

**Minutes of the Meeting of Uffington Parish Council**  
**Monday 8<sup>th</sup> October 2018 at 7.00pm**  
**At Thomas Hughes Memorial Hall**

Present: Cllr Simon Jenkins (Chair), Cllr Karen Pilcher, Cllr Fenella Oberman, Cllr Paul Coad, Cllr Graham Banks, Cllr Mike Oldnall  
 Clerk/Finance Officer: Julia Evans  
 District Councillor:  
 County Councillor:  
 Members of the Public: Mr G Rumble, Mr N Wells, Mr S Smith, Mr A Robson, Mr D Collins, Mr A Gardiner, Mr J Haxworth, Mr S Nowell and Mr and Mrs Soper.

258/18	<b>APOLOGIES FOR ABSENCE</b> County Councillor Constance and District Councillor Sharp	Action
259/18	<b>DECLARATIONS OF INTERESTS</b> None	
260/18	<b>MINUTES OF MEETINGS HELD ON 10<sup>th</sup> SEPTEMBER 2018</b> Cllr Oberman proposed acceptance of the minutes of the meeting held on Monday 10 <sup>th</sup> September. Cllr Oldnall seconded. RESOLVED. The minutes were signed.	
261/18	<p><b>REMAINING BUSINESS FROM PREVIOUS MEETING</b></p> <p>a) <b>231/18 (203/18 - 176/18 - 148/18 - 118/18 - 59/18 - 30/18 - 4/18 - 331/17 - 302/17 - 276/17) Adoption of Jacksmeadow estate by OCC Highways.</b> Carried forward.</p> <p>b) <b>231/18 (203/18 - 176/18) - Open space management at Jacksmeadow estate.</b> Cllr Jenkins reported an update received from Mr Skeat.</p> <ol style="list-style-type: none"> <li>I. Remus continue to give a poor service and refuse to answer all the questions they undertook to respond to at the 5 July meeting</li> <li>II. Redcliffe do not respond and pass all correspondence to their solicitors who are slow, bordering obstructive and do little that helps. They have been pressed to get Remus to respond. Their solicitors indicate that Remus is a good company, but cite no evidence to refute the universally held view amongst residents that they are a very poor company.</li> <li>III. There will be an Extraordinary AGM to select Directors for the Jacks Meadow (Uffington) Management Company. This was announced for 25 October, but a 2 week delay has been requested.</li> <li>IV. Residents remain frustrated.</li> <li>V. Remus will not be engaged into the longer term and a replacement management company will be appointed and exploratory work on this option will commence soon.</li> </ol> <p>Cllr Jenkins has offered to attend the AGM.</p> <p>c) <b>231/18 (203/18 - 176/18 - 148/18 - 118/18 - 86/18 - 59/18 -51/18) Footpath 12.</b> Cllr Jenkins reported that the grant had been received and the invoice for the installation of the kissing gates had been paid electronically as a pilot.</p> <p>d) <b>231/18 (203/18 - 176/18 - 148/18 - 118/18 - 93/18) – War Memorial.</b> No progress. Carried forward.</p> <p>e) <b>231/18 (203/18 - 177/18) – Resurfacing of Craven Common.</b> Cllr Coad attending a meeting between the residents, OCC and the contractors. The work is to be carried out on 20<sup>th</sup> and 21<sup>st</sup> October; residents have been notified</p> <p>f) <b>231/18 (207/18) – Meeting with BBOWT Representative.</b> A meeting was held with the resident and BBOWT. Agreement was reached on how the stream should be managed.</p> <p>g) <b>254/18 – Tree of Remembrance.</b> The tree is to be planted near the new picnic table. The Vicar will be asked to bless the tree. Cllr Banks suggested asking someone from the military to plant the tree. Cllr Oberman suggested Mr Scrivens. Cllr Jenkins to contact him. Clerk to establish what type of tree will be available, whether it will be potted, and a likely date for collection.</p> <p>h) <b>254/18 – Vale Community Awards.</b> Nominations are to be finalised. Cllr Jenkins to send to the Vale. <u>Afternote:</u> All nominees were pleased to be nominated. The forms were sent to the Vale on 9<sup>th</sup> October.</p>	<p>C/F: YC</p> <p>SJ</p> <p>CLOSED</p> <p>C/F: KP</p> <p>CLOSED</p> <p>SJ/Clerk</p> <p>CLOSED</p>
262/18	<b>COUNTY COUNCILLORS REPORT</b> No report.	

