

Minutes of the Meeting of Uffington Parish Council
Monday 12th November 2018 at 7.30pm
At Thomas Hughes Memorial Hall

Present: Cllr Simon Jenkins (Chair), Cllr Karen Pilcher, Cllr Fenella Oberman, Cllr Graham Banks, Cllr Mike Oldnall, Cllr Paul Coad
 Clerk/Finance Officer: Julia Evans
 District Councillor:
 County Councillor:
 Members of the Public: 6 Members of the Public (Mr Nigel Long and partner, Mr Gavin Brearey, Mr David Collins, Mr Andrew Gardiner and Ms Anne-Marie Sworn)

293/18	APOLOGIES FOR ABSENCE County Cllr Yvonne Constance and District Cllr Robert Sharp	Action
294/18	DECLARATIONS OF INTERESTS Cllr Pilcher for agenda item 4d.	
295/18	MINUTES OF MEETINGS HELD ON 8th and 23rd OCTOBER 2018 Cllr Pilcher proposed acceptance of the minutes of the meeting held on Monday 8 th October; Cllr Oberman seconded. RESOLVED. Cllr Pilcher proposed acceptance of the minutes of the extra ordinary meeting held on Tuesday 23 rd October. Cllr Banks seconded. RESOLVED. The minutes were signed.	
296/18	REMAINING BUSINESS FROM PREVIOUS MEETING a) 261/18 (231/18 - 203/18 - 176/18 - 148/18 - 118/18 - 59/18 - 30/18 - 4/18 - 331/17 - 302/17 - 276/17) Adoption of Jacksmeadow estate by OCC Highways. Carried forward. b) 261/18 (231/18 - 203/18 - 176/18) - Open space management at Jacksmeadow estate. Cllr Pilcher attended a meeting between the residents and Remus Management, at which it was agreed that Remus Management would continue to provide management services to the public areas of the Jacksmeadow estate and company secretarial functions, but with five directors appointed by residents. Cllr Pilcher to circulate the minutes of the meeting. After Note: Completed on 13/11/2018. Cllr Jenkins to contact Mr Skeat to establish whether this matter can be closed. After Note. It was agreed that this matter may be closed, but that the Parish Council remains available to assist if required. c) 261/18 (231/18 - (203/18 - 176/18 - 148/18 - 118/18 - 93/18) – War Memorial. This is ongoing. d) 261/18 (231/18 - 203/18 - 177/18) – Resurfacing of Craven Common. The majority of the work was completed on 20 th October; awaiting completion of the remainder. Cllr Jenkins to chase. e) 261/18 (254/18) – Trees of Remembrance. Cllr Pilcher had collected the trees. They are very small. Cllr Jenkins proposed purchasing something more substantial. Cllr Banks suggested a Rowan. Cllr Jenkins proposed expenditure of up to £50. Cllr Oldnall seconded. RESOLVED. Cllr Oberman to source a tree. f) 285/18 – Village Hare. Cllr Pilcher to send the details to the Clerk in order to obtain an insurance quote. It was noted that the sculpture will be itinerant.	C/F: YC SJ FO KP/Clerk
297/18	COUNTY COUNCILLORS REPORT Cllr Constance sent a written report which had been circulated to the Councillors. Cllr Jenkins noted that the County Council are investing in technology.	
298/18	DISTRICT COUNCILLORS REPORT No report.	
299/18	POLICE REPORT No report. Cllr Pilcher reported that she had attended the NAG meeting and reported that: <ul style="list-style-type: none"> - The police in Faringdon will be sharing premises with the Fire Service - TVP has a new Facebook page which is proving helpful - Incidents can now be reported on line on the TVP website - A further two villages are interested in Speedwatch and it was suggested that they club together to purchase the equipment. Cllr Banks asked whether it was effective; Cllr Jenkins replied emphatically yes. Cllr Jenkins agreed to put out a message for volunteers to be trained and establish how much the equipment costs.	SJ

