

**Minutes of the Meeting of Uffington Parish Council
Monday 13th January 2020 at 7.30 pm
At Thomas Hughes Memorial Hall**

Present: Cllr Simon Jenkins (Chair), Cllr Mike Oldnall, Cllr Nigel Puddicombe, Cllr Graham Banks, Cllr Dale Pilchowski, Cllr Fenella Oberman
Clerk/Finance Officer: Julia Evans
District Councillor:
County Councillor: Cllr Yvonne Constance
Members of the Public: 9 members of the public

01/20	APOLOGIES FOR ABSENCE District Cllr Boyd.	Action
02/20	DECLARATIONS OF INTERESTS Cllr Jenkins and Cllr Puddicombe for agenda item 14c.	
03/20	MINUTES OF MONTHLY MEETING HELD ON 9TH DECEMBER 2019 Cllr Oberman raised a query on minute reference 287/19. Cllr Oldnall proposed acceptance of the minutes of the meeting held on Monday 9 th December, Cllr Banks seconded. RESOLVED. The minutes were signed.	
04/20	REMAINING BUSINESS FROM PREVIOUS MEETING <ul style="list-style-type: none"> a) 280/19 (252/19 - 226/19 - 201/19 - 177/19 - 155/19 - 131/19 - 107/19 - 77/19 - 52/19 - 29/19 - 4/19 - 226/18 - 299/18) – Community Speedwatch. No progress. There is another NAG meeting soon. b) 280/19 (252/19 - 226/19 - 201/19 - 194/19) – Consideration of a Winter Salt bin. A map was requested and sent off. No further progress. c) 280/19 (272/19) – Improvements to Footpath 19. The plan is to replace the stiles along footpath 19 with kissing gates. A proposal is being prepared. Cllr Jenkins to approach remaining landowners. d) 288/19 – Printing welcome packs. There are enough packs available at the moment. Cllrs Oberman and Pilchowski to liaise on the creation of future packs. Cllr Oberman asked to be informed of new residents. Cllrs Pilchowski and Jenkins to meet with the editor of The Courier to discuss improvements. 	<p>YC</p> <p>YC</p> <p>SJ</p> <p>DP/FO/SJ</p>
05/20	COUNTY COUNCILLOR'S REPORT Cllr Constance reported: <ul style="list-style-type: none"> a) Upcoming surfacing works will include Fawler Road to Uffington, but repairs to Fawler Hill are not scheduled. The work is planned to be complete by the end of Q1 2020/21. b) OCC spend on Social Care is now 60% of the total revenue, on 2% of the population. The Government has provided more funds and the County can add an additional sum to the Council Tax. c) A zero emissions charge will be introduced for the central area of Oxford City in 2020. d) A consultation on a congestion management scheme in Oxford City starts on 14th January. The scheme will include workplace parking. e) Congestion on the A420 is such that the number of buses has been increased by c30% in order to meet targets; despite this passenger numbers are falling. There will be a consultation on proposals to develop smaller park and ride facilities from local areas rather than a large one at Cumnor. f) There have been four major accidents on the A420 recently. Officers have been discussing how to improve safety on the road which needs to be re-established as a local road rather than a trunk route. g) Infrastructure funds are waiting a decision on the SODC Local Plan. This is with the Secretary of State, who has decided that the plan must be adopted by the end of January or it will transfer to a higher authority. <p>A resident asked whether there were any plans for cycle routes. Cllr Constance replied that there are schemes to provide better access for cycles. OCC has submitted a bid to build a new cycle network in Oxford City.</p> <p>A resident pointed out that potholes cause vehicles to swerve in order to avoid them and are therefore directly responsible for road traffic accidents. He informed Cllr Constance of a particularly deep pothole, which Cllr Constance agreed to investigate.</p> <p>Cllr Constance thanked Mr Hatcher for extending the UBW minibus to Ashbury.</p> <p>Cllr Constance was thanked for attending.</p>	

