

Minutes of the Meeting of Uffington Parish Council
Monday 12th March 2018 at 7.30pm
At Thomas Hughes Memorial Hall

Present: Cllr Simon Jenkins (Chair), Cllr Karen Pilcher, Cllr Fenella Oberman, Cllr Paul Coad, Cllr Graham Banks
District Councillor:
County Councillor: Cllr Yvonne Constance
In attendance: Julia Evans
Members of the Public: Mr Geoff Rumble

56/18	APOLOGIES FOR ABSENCE: Cllrs Oldnall, and Sharp.	Action
57/18	DECLARATIONS OF INTERESTS None.	
58/18	MINUTES OF MEETING HELD ON 12th FEBRUARY 2018 Cllr Pilcher proposed acceptance of the minutes of the meeting held on Monday 12 th February 2018 subject to a minor amendment. Cllr Oberman seconded. RESOLVED. The amendment was made and the minutes were signed.	
59/18	REMAINING BUSINESS FROM PREVIOUS MEETING: <p>a) 30/18 (4/18 - 331/17 - 276/17 - 247/17 - 22/17 - 217/17) Dog Waste Bin on Jacksmeadow - Cllr Sharp stated that there is nothing further to report at the moment.</p> <p>b) 51/18 Footpath 12 – Cllr Jenkins has agreed the application with the landowner. Quotes for the kissing gates and installation are in progress.</p> <p>c) 31/18 Speed restrictions on B4507 – Cllr Oberman reported that a footpath inside the fence at Britchcombe Farm is not possible, due to the location of a cattle trough. The landowners have agreed to erect some more safety notices. Cllr Oberman to review the verges and the possibility of moving the cattle trough.</p> <p>d) 31/18 – Craven Common Road Surface – Cllr Constance reported that the damaged patches are to be resurfaced in May when the road surface is warm. Cllr Jenkins reported that the dropped kerb outside the shop had been completed and that an engineer has been requested to look at the damaged verge outside the museum.</p> <p>e) Local Airspace Consultations – RAF Brize Norton and Oxford (Kidlington) Airport. The plans were presented. Consultation details to be sent to Cllr Constance.</p>	C/F: RS SJ FO JE JE/YC
60/18	COUNTY COUNCILLORS REPORT Cllr Constance sent a report by email which was circulated. Highlights included: OCC BUDGET 2018/19 OCC agreed its budget at a Full Council meeting on 13 February following a five-hour meeting of all 63 county councillors. Council Tax will rise by 5.99%, the maximum amount allowed without a referendum. Key points include: <ul style="list-style-type: none"> • Finances are sound compared to other councils, with difficult decisions having already been taken • The Council Tax rise will deliver extra money for adults and children’s social care; 52% of the budget is spent on social care, for 2% of the population. • Proposal to extend £500,000 contribution for homelessness for an extra year in 2019/20 (subject to consultation) • 10-year programme to improve transport network and release more money for road maintenance • £15,000 for each of the 63 county councillors to spend on local priorities in their 	