263/18	<b>DISTRICT COUNCILLORS REPORT</b> No report.	
264/18	<b>POLICE REPORT</b> No report.	
265/18	<p><b>OPEN FORUM</b></p> <p>Mr Gardiner noted that the entrance to the culvert under the road at Shotover Corner was damaged. This matter had already been discussed – refer to minute reference 282/18.</p> <p>Mr Rumble thanked the Parish Council for the new kissing gates. He reported that the key to the village hall boiler room had been removed and was now held by himself, Mr Armishaw and Mr Boaler. This was because the new electrics were more sensitive due to the complex rewiring. The above people will attend in the event of electrical issues.</p> <p>Mr Collins noted that the amended plans for The Willows were not significantly different and he would continue to object to the application.</p> <p>The following comments were made on Planning Application P18/V2199/O – Outline application for 20 dwellings on land east of Fernham Road:</p> <p>Mr Smith reported that he had objected to the application on the grounds that 1) it was in open countryside, 2) it was in contravention of the NP's Landscape Capacity Study and 3) and it was outside the village boundary. Cllr Oldnall pointed out that the NP had not yet been made and therefore had no status.</p> <p>Mr Robson stated that the land relating to the application was in the conservation area and next to the Church, a listed building. There was a significant flooding issue, as the land was in flood zones 2 and 3, and there was no proper flood evacuation plan.</p> <p>. The site was close to the sewage treatment works and Thames Water had expressed concern about odour problems. There could be a problem with oil contamination and a contamination study was required. Finally there would be an impact on traffic especially given the narrow roads in the area.</p> <p>Mr Soper stated that the application did not acknowledge the NP. The proposal adversely affected the landscape character of the area especially long views and views of the church. The area was also an important wildlife corridor</p> <p>Mr Wells expressed concern over the lack of pedestrian access to the village. The site relied on road access.</p> <p>Mr Nowell agreed with the other comments made. NP consultations showed that the village wanted organic growth. He highlighted the access issues.</p> <p>Mr Haxworth was concerned about urbanisation with reference to the proposed access road. The proposed bridge would be very large due to the type of vehicles that it would need to accommodate.</p> <p>Cllr Pilcher questioned why the application was outline only and not a full application. She pointed out the advantages and disadvantages of the application:</p> <ul style="list-style-type: none"> <li>- Advantages – Provision of bungalows and smaller houses; CIL available to the village; more residents help local businesses and village activities; the development would be on the other side of the village to White Horse Hill.</li> <li>- Disadvantages – Additional traffic. Roads can't be widened; lack of pedestrian access to the village; lack of a specification for the bridge; site was in the flood zone and the conservation area; odour issues from the sewage works; landscape impact; no demand for the houses. There were no allocations for Uffington in LPP2.</li> </ul> <p>Cllr Pilcher pointed out that the other statutory consultees had requested various other assessments.</p> <p>Cllr Oldnall also presented a list of advantages and disadvantages for the application and agreed with Cllr Pilcher's statements. A further advantage would be parking for the allotments.</p> <p>Soper asked if there was an offer on CIL. Cllr Oldnall explained that it was a fixed amount and Cllr Banks outlined the CIL process.</p> <p>Cllrs Oberman and Coad's comments reflected those of Cllrs Pilcher and Oldnall.</p> <p>Cllr Banks pointed out that there would need to be an exception to approve this proposal and this could not be done with an outline application.</p> <p>The members of the public were thanked for attending.</p>	
	<b>ONGOING PROJECTS</b>	
266/18	<p><b>Creation of a Neighbourhood Plan</b></p> <p>Cllr Oldnall reported that the VVHDC had requested a health check of the plan, the consultation statement and the basic conditions statement. This has been completed; some work was required on the consultation statement. The entire plan was to go to the</p>	