06/20	<p>DISTRICT COUNCILLOR'S REPORT Cllr Boyd sent a report by email which was circulated. He reported that the Vale:</p> <ul style="list-style-type: none"> a) Will explore planning policies to encourage the use of renewable energy b) Will adopt the IHRA definition of antisemitism. c) Is supporting votes for 16 and 17 year olds. d) Will request that all elections be run using a form of proportional representation. e) Is to explore the approach the Secretary of State might take on proposals for a Unitary Authority. f) Is to bring forward proposals to consider a formal merger of VWHDC and SODC. <p>There has been a delay in preparing the report on Civic Parking enforcement, which is now expected in the next couple of months.</p>	
07/20	<p>POLICE REPORT The report had not yet been received.</p>	
08/20	<p>OPEN FORUM</p> <ul style="list-style-type: none"> a) Jeremy Flawn from Bluestone Planning gave a presentation on proposals for a new house in the garden of Meadowgold. Two options were presented; one was a traditional design and one was more barn like. A pre-application response from VOWHDC on a different, larger design, raised the following issues: <ul style="list-style-type: none"> a. whether the location was in the built area. Mr Flawn believes that the site is within the built area. b. the impact on the setting of the adjacent listed building. The intention is to undertake a full Heritage Assessment when the planning application is submitted. c. The impact on views from White Horse Hill and surrounding area. The new proposal has moved the building to mitigate any impact. d. Scale of the new building. This has been scaled back to bring it in line with the surrounding buildings. <p>A resident asked about access to the property. The access lane, Upper Common Lane, is unadopted, narrow and in poor condition; details of ownership are unclear. Mr Flawn noted that OCC Highways had said that it was adequate.</p> <p>Another resident questioned the impact on the track of delivery vehicles during the development phase. Mr Preece stated that the applicant is aware of the condition of the track and there would be a willingness to improve it. This would be discussed with other householders when the planning application is submitted.</p> <p>Another resident pointed out that the track is used by children to get to school. Mr Flawn pointed out that deliveries can be time controlled.</p> <p>Cllr Jenkins pointed out that Meadowgold is subject to flooding. Mr Flawn stated that a Flood Risk Assessment would be carried out.</p> <p>Another resident stated that either option for the proposed development would be out of character. It would also raise the prospect of future development in the area.</p> <p>Cllr Jenkins questioned why a healthy tree was recently removed. Mr Preece stated that it was oversized and utility lines were running through it.</p> <p>Cllr Jenkins stated that the Parish Council were unable to give a formal view until a planning application is received, but he asked Councillors and members of the public for a show of hands in support of the proposal. There were no supporters.</p> b) A landowner requested that he be kept involved in the Footpath 19 project, as landowners will ultimately be responsible for the future maintenance of the kissing gates. Cllr Jenkins agreed to meet with him once the proposal was developed. <p>All members of the public were thanked for attending.</p>	
	<p>ONGOING PROJECTS</p>	
09/20	<p>Old Schoolroom Repairs</p> <ul style="list-style-type: none"> a) Sarsens - No progress. Waiting for assistance. b) Electrical Survey and Portable Appliance Testing – Cllr Jenkins proposed staying on the 5 year test cycle and undertaking annual PAT testing. There is an issue with a circuit tripping. Cllr Jenkins to seek quotes from two electricians. 	<p>SJ SJ</p>
10/20	<p>S106 and CIL Contributions</p> <ul style="list-style-type: none"> a) Allotment Bridge – Cllr Jenkins had circulated an update ahead of the meeting. The Environment Agency has said that a bespoke permit will be required for a bridge and it must be at least 600mm above the maximum known flood level. A survey will need to be undertaken for protected species. Building a bridge to the requirements of the EA will be expensive and challenging. All other options will be kept open. Cllr Pilchowski asked what would happen if a satisfactory and affordable solution could not be found. In this 	<p>SJ</p>