	<p>area</p> <p>The statement sent out with the Council Tax notices has caused some confusion. Cllr Constance is waiting for a simplified, clearer statement.</p> <p>GROWTH DEAL</p> <p>The Oxfordshire Growth Board has reached an outline Housing and Growth Agreement (Growth Deal) with Government. This will see an additional £215m of investment over the next five years to build infrastructure, support the delivery of new homes and boost economic productivity across the county. The Growth Deal has now been agreed by the six councils.</p> <p>Potholes. Repairs are not lasting well. Larger areas of patching/resurfacing are required. Repair teams are to be increased and a new Dragon-Patcher has been purchased. This will be used to repair the safety critical potholes. However, at the moment the work is not keeping up with the speed of the damage. Defects that make roads hazardous will be dealt with within 24 hours as usual. If a defect has paint markings around it then it has already been scheduled for repair and does not need a new report.</p> <p>Infrastructure funding – Large sums are available for major infrastructure, but they are part of the growth deal and are tied to development. The Government is considering funding for major roads that are managed by local authorities. The money for the A420 is likely to go to Swindon and Botley. The Oxford-Cambridge expressway is intended to expand housing and economic development. One million new homes are planned for the route. Local plans currently have up to 900,000 homes identified. Three routes have been proposed for the expressway. The final route is yet to be decided.</p> <p>Reservoir – Thames Water is reviving plans for a new reservoir at Steventon.</p> <p>Council Tax – The OCC portion of the Council Tax has increased by 5.99%.</p> <p>Ridgeway Consultation – 32 applications were submitted in 2005 for definitive map modification orders to upgrade restricted byways to byway open to all traffic status, including (in Uffington Parish area), the Ridgeway. OCC have been overwhelmed with responses. The Trail Riders Federation (TRF) have now decided that they have no evidence to support their case. Cllr Jenkins has produced a draft response that has been circulated. All Councillors to comment on the draft. After Note. The response was agreed and sent to OCC on 14/03/2018.</p> <p>Cllr Constance was thanked for attending.</p>	All Councillors
61/18	<p>DISTRICT COUNCILLORS REPORT</p> <p>No report.</p>	
62/18	<p>POLICE REPORT</p> <p>The area report was circulated.</p>	
63/18	<p>OPEN FORUM</p> <p>GDPR</p> <p>A brief overview was given. Cllr Jenkins and the Clerk to develop some general guidance for public and village groups.</p>	SJ/Clerk
	<p>ONGOING PROJECTS</p>	
64/18	<p>PARISH COUNCIL ASSETS AND LAND REGISTRY</p> <p>Cllr Jenkins reported that there has been no progress with the Hillman Partnership for registration of the Old School Room. Collard and Co Solicitors (Highworth) have been instructed for the registration of the burial ground.</p>	
65/18	<p>COMMUNITY LED PLAN UPDATE</p> <p>Point 12.1 is outstanding. Cllr Jenkins is following this up. It was reported that a resident had suggested that further action was required on certain items, one of which was speeding. Cllr Jenkins agreed to discuss at the next NAG meeting.</p> <p>The Welcome pack needs updating. Cllr Oberman to speak to the editor.</p> <p>It was proposed that the CLP should be closed off. It was agreed to raise the matter at the Annual Assembly.</p>	SJ FO
66/18	<p>NEIGHBOURHOOD PLAN UPDATE</p> <p>The Plan is being prepared. It is expected that the latest draft will be circulated to the</p>	

	Parish Council before the next meeting.	
67/18	<p>TBSM UPDATE</p> <p>Revision of 1989 Declaration of Trust The variation has been passed to Tessa Hennessy for review. Cllr Pilcher feels that it is acceptable.</p> <p>Draft Lease between the Parish Council and Uffington Museum Trustees This is with The Hillman Partnership. Cllr Jenkins is chasing for an update.</p> <p>Museum update Work is progressing on the exhibition for 2018. The launch will be on 27th March, at 7.30 pm. The five year electrical review will be carried out and the problem on the south side will be investigated at the same time.</p>	SJ KP
68/18	<p>OLD SCHOOL ROOM REPAIRS UPDATE £42k has been raised so far and a possible £20k in other grants and contributions has been identified. Cllr Jenkins is working on an application to North Wessex Downs AONB LEADER programme, which he hopes will go before their April meeting. A number of Cllrs met with Andrew Townsend Architects on 5 March, to review ATA's report on the tender process and the tender list. Jan Kerr was selected as preferred supplier. References have been received and a review of their accounts is awaited. It is hoped that work will start on 21st May. In the meantime the preferred supplier will look into scaffolding design and traffic management. The meeting agreed with the provisional selection of Jan Kerr and the process adopted.</p>	SJ
69/18	<p>S106 CONTRIBUTIONS – STATION ROAD DEVELOPMENT The Vale update document has been circulated. Concerns were raised over the new meeting room in St Mary's Church, which received a grant from these funds. Cllr Jenkins to discuss the matter with the Vicar. Mr Rumble pointed out that the room may not yet be finished.</p>	SJ
	PLANNING MATTERS	
70/18	<p>New Applications to be considered: None.</p>	
71/18	<p>Craven Yard – New garage. The matter is with the enforcement team. No update available.</p>	
72/18	<p>Planning Appeal Consultation – P17/V2111/ – UFF, Chapel Field, Fawler Road. Representations to be received by 28th March. Cllr Jenkins agreed to draft a statement. After Note: The statement was agreed and uploaded to The Planning Inspectorate Appeals Casework Portal on 21 March 2018.</p>	SJ
73/18	<p>Update on outstanding planning applications:</p> <p>i. P17/V3294/FUL -The Walnuts, Broad Street. Proposed stable block, store and hay barn. Retrospective change of use from agricultural to equestrian. Permission granted.</p> <p>ii. P18/V0218/LB - The Vale Cottage, High Street. Internal alterations to existing ceilings and doorways in modern rear extensions to listed building. Not yet determined. After note: Permission granted</p> <p>iii. P18/V0003/O – Dragon Hill, Woolstone Road. Outline permission for the development of two new dwellings. Response due by 27th January 2018. Not yet determined.</p> <p>iv. P17/V3234/LB - Tom Browns School Museum Broad Street -Structural and in-situ conservative repairs to masonry and minor alterations to the Old School Room. Permission granted.</p> <p>v. P17/V2670/FUL - Former Post Office Broad Street. Proposed new dwelling with access. Not yet determined. After note: Application withdrawn.</p>	
	FINANCE	
74/18	<p>To approve March payments and sign cheques: Cllrs Coad and Banks proposed and seconded approval of payments totalling £4131.27.</p>	