	NPSG for approval after which it would be presented to the Parish Council and Baulking Parish Meeting for sign off. The documents would be circulated to Councillors for review prior to the sign-off meeting.	MO
267/18	<b>Museum Update</b> Cllr Pilcher reported that visitor numbers had increased since the repairs had been completed. There were only 6 more sessions this season. The museum would be open on 22 <sup>nd</sup> October for the Wantage Literary Festival, and on 28 <sup>th</sup> October for the Open Day. The Chair of the Vale is to be invited to attend the Open Day. Cllr Jenkins to send the invitation.	SJ
268/18	<b>Old Schoolroom Repairs</b> The financial update was circulated. The first part of the LEADER grant (£4,350.10) had been received. The final payment had to be at least 10% of the total grant so the next two payments would be adjusted accordingly. The total grant payment will be £11764. Cllr Pilcher requested £750 to service and repair the windows. This was approved. Proposed: Cllr Banks; Seconded: Cllr Coad. RESOLVED. Cllr Oberman suggested that it would be better if the work was carried out in the spring. Cllr Jenkins stated that any surplus funds should now be ringfenced for any future major repairs. .	KP
269/18	<b>S106 Contributions</b> £210 was to be transferred from the S106 ring-fenced fund as the Parish Council's contribution to the new kissing gates on FP 12.	Clerk
270/18	<b>Defibrillator Project</b> Cllr Jenkins reported that an application had been submitted to Cllr Constance's Councillor Priority Fund, which had kindly agreed to fund 4 defibrillators – 2 for Uffington and 1 each for Woolstone and Baulking. An application was to be submitted to the WHST for the remaining 2 units. Cllr Pilcher reported that she had received a verbal quote for the installation of the defibrillators and had spent time with another electrician, who would provide a written quote shortly; The guidance cost was £200-£250 per defibrillator. Cllr Jenkins to approach BT and SSE with regard to use of the phone boxes and electricity. It was agreed that the priorities for the defibrillators in Uffington were 1. Village Hall, 2. Phone box, 3. The pub, 4. The sports club.	SJ/KP
	<b>PLANNING MATTERS</b>	
271/18	<b>P18/V2052/FUL – Creslu, Woolstone Road.</b> Proposed replacement dwelling. Response due by 12th October. It was noted that the new proposal is for a smaller dwelling. The Parish Council agreed to respond with No Objection.	Clerk
272/18	<b>P18/V2199/O – Land off Fernham Road. Outline application with all matters reserved except for access for up to 20 dwellings.</b> Response due by 12th October. The concerns raised by the members of the public were considered. The Parish Council also expressed concern that the application was an outline one only, and there were concerns about the size of the development. It was unanimously agreed to object to the application. Cllr Jenkins to draft an objection.	SJ
273/18	<b>P18/V2085/HH – The Willows, Packer's Lane.</b> Proposed two storey rear extension and new rooflight to existing roof. Amended plans. The Parish Council felt that the amended plans did not address the problems identified and the objection remains. Cllr Jenkins to draft a response.	SJ
274/18	<b>P18/V2415/HH – 2 Shotover Corner.</b> Proposed rear extension and modifications to 2 Shotover Corner, Uffington to create accessible accommodation. The Parish Council had no objection to this application.	Clerk
275/18	<b>Appeal reference APP/V3120/W/18/3197431 - Land adjacent to Manor House.</b> Nothing to report.	
276/18	<b>Update on outstanding planning applications:</b> a) <b>P18/V1439/HH – Rosebrook House (Craven Yard) – Retrospective application for new garage and porch.</b> Permission granted. b) <b>P18/V1936/RM – Land adjacent to Dragon Hill. Reserved matters application. Following on from previous outline planning approval P15/V2017/O for erection of a single dwelling (all matters reserved except access).</b> Withdrawn. c) <b>P18/V1987/O – Land adjacent to Fowler Road. Development of four dwellings with associated access.</b> Refused. d) <b>P18/V1946/FUL – Proposal for borehole and reservoir at Woolstone Hill.</b> Awaiting determination.	