	<p>event the Parish Council would conduct further discussions with the landowner needing the bridge.</p> <p>b) Request from the Uffington Community Garden for S106 funds to build a greenhouse. The group has a 5 year lease on the land from Sovereign Vale Housing Association. They wish to install a greenhouse and are seeking S106 funds of £1470. The Parish Council unanimously supported the application. The next step will be to apply to the Vale for the funds.</p> <p>c) Request from the Village Hall for S106 funds to install a new AV system. The Parish Council has previously supported the Village Hall and was in favour of the project in principle. Cllr Jenkins asked the Village Hall Committee to review the breakdown and structure of the project.</p> <p>d) Other suggestions for S106 projects A seat near the shop for Community bus passengers. Cllr Oberman to obtain a quote for the installation. Cllr Pilchowski suggested noting in the weekly email newsletter that a new bench will be installed.</p> <p>e) Improvements to The Courier – Cllr Pilchowski and Cllr Jenkins to meet with the editor of The Courier.</p>	<p>SJ</p> <p>FO</p> <p>DP/SJ</p>
	PLANNING MATTERS	
11/20	<p>New Applications to be considered</p> <p>a) P19/V3328/HH and P19/V3330/LB – Meadowgold, Upper Common Lane. Demolition of existing single storey sunroom, WC and study and construction of new two storey and single storey extension to the rear elevation. Internal alterations to the ground and first floor layout, the repositioning of the existing staircase, stud partitioning to create a utility room on the ground floor and new bathroom and bedroom on the first floor. New patio to exterior of family room and kitchen. The Parish Council had no objections, but wished to draw attention to the importance of compliance with the NP, the problems of access and the failure to mention the proposed new building in the garden – see Item 08/20 above.</p> <p>b) P19/V3105/FUL – Creslu, Woolstone Road. Variation of condition 2 (drawings - addition of conservation rooflights in dwelling and proposed double garage instead of a single garage on application ref. P18/V2052/FUL posed replacement dwelling). Cllr Jenkins outlined the planning history of the site and urged consistency with previous comments. The Parish Council had previously submitted a holding objection. The Conservation Officer had responded with very similar concerns. It was therefore agreed to raise the response to a full objection. Cllr Jenkins will send details to be uploaded.</p>	<p>SJ</p> <p>SJ</p>
12/20	<p>Update on outstanding planning applications:</p> <p>a) P19/V3159/HH – Gate Cottage, Lower Common. Proposed extension and new garaging. Awaiting determination.</p> <p>b) P19/V2658/HH and P19/V2659/LB – The Old Bakehouse, High Street. Rear extension, alterations and refurbishment. Permission granted.</p> <p>c) P19/V2064/HH – Land adjacent to Dragon Hill. New self-build four bedroom detached house with attached garage. Awaiting determination.</p>	
	FINANCE	
13/20	To approve January payments: The payments totalling £2104.61 were approved. Proposed: Cllr Jenkins; seconded: Cllr Banks. RESOLVED. Cllr Jenkins to authorise the payments online. The accounting summary was signed.	SJ
14/20	Parish online subscription It was agreed to continue with the subscription to Parish Online. Proposed Cllr Jenkins, Seconded Cllr Oberman. RESOLVED.	
15/20	Request for a contribution toward tree works Work had been carried out on a tree on the Jubilee Field owned by the Parish Council, where a branch was overhanging a resident's property. It was agreed not to contribute. Cllr Jenkins to reply.	SJ
16/20	Review of Q3 accounts. Carried forward to February.	
17/20	REPORT FROM THE UFFINGTON MUSEUM TRUST Mrs Pilcher, Chair of the Uffington Museum Trust sent a written report. She reported: The museum closed for the season at the end of October and subject to final review, visitor numbers were 838 from 28 weekend openings, down by approx.100. Early indications show that donations and sales are substantially higher than the previous year and as at September 2019, UMT has made a profit of £598 compared to a 2019 year end loss of £1,600. The next UMT meeting is to be held on 20 th January where actual figures will be reported. The Friends organised the Christmas event which was well attended by over 30 people and have arranged a speaker to give a talk in March on the Battle of Waterloo. UMT are now	

