

Minutes of the Annual Meeting of Uffington Parish Council, Monday 14th May 2018 at 7pm at the Thomas Hughes Memorial Hall

Present: Cllr Simon Jenkins (Chair), Cllr Graham Banks, Cllr Karen Pilcher, Cllr Mike Oldnall, Cllr Fenella Oberman, Cllr Paul Coad

Clerk/Finance Officer: Julia Evans

District Councillor: Cllr Robert Sharp

County Councillor:

Members of the Public: Mr D Collins and Mr D Gant, and 2 others who left to attend the Baulking Parish Meeting

101/18	ELECTION OF CHAIRMAN Cllr Pilcher proposed Cllr Jenkins. Cllr Oldnall seconded. Agreed unanimously. RESOLVED. Cllr Jenkins signed the declaration of acceptance of office.	Action
102/18	ELECTION OF VICE-CHAIRMAN Cllr Oberman proposed Cllr Pilcher. Cllr Jenkins seconded. Agreed unanimously. RESOLVED. Cllr Pilcher signed the declaration of acceptance of office.	
103/18	ALLOCATION OF COUNCILLORS DUTIES Allotments: Clerk, Cllr Jenkins Burial Ground: Cllr Banks Finance: Cllr Oldnall Neighbourhood Action Group (Police): Cllrs Jenkins and Banks Neighbourhood Plan: Cllrs Oberman, Oldnall and Jenkins Thomas Saunders Trust: Mrs Trichler THMH Management Committee: Cllr Oberman Website: Clerk, Cllr Oldnall PROW adviser: Dave Cavanagh – contact through the Parish Council Data Protection: Clerk, Cllr Jenkins Village Upkeep: Cllr Jenkins Playgrounds: Cllr Oberman Village Trail: Cllr Pilcher	
104/18	REVIEW OF DECLARATION OF MEMBERS INTERESTS No change from last year.	
105/18	PRESENTATION OF INTERNAL AUDIT REPORT The report was presented verbally. Clerk to circulate to all Councillors.	Clerk
106/18	CONSIDERATION OF THE EFFECTIVENESS OF THE INTERNAL AUDIT The Parish Council feels that the Internal Audit is effective and meets the needs of the Parish Council.	
107/18	CONSIDERATION OF QUOTATION FOR INTERNAL AUDIT FOR 2018/19 A quotation for Lightatouch Audit was presented. Clerk to obtain at least one other.	Clerk
108/18	CONSIDERATION OF ANNUAL GOVERNANCE STATEMENT Statement was read – all boxes marked YES. Cllr Oldnall proposed approving the statement. Cllr Coad seconded. Agreed unanimously. RESOLVED. The statement was signed.	
109/18	ANNUAL ACCOUNTING STATEMENT The accounting statement was considered. Cllr Oldnall proposed approving the statement. Cllr Coad seconded. Agreed unanimously. RESOLVED. The statement was signed.	
110/18	ANNUAL REVIEW OF INSURANCE POLICY Three quotations were reviewed. Cllr Banks proposed accepting the Inspire quote on a three year LTA. Cllr Jenkins seconded. RESOLVED.	
111/18	ANNUAL REVIEW OF CONTRACTS AND LEASES The shop rent is due for review. Clerk to recirculate register and carry forward to the June meeting.	Clerk (agenda)
112/18	MEETING DATES FOR 2018/19	

	<p>The dates were agreed as follows:</p> <p>2018</p> <p>Monday 11th June Monday 9th July Monday 13th August Monday 10th September Monday 8th October Monday 12th November Monday 10th December</p> <p>2019</p> <p>Monday 14th January Monday 11th February Monday 11th March Monday 8th April (to include the Annual Assembly, from 6.30pm) Monday 13th May (to include the AGM from 6.30pm) Clerk to book the small hall at 7.00 pm, except as shown above</p>	Clerk
113/18	<p>DATE OF NEXT ANNUAL MEETING</p> <p>Monday 13th May 2019.</p>	
114/18	<p>CHAIRMAN'S MESSAGE</p> <p>Cllr Jenkins thanked Cllr Banks for his invaluable help and advice as Vice Chair over the past three years.</p>	

The meeting closed at 7.30 pm