300/18	<p>OPEN FORUM</p> <p>Dragon Hill – the applicants and their agent provided an update. They have tried to take on board the comments of the community. The garage has been removed and the size of the building has been scaled back. A site meeting with the Parish Council was held on 9 November. Access needs to be decided soon. There followed a discussion on the proposal for a new access vs the currently agreed access. Cllr Jenkins pointed out that the RM application was based on an earlier approval, and the original access was what was approved for the plot. Mr Brearey reported that the case officer had agreed that a new access could be included in the RM application. Cllr Jenkins noted that the views referred to in the D&A statement were misleading and the photographs did not show the land in question as it is now. He asked whether the applications had taken account of the emerging Neighbourhood Plan. The response was that they had tried to incorporate what they could. There was a discussion on foul drainage; Cllr Banks pointed out that Thames Water had been consulted. Cllr Oldnall noted that none of the neighbours had yet objected online. Cllr Coad felt that the new entrance was better placed as it was best to avoid shared accesses.</p> <p>The Willows – Mr Collins noted that the revised plans for The Willows were an improvement. He questioned why the cladding for the extension had to be a dark colour as it would be more in keeping if it were lighter. Mr Gardiner felt that the pitched roof looked higher than the ridge height on the existing house. On inspection of the drawings it was agreed that this was not the case.</p> <p>Footpath 13 – Mr Collins stated that the residents of SN77RY did not want the barrier across the western end of FP 13, adjacent to Lady Walk, to be altered in any way. Cllr Jenkins noted that a petition had just been received from Mr Collins and it would be circulated to the Councillors. After Note: The petition was circulated to Cllrs on 13/11/2018. Mr Gardiner stated that the footpath was wide enough for a vehicle and it would end up being a cut-through for motor bikes etc if the barrier was removed. Cllr Jenkins pointed out that it was necessary to take account of legislation relating to the disabled. He stated that the Parish Council would look into the legal situation and report back. Cllr Banks reported that the Disability Act does not apply to PRow; although OCC would like to see full accessibility there is no legal requirement for this. Mr Collins stated that he had received a letter from Cllr Constance stating that this matter had been closed, but Cllr Pilcher pointed out that no decision had yet been made.</p> <p>All members of the public were thanked for attending.</p>	SJ
ONGOING PROJECTS		
301/18	<p>Creation of a Neighbourhood Plan</p> <p>Cllr Oldnall reported that the Neighbourhood Plan had been submitted to the Vale on 25th October. A question was raised about new habitats regulations but the Vale had agreed to accept the plan. There may be a delay in the next stage as the Planning Policy officers were currently dealing with the Inspector's comments on LPP2.</p>	
302/18	<p>Museum Update</p> <p>Cllr Pilcher reported that the museum was now closed for the winter. It had opened after the Remembrance service and received 41 visitors in one hour. She was working on the 2019 exhibition. There would be a lunchtime Christmas event on 16th December between 11am and 1pm.</p>	
303/18	<p>Old Schoolroom Repairs</p> <p>An open day was held on 28 October to thank those who had contributed to the project. A late invoice had been received from Clive Hudson Associates. The building control sign off certificate had been requested by a contributor to the project. Andrew Townsend Architects had gone back to the Vale Planning department to clarify what was required. Cllr Pilcher to chase for an update.</p>	KP
304/18	<p>S106 Contributions</p> <p>A review of the account has been undertaken; there is a small deficit. An updated report from the Vale has been received.</p> <p>After Note: The latest versions of the Vale and Parish Council accounts were circulated on 20/11/2018.</p>	
305/18	<p>Defibrillator Project</p> <p>The contract for the grant from the County Councillor Priority Fund was with Cllr Jenkins for completion. The WHST were expected to meet on 13 November to consider the request for a grant for the remainder of the funds. It was hoped that the units would be installed by Christmas.</p>	
PLANNING MATTERS		

306/18	<p>P18/V2632/RM – Dragon Hill, Woolstone Road. Reserved Matters application following Outline approval P15/V2017/O for erection of a single dwelling (all matters reserved except for access). Consent sought for all aspects following on from outline permission for development. Councillors were invited to give their views on the application. Cllr Oldnall felt that the application was a significant improvement on the previous one. He had reservations about the size of the building and did not like the wall along the boundary but felt that the application was nearly there. Cllr Banks said his views were the same; he had no issues with the proposed access as it provided better sight lines, but the wall along the front was an issue. Cllr Pilcher had no objections and preferred the access in the middle. Cllr Oberman felt the building was too large for the site and was opposed to the wall. It was felt that the application had not taken proper account of the Vale Design Guide and the emerging Neighbourhood Plan. Cllr Coad was happy with the siting of the building and the access, and he would like to see changes to the wall. Cllr Jenkins felt that the building was still too big.</p> <p>Cllr Jenkins proposed a holding objection on the grounds of size, awaiting Thames Water's comments on foul drainage, the new access (was it acceptable in a RM application?) - and changes regarding the wall.</p> <p>On voting, four councillors voted against this proposal on the grounds that they were happy with the size of the building. Two councillors voted for the proposal. The counter proposal was for no objections but to make comments on access, the wall and foul drainage. Four councillors voted for the counter-proposal and two voted against.</p> <p>RESOLVED. Cllr Jenkins to draft the response.</p>	SJ
307/18	<p>P18/V2085/HH– The Willows, Packers Lane. Proposed two storey rear extension and new roof light to existing roof amended by drawings received on 22nd October 2018. The Parish Council had no objection to the amended plans but agreed to make a comment about the colour of the cladding. Cllr Jenkins to draft the response.</p>	SJ
308/18	<p>P18/V2052/FUL – Creslu, Woolstone Road. As amended by plans and additional information received on 26th October. This application was sent to the Parish Council for information only. It was noted that the only difference was the change on materials. It was agreed to write to the case officer about the colour of the proposed building. Cllr Oldnall to draft a statement.</p>	MO
309/18	<p>P18/V2716/LB – Tamarisk Cottage, Woolstone Road. Replacement glazing to two ground floor windows. The Parish Council had no objection to this application.</p>	Clerk
310/18	<p>Appeal reference APP/V3120/W/18/3197431 - Land adjacent to Manor House. The appeal had been dismissed.</p>	CLOSED
311/18	<p>Update on outstanding planning applications:</p> <ul style="list-style-type: none"> a) P18/V2052/FUL – Creslu, Woolstone Road. Proposed replacement dwelling. Amended plans received as noted in minute reference 308/18 above. Awaiting determination. b) P18/V2199/O – Land off Fernham Road. Outline application with all matters reserved except for access, for up to 20 dwellings. Awaiting determination. c) P18/V2415/HH – 2 Shotover Corner. Proposed rear extension and modifications to 2 Shotover Corner, Uffington to create accessible accommodation. Awaiting determination. d) P18/V1946/FUL – Proposal for borehole and reservoir at Woolstone Hill. Permission granted. 	
	FINANCE	
312/18	<p>Approval of updated Financial Regulations The updated regulations had previously been circulated. Cllr Pilcher proposed adoption. Cllr Oldnall seconded. RESOLVED.</p>	
313/18	<p>To approve November payments: Cllrs Jenkins and Banks proposed and seconded approval of payments totalling £5237.68. RESOLVED. A full list of payments is filed with these minutes. The payments were reviewed and would be authorised electronically by Cllr Pilcher before 14th November.</p> <p>Cllr Jenkins proposed moving the surplus OSR funds into a separate account. Cllr Oldnall seconded. RESOLVED.</p>	KP Clerk
314/18	<p>Grant Requests</p> <ul style="list-style-type: none"> a) The Afternoon Club. Requested £250. Cllr Pilcher proposed approval. Cllr Coad seconded. RESOLVED. It was agreed to pay now via electronic banking. b) Uffington Museum Trust. Requested £125. Cllr Jenkins proposed approval. Cllr Oldnall seconded. RESOLVED. c) BeFreeYC. Requested a donation. Cllr Jenkins proposed £25. Cllr Oldnall seconded. RESOLVED. 	