	<p>planning the 2020 exhibition 'Valuing our Environment' with images from the photographic competition forming the display – closing date for the competition is 31st January with 2 cash prizes available. The other main activities are completing actions following a review of the UMT unincorporated charity report and updating the museum policies as part of the new Accreditation review.</p> <p>The building – UMT has been gifted loft insulation from the old shop & various residents in the village, including a small amount of sheep wool insulation. A local roofer has agreed to install at cost price and a verbal quote has been obtained is submitted below. He has also agreed to repair the mortar around the main door which is crumbling. All other aspects of the building appear to be sound and it is noticeable that the dampness is now non-existent.</p> <p>Request for funding</p> <p>The insulation that has been donated will only cover 25% of the roof space so the quote includes the purchase of additional material. Quotes are provided for fibre insulation as well as sheep wool, although it should be noted the latter option is considerably thinner and much more expensive:</p> <table border="0"> <tr> <td>Fibre insulation 200mm x 38 square metres</td> <td>£177.00 – Trade price</td> </tr> <tr> <td>Fibre insulation 150mm x 38 square metres</td> <td>£127.00 – Trade price</td> </tr> <tr> <td>Sheep wool 125mm x 38 square metres</td> <td>£700.00</td> </tr> <tr> <td>Labour – half day x 2 people</td> <td>£200.00 – cost price</td> </tr> <tr> <td>Lime mortar for pointing around door</td> <td>£0.00 – donated</td> </tr> </table> <p>Mrs Pilcher recommended that the quote be accepted using 200mm fibre insulation. This was a total of £377.00 to include labour. The installation of additional loft insulation was a recommendation on both the 2011 and 2016 Architects report and currently outstanding on the building action plan.</p> <p>Cllr Oldnall proposed accepting the recommendation. Cllr Pilchowski seconded. RESOLVED.</p>	Fibre insulation 200mm x 38 square metres	£177.00 – Trade price	Fibre insulation 150mm x 38 square metres	£127.00 – Trade price	Sheep wool 125mm x 38 square metres	£700.00	Labour – half day x 2 people	£200.00 – cost price	Lime mortar for pointing around door	£0.00 – donated	
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18/20	<p>THE JUBILEE FIELD TRUST</p> <p>a) Monthly Play Area inspections: Cllr Oberman reported via email that there were no issues.</p> <p>b) Report on the Poplars: Cllr Jenkins is awaiting quotes.</p>	FO SJ										
19/20	<p>ANNUAL/QUARTERLY REVIEWS</p> <p>a) Review of Information Security Policy. Carried forward. Cllr Pilchowski had some comments. These are to be sent to the Clerk and Cllr Oldnall who will update the policy.</p> <p>b) Review of Councillors Code of Conduct. Approved.</p> <p>c) Review of Allotment Charges. Cllr Oldnall took the chair. Mr Godsell has carried out an in-depth review of local allotment charges. The current charge in Uffington is £40 pa. Rents vary across the area but all are lower than Uffington. Other allotments have more facilities, especially water. The proposal was to reduce the rent to £20 or £25 pa in the hope that this might encourage more people to take on a plot. The Parish Council would lose £300 pa in income.. Mr Coxhead was thanked for cutting the stream verges. A plot holder suggested that the lack of storage on site might be putting people off. The Clerk suggested that preparing unused plots might encourage more people to take on an allotment. Cllr Puddicombe reported that it was plot preparation and lack of storage that was putting him off. Cllr Banks noted that there was no objection to low storage cabinets on the allotments. It was suggested that the rules should be amended to state that low storage cabinets were permitted. Mr Coxhead offered two 1000L water tanks which were gratefully received. It was agreed that</p> <ol style="list-style-type: none"> The rent would be reduced to £25 pa The rules would be amended to explicitly allow low storage cabinets Vacant plots would be prepared <p>Proposed Cllr Pilchowski, Seconded Cllr Oberman. RESOLVED.</p>	MO Clerk/Mr Godsell										
20/20	<p>UPKEEP (INC. WATERCOURSES)</p> <p>a) Pond Dredging. Malcolm Hinton is not yet ready to carry out the work. SJ to chase.</p> <p>b) New hedge. The volunteer with the digger is to remove the old brambles and elders on Friday 17th January. Mrs Pilcher has the new hedge plants.</p>	SJ										
	GENERAL											
21/20	None.											
22/20	CONSULTATIONS None											
23/20	CORRESPONDENCE AND MATTERS FOR THE FEBRUARY AGENDA											
	a) PC Aims and Objectives. Clerk to add to February agenda.	Clerk										

	b) Afternoon Club. Cllr Jenkins noted that the Afternoon Club had closed down. To be reported in the next edition of The Courier. Cllr Oberman questioned what had happened to their funds.	SJ
24/20	DATE OF NEXT MEETING The next meeting will be on Monday 10 th February 2020 at 7.30pm in the Thomas Hughes Memorial Hall.	

The meeting closed at 21.55