500 was requested. It was felt that this was too much for an outside organisation. Cllr Jenkins proposed a donation of £50. Cllr Oberman seconded. RESOLVED.	Clerk
21/10	ANNUAL/QUARTERLY REVIEWS	
21/18 22/18	None. UPKEEP (INC. WATERCOURSES)	
22/10	Village appearance to be put on the February agenda. Cllr Banks reported that a tree has blown over on the Jubilee Field – tag no. T79. Cllrs Banks and Pilcher have tidied the remains.	Clerk (agenda)
22/40	GENERAL Advantage of the second of the secon	
23/18	Monthly Play Area inspections Cllr Oberman presented the monthly inspection report. She is unhappy with the surface under the new slide. It is very uneven and the quality is poor. Cllr Jenkins to contact Playdale and ask them to investigate. It was noted that their fencing is still in the car park. It was agreed not to send the final payment for the time being.	SJ
	It was reported that a separate meeting of trustees is required. Cllr Banks felt that the Charity should be closed. A copy of the trust deed to be obtained from the Charity Commission website. Cllr Jenkins and the Clerk to look into this. Equality and Human Rights Policy	SJ/Clerk
	The meeting approved the policy. Clerk to upload onto the website.	Clerk

	Date for the Annual Assembly	
	It was agreed that the Annual Assembly would be held on 9 th April after the monthly	
	meeting. The Parish Council meeting to start at 6.30pm. Clerk to check the hall booking.	Clerk
	CONSULTATIONS	
24/18	Clerk to circulate details on the Minerals and Waste consultation.	Clerk
	CORRESPONDENCE AND MATTERS FOR THE FEBRUARY AGENDA	
25/18	Cllr Pilcher reported on the Community Repair scheme which takes in old paint and sells	
	it on for £1.50 per litre.	
	Cllr Pilcher reported that Mr Armishaw has built a thermometer to measure OSR	
	fundraising progress. Help will be required for the installation.	
	Cllr Pilcher reported that the Village of the Year programmes will be screened on	
	Channel 4 commencing 15 th January - Uffington on 23 rd January at 3pm.	
26/18	DATE OF NEXT MEETING	
	The next meeting will be Monday 12 th February 2018 at 7.30pm in the Old School Room.	
	Cllrs Oldnall and Coad offered their apologies for absence.	

The meeting closed at 10.15 pm