

**Minutes of the Meeting of Uffington Parish Council
Monday 20 May 2019 at 7.45 pm
At Thomas Hughes Memorial Hall**

Present: Cllr Simon Jenkins (Chair), Cllr Graham Banks, Cllr Dale Pilchowski, Cllr Fenella Oberman, Cllr Nigel Puddicombe

Clerk/Finance Officer: Julia Evans

District Councillor:

County Councillor: Cllr Yvonne Constance

Members of the Public: Mrs F Forster, Mrs K Soper, Mrs K Pilcher, Mr S Cowlam, Mr C Skeat

104/19	APOLOGIES FOR ABSENCE Cllr Mike Oldhall.	Action
105/19	DECLARATIONS OF INTERESTS Cllr Jenkins for agenda item 12a.	
106/19	MINUTES OF MEETING HELD ON 8th APRIL 2019 Cllr Banks proposed acceptance of the minutes of the meeting held on Monday 8 th April; Cllr Oberman seconded. RESOLVED. The minutes were signed.	
107/19	<p>REMAINING BUSINESS FROM PREVIOUS MEETING 77/19 (52/19 - 29/19 - 4/19 - 326/18 -296/18 - 261/18 - 231/18 - 203/18 - 176/18 - 148/18 - 118/18 - 59/18 - 30/18 - 4/18 - 331/17 - 302/17 - 276/17) Adoption of Jacksmeadow estate by OCC Highways. An email outlining the issues was circulated. Cllr Jenkins reminded Cllrs that:</p> <ol style="list-style-type: none"> 1. It took a long time for OCC Highways to adopt the principal roads and pavements in the Jacksmeadow estate; we were notified on 11 March 2019 by OCC that the road named Jacksmeadow in Uffington was adopted as public highway on 17 September 2018, and clarification as to what had actually been adopted was provided on the S38 Agreement plan received on 12 March 2019. 2. The residents of Jacksmeadow were concerned about the damage evident already to those tarmac footways / paths in the estate which had NOT been adopted by OCC Highways. In some areas, the early damage to the footways was repaired by the developers, Redcliffe Homes, before they left site, but the patches themselves were cracking and breaking away from the edging. 3. The implication of non-adoption was that these footways have become, by default, the responsibility of all freeholders in the estate, who have a clause in their title deeds rendering them liable to charges for maintenance of the public areas of the estate. The freeholders include Sovereign Vale Housing Association which owns 14 of the 36 properties. <p>Following a discussion Cllr Constance agreed to attempt to establish why some of the footways / paths had been adopted and others had not. The S106 agreement was to be checked to establish whether the residents' management company can claim the maintenance funds that were offered to the Parish Council. It was agreed that the residents' management company would lead on this issue, with Parish Council help as required.</p> <ol style="list-style-type: none"> a) 77/19 (52/19 - 29/19 - 4/19 - 326/18 - 299/18) – Community Speedwatch. Nothing to report. Cllr Elaine Ware is in touch with Matthew Barber (Deputy PCC for Thames Valley Police) regarding equipment issues. b) 77/19 (52/19 - 29/19 - 22/19) – Cameron Wyard DoE award. Cameron has been working in Upper Common Lane. c) 89/19 – Hedges impeding public footpaths. Cllr Jenkins has spoken to both households on High Street. Cllr Oberman reported that there is another overhanging hedge on Broad Street. 	<p>YC</p> <p>SJ</p> <p>CLOSED</p> <p>CLOSED</p>
108/19	COUNTY COUNCILLORS REPORT Cllr Constance had sent a written report. At the meeting reminded Cllrs that the new District Councillor was Cllr Nathan Boyd, who had been elected vice Cllr Robert Sharp, who had stood down. Cllr Constance was thanked for attending.	
109/19	DISTRICT COUNCILLORS REPORT A written report was circulated. It was agreed to put a copy of the District and County	Clerk

