

**Minutes of the Meeting of Uffington Parish Council**  
**Monday 10<sup>th</sup> September 2018 at 7.30pm**  
**At Thomas Hughes Memorial Hall**

Present: Cllr Simon Jenkins (Chair), Cllr Fenella Oberman, Cllr Graham Banks, Cllr Mike Oldnall

Clerk/Finance Officer: Julia Evans

District Councillor: Cllr Robert Sharp

County Councillor:

Members of the Public: Mr David Collins, Mr Andrew Gardiner, Mr and Mrs Reid-Rutherford, Mr Stefan Plant, Mr Rob A' Bear

228/18	<b>APOLOGIES FOR ABSENCE</b> Cllrs Pilcher and Coad and County Councillor Constance	Action
229/18	<b>DECLARATIONS OF INTERESTS</b> None	
230/18	<b>MINUTES OF MEETINGS HELD ON 13 AUGUST 2018</b> Cllr Banks proposed acceptance of the minutes of the meeting held on Monday 13 August. Cllr Oberman seconded. RESOLVED. The minutes were signed.	
231/18	<b>REMAINING BUSINESS FROM PREVIOUS MEETING</b> <ul style="list-style-type: none"> <li>a) <b>203/18 (176/18 - 148/18 - 118/18 - 59/18 - 30/18 - 4/18 - 331/17 - 302/17 - 276/17) Adoption of Jacksmeadow estate by OCC Highways.</b> No progress.</li> <li>b) <b>203/18 (176/18) - Open space management at Jacksmeadow estate.</b> No progress. Cllr Jenkins to contact Mr Skeat.</li> <li>c) <b>203/18 (176/18 - 148/18 - 118/18 - 86/18 - 59/18 -51/18) Footpath 12.</b> Cllr Jenkins reported that the four kissing gates have been installed. Cllr Jenkins to walk round to check them. An invoice for the installation is due imminently. Cllr Jenkins sought approval to pay up to £700. Proposed Cllr Oldnall, Seconded: Cllr Oberman. RESOLVED. <b>After note:</b> The invoice amounted to £560. Cllr Jenkins has drafted a press release to be sent to the local papers. Cllr Jenkins to put a note in the next Courier.</li> <li>d) <b>203/18 (176/18 - 148/18 - 118/18 - 93/18) – War Memorial.</b> Cllr Pilcher has been in touch with the conservation officer who has confirmed that planning permission is not required to add additional names to the memorial.</li> <li>e) <b>203/18 (177/18) – Resurfacing of Craven Common.</b> Awaiting a meeting with OCC Highways, Mr Godsell and Colas. Cllr Oldnall may also attend.</li> <li>f) <b>207/18 – Meeting with BBOWT Representative.</b> A meeting has been scheduled for 9am on 14<sup>th</sup> September with BBOWT and Mr Coxhead.</li> <li>g) <b>226/18 – Letter from Katrina Porteous.</b> The village hall has been booked for the evening of 14<sup>th</sup> November. Ms Porteous will be holding a rehearsal performance. It is hoped that the full performance will take place on White Horse Hill in 2020. The public are able to attend on 14<sup>th</sup> November.</li> </ul>	SJ  SJ Clerk   MO  MO/Clerk  CLOSED
232/18	<b>COUNTY COUNCILLORS REPORT</b> No report.	
233/18	<b>DISTRICT COUNCILLORS REPORT</b> Cllr Sharp had nothing to report.	
234/18	<b>POLICE REPORT</b> No report.	
235/18	<b>OPEN FORUM</b> <b>The Willows Planning application.</b> Mr A' Bear explained that the proposal for the extension to The Willows was a contemporary design that would hardly be seen from public areas as it is well screened. The house is situated in a large plot and is a linear building. The materials are to be dark stained timber. Cllr Jenkins asked whether pre-	