	RESOLVED. A full list of payments is filed with these minutes. The cheques were signed. Cllr Banks pointed out an omission from the financial statement. Clerk to update and recirculate.	Clerk
75/18	Appointment of Internal Auditor It was agreed to appoint Trish Ingham to audit the 2017/18 accounts.	
76/18	Jubilee Field Trust – the way forward Cllr Jenkins has spoken with Tessa Hennessy. The cost to review the trust deed will be capped at £320 (£160 per hour). It is likely that separate trust meetings will need to be reinstated.	
	ANNUAL/QUARTERLY REVIEWS	
77/18	Review of Risk Assessment The revised Risk Assessment was agreed, to be uploaded to the website. The Clerk reported that the Parish Council's insurance policy does not provide public liability insurance cover for tenanted plots. Allotment holders are to be informed. Clerk to update the tenancy agreement and post on the website.	SJ/Clerk
78/18	UPKEEP (INC. WATERCOURSES) The next Jubilee Field tidy and litter pick is on 17 th March. It was agreed that the willow (T77, close to the foot path from the Jubilee Field to Craven Common) should be trimmed. A quotation will be sought. The Vale Tree Officer has been asked to inspect the over-grown poplars. Cllr Jenkins to speak with George Reade as well.	SJ/Clerk
	GENERAL	
79/18	Monthly Play Area inspections Cllr Oberman reported that everything was fine in the Play Area. GDPR The issues of data security and email accounts to be discussed with Cllr Oldnall. (See also 63/18 above).	Clerk/SJ
	CONSULTATIONS	
80/18	Ridgeway Consultation. This was dealt with in 60/18 above.	
81/18	Oxfordshire Fire and Rescue Service Community Risk Management Action plan. The Parish Council had no comment to make.	
	CORRESPONDENCE AND MATTERS FOR THE APRIL AGENDA	
82/18	Annual Assembly. Cllr Jenkins to circulate a list of bullet points to be covered. Cllr Pilcher volunteered to update the presentation and run this in the foyer. Cllr Jenkins to arrange tea and cakes. He will also send out a save the date email. Cllr Oberman agreed to produce a poster. OCVA nomination. Clerk to obtain a nomination form. Asset review. To be included on the April or May agenda.	SJ/KP/FO Clerk Clerk
82/18	DATE OF NEXT MEETING The next meeting will be Monday 9 th April 2018 at 6.30pm in the Thomas Hughes Memorial hall. The Annual Assembly will be held immediately afterwards at 7.30pm	

The meeting closed at 10 pm