	d) Citizens Advice. Requested a donation. Cllr Jenkins proposed £25. Cllr Oldnall seconded. RESOLVED.	
315/18	2019/20 Budget proposal The proposal had previously been circulated. The following changes were requested: Increase insurance by £250; increase Election Charges by £525; increase playground maintenance to £400; add £1000 for the village trail project.	Clerk
316/18	THE JUBILEE FIELD TRUST a) Status of the Trust. A management agreement between the Jubilee Field Trust and the Parish Council was proposed by Cllr Jenkins, with the added proposal that it be signed immediately. Seconded: Cllr Coad. RESOLVED. The agreement was signed. b) Monthly Play Area inspections: Cllr Oberman reported that the slide was in need of repainting. It was agreed to wait until the spring to do this. The fence needed repairing. Cllrs Oberman and Banks to do this. The new gate was to be installed by Cllrs Banks, Oberman, Oldnall and Jenkins. . c) Autumn Field Tidy: 16 people turned out. The Parish Council thanked them for their work. All the waste material had been burnt.	FO/GB/MO/SJ
	ANNUAL/QUARTERLY REVIEWS	
317/18	Review of Shop rent. The lease has been reviewed. The increase is due in February 2019.	
318/18	UPKEEP (INC. WATERCOURSES) a) Flooding. The broken culvert had still not been repaired at Shotover. This has been referred to the Bridges department. Cllr Jenkins to chase. Ditches have been cleared. Mr Coxhead would clear the ditch along Woolstone Road. b) Benches on Jubilee Field. The curved benches and the picnic table have been purchased. The S106 application has been turned down due to access issues that had been raised by the Vale Equalities Officer. Cllrs Oldnall and Oberman have dealt with the questions raised. Clerk to send the report to the Vale. Cllr Jenkins to speak to Cllr Sharp.	SJ Clerk/SJ
	GENERAL	
319/18	a) Village Trail. Cllr Pilcher asked who would install the new posts. Cllr Banks has access to a post borer. It was therefore agreed that members of the Parish Council would carry out the installation. b) Parking in Patrick's Orchard. Two complaints from residents have been received. It was agreed to send a letter to all residents of Patrick's Orchard.	SJ/Clerk
	CONSULTATIONS	
320/18	a) North Wessex Downs AONB Management Plan. The consultation closes on 23 rd November. All Councillors to review and send comments to the Clerk. b) Oxford to Cambridge expressway. Carried Forward. c) Thames Water: Water Resources Management Plan (proposed reservoir). The Parish Council agreed that it would not respond to this consultation.	All Councillors C/F
	CORRESPONDENCE AND MATTERS FOR THE NOVEMBER AGENDA	
321/18	a) Welcome Pack – Cllr Pilcher asked who would take this over when the current person leaves the village. Cllrs Jenkins and Oberman volunteered.	
322/18	DATE OF NEXT MEETING The next meeting will be on Monday 10 th December 2018 at 7.30pm in <u>the large hall</u> at the Thomas Hughes Memorial Hall.	

The meeting closed at 22.10