	<p>application advice had been sought; it had not. Cllr Oldnall felt that the extension will be visible from Pusey's Walk, that it is not in keeping with the building and it contravenes the Vale's design guide. Cllr Oberman pointed out that flat roofs are not favoured in the emerging Neighbourhood Plan and the proposal is not in keeping with the vernacular. Mr Gardiner agreed that it was not in keeping and he would prefer a pitched roof. Mr Collins pointed out that the property was built c.1750 and is similar to others in the area. The black, glass-fronted box of this proposal will diminish the property and is not in keeping. Mrs Reid-Rutherford reminded Mr A'Bear that the property is in a conservation area.</p> <p><b>Proposal for four houses on Fawler Road.</b> Mr and Mrs Reid-Rutherford stated that they were objecting to the proposed four houses due to the access road; they are very concerned about vehicular access from the Fawler Road to Upper Common Lane.</p>	
	<b>ONGOING PROJECTS</b>	
236/18	<p><b>Land Registry</b> Cllr Jenkins had previously circulated a list of all the Land Registry titles held by the Parish Council. No queries were received. The project is now complete.</p>	CLOSED
237/18	<p><b>Creation of a Neighbourhood Plan</b> Cllr Oldnall reported that the VWHDC has advised that a health check be carried out on the main document, the consultation statement and the compliance statement by the Steering Group's independent consultant. Cllr Oldnall hoped that this would be complete and the NP submitted to the Vale by Christmas. Cllr Jenkins asked Cllr Sharp when LPP2 might be adopted; Cllr Sharp thought it may be December.</p>	
238/18	<p><b>TBSM Update</b></p> <p>a) <b>Trust Deed.</b> The variation to the 1989 trust deed has been submitted and accepted by the Charity Commission,</p> <p>b) <b>Museum update.</b> Cllr Pilcher is still trying to get the Electrical Certificate. The White Horse Show was a success, with £260 taken on the museum stand. .</p>	CLOSED KP
239/18	<p><b>Old Schoolroom Repairs</b> The practical completion certificate has been received. The builders have done an excellent job. The blue site hut is still in place but is due to be removed early next week after which the outside area will be tidied and new external lights will be installed. A date needs to be set for a village celebration in October. Grant payments are awaited from North Wessex Downs AONB LEADER Fund and the Vale. There will be a funding surplus which will be ring-fenced against any future major repairs.</p>	KP/SJ
240/18	<p><b>S106 Contributions</b> The Scout Group grant has been paid. Cllr Oberman is to put in an application for the playground seating. Quotes have been received for a seat inside the playground, two seats outside and a picnic table, plus concrete base installations. The installation quotes were £1500, £1680 and £2400. Cllr Oberman proposed taking the second quote of £1680. Cllr Banks seconded. RESOLVED. The total cost of the project will be £3000. Cllr Oberman to send the relevant information to Cllr Jenkins, who will prepare the S106 application.</p>	FO/SJ
241/18	<p><b>Defibrillator Project</b> Cllr Jenkins is drafting applications for grants for 6 defibrillators, 4 for Uffington and 1 each for Woolstone and Baulking. An application is to be sent to Cllr Constance for funding from the OCC Councillor Priority Fund , and later if necessary to the White Horse Show Trust The total cost will be in the region of £11k. Cllr Oldnall proposed submitting the grant applications. Cllr Oberman seconded. RESOLVED. It was noted that the next WHST meeting, at which the application will be considered, is not until November.</p>	SJ
	<b>PLANNING MATTERS</b>	
242/18	<p><b>P18/V1936/RM – Land adjacent to Dragon Hill.</b> Reserved matters application. Following on from previous outline planning approval P15/V2017/O for erection of a</p>	