	<b>FINANCE</b>	
277/18	<b>Update on Bank Mandate and Electronic Payments</b> Electronic banking was now set up. Two invoices had been paid using the system as a pilot. The process for set up and approval of payments was outlined.	CLOSED
278/18	<b>Approval of updated Financial Regulations</b> Further work was required. Carried forward to next month.	Clerk/MO
279/18	<b>To approve October payments:</b> Cllrs Jenkins and Pilcher proposed and seconded approval of payments totalling £1697.28. RESOLVED. A full list of payments is filed with these minutes. The payments were reviewed and will be authorised electronically by Cllr Oldnall before 10 <sup>th</sup> October.	MO
280/18	<b>THE JUBILEE FIELD TRUST</b> a) <b>Status of the Trust.</b> To be discussed at the JFT meeting on 29 <sup>th</sup> October. b) <b>Monthly Play Area inspections:</b> Cllr Oberman stated that there were no issues to report. c) <b>Autumn Field Tidy:</b> This would be carried out on the weekend of 3 <sup>rd</sup> and 4 <sup>th</sup> November.	Clerk (agenda)
	<b>ANNUAL/QUARTERLY REVIEWS</b>	
281/18	<b>Review of Shop rent.</b> The tenants have been informed of the rent increase. £26.88 is due for the current year. To be chased.	SJ
282/18	<b>UPKEEP (INC. WATERCOURSES)</b> a) <b>Flooding.</b> Damage to the culvert under the road at Shotover had been reported to Highways several months ago; an engineer stated on 19 September 2018 that it would be repaired before the winter. b) <b>Benches on Jubilee Field.</b> The total cost of the benches, picnic table and the installation is £3000. Quotes were circulated for review. The proposals were approved and D&G Garden Services was selected to carry out the installation. The money will come from S106 funds. Proposed: Cllr Pilcher; Seconded: Cllr Jenkins. RESOLVED. Clerk to submit the application. c) <b>Footpaths.</b> Cllr Jenkins reported that he was considering seeking further grant funding to install kissing gates on footpath 19; he was awaiting a response from TOE2. This would require a 10-12% contribution from the Parish Council. Network Rail had agreed to pay for kissing gates on footpath 4, but the money was not yet forthcoming, so there would be further delay. There had been a request to remove the horizontal barrier on footpath 13. The footpath officer has agreed that this can be removed. Mr Collins suggested raising the bar rather than removing the barrier. He stated that residents would be likely to resist removal. Cllr Banks reported that there is no legal right for motorised vehicles to use the footpath and no legal requirement for the path to be open. Cllrs Oldnall and Coad felt that raising the barrier would be a better solution. Cllr Oberman agreed to check how high the barrier would need to be to permit wheelchair access.	Clerk SJ  FO
	<b>GENERAL</b>	
283/18	Nothing to discuss.	
	<b>CONSULTATIONS</b>	
284/18	North Wessex Downs AONB Management Plan. The consultation closes on 23 <sup>rd</sup> November. All Councillors to review and bring points to the next meeting.	All Councillors
	<b>CORRESPONDENCE AND MATTERS FOR THE NOVEMBER AGENDA</b>	
285/18	a) <b>Village Trail</b> – Cllr Pilcher asked for this matter to be placed on November agenda. b) <b>Crocus corms</b> – A donation of 2000 crocus corms had been offered by Faringdon Rotary Cllr Pilcher suggested that these could be planted around the museum. This was agreed. Cllr Jenkins to thank Mr Dalrymple. It was suggested that daffodil bulbs be planted as well. Cllr Pilcher agreed to this. c) <b>Village Hare</b> – Cllr Pilcher requested that the Parish Council insure a 5ft hare, which would become a moveable community asset. KP to consider transferring it to the ownership of the Parish Council. Cllr Pilcher to send information to the Clerk to facilitate an insurance quotation. d) <b>2019/20 Budget proposal</b> – to be added to the November agenda.	Clerk (agenda)  KP/SJ  KP/Clerk  Clerk (agenda)
286/18	<b>DATE OF NEXT MEETING</b> The next meeting will be on Monday 12 <sup>th</sup> November 2018 at 7.30pm in the Thomas Hughes Memorial Hall.	

The meeting closed at 21.05