	Councillors reports on the website.	
110/19	POLICE REPORT A neighbourhood report was circulated.	
111/19	OPEN FORUM Mrs Soper asked whether the Parish Council had any questions regarding the planning application for Little Thatch. Cllr Banks questioned why the work required planning permission. This is because the property is a Listed Building, in the Uffington Conservation Area and there are changes to access. The application is for alterations to access, driveway and front garden (including moving the garden shed). Ewa Prokop, representative from the North Wessex Downs AONB, gave a short presentation on the White Horses Project, which aims to promote the eight White Horses in Wiltshire along with the Uffington White Horse. The project is planning to apply for grant funding from the Heritage Lottery Fund. She asked the Parish Council for feedback on ideas and any opportunities which would benefit Uffington. She requested a letter of support to send to the HLF and also requested some funding. Matter to be added to the June agenda. Mrs Pilcher to be involved as Curator of the TBSM.	Clerk (agenda) KP
	ONGOING PROJECTS	
112/19	Creation of a Neighbourhood Plan The expectation is for a referendum on 4 th July; this is to be confirmed.	
113/19	Old Schoolroom Repairs Cllr Jenkins has submitted the project to Oxford Preservation Trust for their 2019 awards. This will be reviewed in June. Cllr Jenkins has asked Andrew Townsend Architects for advice on maintenance. It was suggested that £120 per year should be put aside for an inspection annually from 2020, with a detailed review costing £700 every five years, next in 2023. The total cost is to be spread over 5 years, which means putting aside £236 every year. Proposed: Cllr Puddicombe, Seconded: Cllr Banks. RESOLVED. Cllr Jenkins to contact David Forster in order to select the sarsen stones for the bank. Mrs Pilcher raised concerns over the stability of the stones.	Clerk (budget) SJ
114/19	S106 and CIL Contributions Nothing to report.	
	PLANNING MATTERS	
115/19	New Applications to be considered a) P19/V1075/HH – Little Thatch, Chapel Lane. Alterations to access, driveway and front garden. The Parish Council had no objection to the application. Cllr Jenkins to circulate a draft response.	SJ
116/19	Update on outstanding planning applications: a) P19/V0546/HH – The Hawthorns, Lower Common. Addition of first floor bedroom under pitched roof, above existing flat roof single storey extension. Permission granted. b) P18/V2199/O – Land off Fernham Road. Outline application with all matters reserved except for access, for up to 20 dwellings. Amended plans. Refused. c) P19/V0429/HH – Cuckoo Cottage, High Street. Proposed single storey rear extension. Permission granted. d) P19/V0450/HH – Symes Cottage, Broad Street. Proposed single storey rear extension. Permission granted. e) P18/V2632/FUL – Dragon Hill, Woolstone Road. Erection of a single dwelling, with new access. Revised plans. Permission granted.	
117/19	DEREGISTRATION OF COMMON LAND A consultation is expected at the end of May.	
	FINANCE	
118/19	To approve May payments: Cllrs Banks and Puddicombe proposed and seconded approval of payments totalling £2951.05. RESOLVED. A full list of payments is filed with these minutes. The payments were reviewed and would be authorised electronically by Cllr Jenkins before 23 rd May.	SJ
119/19	Making Tax Digital A meeting was held with RBS. The Chart of Accounts is now satisfactory. Awaiting installation of the software.	Clerk
120/19	Data backup An automated backup on UK servers would cost £20 per month. Cllr Pilchowski suggested considering what the website host can offer. The Clerk was concerned that this may be outside the UK. Clerk to discuss with Cllr Oldnall.	Clerk/MO

121/19	Request for grant from THMH The request was for £500. After discussion, it was agreed that the £500 would be granted; the THMH Committee was also to be informed that any future application for a maintenance grant funded by the precept must be submitted in accordance with the Grants policy on the website. Proposed: Cllr Pilchowski, Seconded: Cllr Banks. RESOLVED. Cllr Jenkins to write to Mr Avenell.	SJ
122/19	THE JUBILEE FIELD TRUST a) Monthly Play Area inspections: The new gate needs to be fitted on the field side of the play area. Cllr Oldnall to obtain a bolt. Cllr Oberman concerned that welding might be required. Cllrs Banks and Oldnall to liaise on this. Cllr Jenkins agreed to email Cllr Oldnall. Cllr Oberman suggested removing the sagging bench. Cllr Jenkins to look at this. The RoSPA inspection will take place in July. Cllr Oberman presented three quotes to repaint the small slide. Cllr Pilchowski proposed accepting the quote from Mr Buxton. Cllr Banks seconded. RESOLVED. b) Poplar Trees: Cllr Jenkins to get in touch with Mike Harvey from Arbocare. c) JFT AGM: To be held before the June Parish Council meeting.	SJ/MO/GB SJ FO SJ Clerk (agenda)
123/19	UPKEEP (INC. WATERCOURSES) a) Flooding. No issues. b) Benches on Jubilee Field. Project complete. It was agreed not to hold an opening ceremony. c) Hedges on Upper Common Lane. The new hedge to be planted at the end of summer; further work will be required once the summer vegetation has died back d) Footpath 13. The barrier was removed by OCC on 8 th May. e) Grass cutting. BGG to be instructed to cut the rural and urban verges by late June. It was agreed that the verges around the Jubilee Field should be tidied by volunteers f) Vandalism: Cllr Pilchowski reported that the plaque on the WW1 tree was chipped and there had been some damage to the new bench. After Note: The damage to the bench and other minor acts of anti-social behaviour on 20 /21 May were reported to Police and a warning note to parents was included in the weekly newsletter on 24 May.	CLOSED CLOSED Clerk
	GENERAL	
124/19	The White Horse Project proposal is covered in minute reference 111/19 above.	
125/19	CONSULTATIONS Traffic Sensitive Streets: All Councillors to review and reply by 31 st May, To be put on the agenda for the June meeting.	All Councillors Clerk (agenda)
	CORRESPONDENCE AND MATTERS FOR THE JUNE AGENDA	
126/19	Car Park: Cllr Pilchowski reported that at a recent cycle event the car park was so full that residents could not park there. Cllr Banks reported that they should have left the area by the shop clear for residents. Cllr Pilchowski to send pictures to Cllr Jenkins.	DP
127/19	DATE OF NEXT MEETING The next meeting will be on Monday 10 th June 2019 at 7.30pm in the Thomas Hughes Memorial Hall.	

The meeting closed at 22.05