	single dwelling (all matters reserved except access). Response due by 14 <sup>th</sup> September. It was noted that the Reserved Matters application is different to the one approved in the outline application. The Parish Council raised concerns over the site of the proposed dwelling, the design which is not in keeping with the surroundings and the application for a new access. The triple bay garage with an external staircase to an upper floor, (which could become a granny annexe or suite of offices) is an additional building on a site with approval for a single dwelling. The impact on the conservation area and the AONB should also be considered. It was agreed to submit a very strong objection to the application. Cllr Jenkins to draft the objection.	SJ
243/18	<b>P18/V1987/O – Land adjacent to Fawler Road.</b> Development of four dwellings with associated access. Response due by 14 <sup>th</sup> September. Cllr Jenkins pointed out the planning history of the site. It was noted that the site is not allocated in LPP2 or the Neighbourhood Plan. There are landscape, traffic and footpath issues arising from the proposal. It was agreed to object to the application. Cllr Jenkins to draft an objection.	SJ
244/18	<b>P18/V2085/HH – The Willows, Packer's Lane.</b> Proposed two storey rear extension and new rooflight to existing roof. Response due by 19 <sup>th</sup> September. It was felt that the proposal was too large and the design was inappropriate to the area. It was agreed to object on the grounds of size and design. Cllr Jenkins to draft an objection.	SJ
245/18	<b>P18/V1946/FUL – Proposal for borehole and reservoir at Woolstone Hill.</b> It was agreed to submit a holding objection pending further clarification of a number of issues. Cllr Jenkins to prepare a draft.	SJ
246/18	<b>Appeal reference APP/V3120/W/18/3197431 - Land adjacent to Manor House.</b> Nothing to report.	
247/18	<b>Update on outstanding planning applications:</b> a) <b>P18/V1439/HH – Rosebrook House (Craven Yard) – Retrospective application for new garage and porch.</b> Awaiting determination.	
	<b>FINANCE</b>	
248/18	<b>Update on Bank Mandate and Electronic Payments</b> Cllrs Oldnall and Jenkins now have internet banking access, however there is an issue with incorrect names on the TSB system. This is being discussed with the bank.	Clerk
249/18	<b>To approve September payments and sign cheques:</b> Cllrs Jenkins and Oldnall proposed and seconded approval of payments totalling £11549.87. RESOLVED. A full list of payments is filed with these minutes. The cheques were signed. Cllr Oldnall asked for a debtors line to be included on the financial statement.	Clerk
250/18	<b>Public liability cover for speedwatch activities:</b> Speedwatch will take place on Fawler Road and Fernham Road. The kit is being borrowed from Watchfield, who have it covered under their insurance. The clerk confirmed that volunteers taking part in the activity will be covered by the Parish Council's Public Liability insurance provided they are working with the permission of the Parish Council.	
251/18	<b>THE JUBILEE FIELD TRUST</b> a) <b>Monthly Play Area inspections:</b> Cllr Oberman reported that everything was OK. There has been no change since the last report. The new swing seats have been installed by Cllr Banks and Mr Oberman and the bushes on the swings have been greased. Everything in the RoSPA report has now been done except for the stile. This will be done once it has rained. Cllr Oberman proposed installing a spare gate on the south side of the playground. This was agreed in principle. The exact location for the gate to be agreed. b) <b>Autumn Field Tidy:</b> The date was set for Saturday 3 <sup>rd</sup> November. Cllr Banks to develop a plan. c) <b>Hedges:</b> It was noted that the hedges need cutting this year. Clerk to contact Mr Benson.	FO/GB  GB Clerk
	<b>ANNUAL/QUARTERLY REVIEWS</b>	
252/18	<b>Review of Shop rent.</b> Cllr Jenkins scanned and circulated the lease. The lease was not	

	signed until February 2013 so the review was not due until February 2018. Awaiting a review of the calculation for the increase. <b>Review of Allotment rent.</b> It was agreed to keep the rent at £40 for the coming year.	SJ
253/18	<b>UPKEEP (INC. WATERCOURSES)</b> a) <b>Flooding.</b> Shotover culvert is in a poor state. OCC Highways sent the issue to the Bridges department, but the relevant officer is on holiday. Cllr Jenkins had discussed with Highways Officer Mark Francis. b) <b>Benches on Jubilee Field.</b> Covered in minute reference 240/18 above. c) <b>Grass Cutting.</b> Clerk to ask BGG to carry out the second grass cut before the Field Tidy. d) <b>Vale Deep Clean.</b> Cllr Oldnall agreed to work on this. Clerk to send the original email to him. e) <b>Trees.</b> Cllr Jenkins reported that George Reade had advised that overgrown shoots should be removed from between T123 and T124. Cllr Jenkins has asked a tree surgeon to look into this. Cllr Jenkins will also ask Ben Gristwood for advice on the Poplars.	Clerk Clerk/MO SJ
	<b>GENERAL</b>	
254/18	a) <b>Trees of Remembrance.</b> It was agreed to order a tree and plaque. The suggested planting site is on the Jubilee Field, perhaps near the new picnic table. b) <b>Winter Salt.</b> It was reported that the free salt bin was no longer available. It was therefore decided not to request a free bag of salt. c) <b>Vale Community Awards.</b> It was agreed to nominate Tom Scrivens and Sue Jennings. Cllr Jenkins to write something for Sue Jennings and he will ask John Hatcher to write something for Tom Scrivens. d) <b>Storage building at THMH.</b> The village hall committee has asked the Parish Council if the building would be of use. It was noted that the building is not very secure and could not be used to store anything valuable. It was also noted that it is currently in poor condition and would need to be made good before the Parish Council would take it over. It was agreed to respond that the Parish Council is still considering the matter; no immediate use has been identified. Cllr Jenkins to respond to the Village Hall committee.	Clerk SJ SJ
	<b>CONSULTATIONS</b>	
255/18	None	
	<b>CORRESPONDENCE AND MATTERS FOR THE OCTOBER AGENDA</b>	
256/18	a) <b>Creslu and Fernham Road Planning applications:</b> An extension has been requested to both consultations and they will be included on the October agenda.	Clerk (agenda)
257/18	<b>DATE OF NEXT MEETING</b> The next meeting will be Monday 8 <sup>th</sup> October 2018 at 7.00pm in the Thomas Hughes Memorial Hall.	

The meeting closed at 22.10