

## Minutes of the Annual Meeting of Uffington Parish Council, Monday 20<sup>th</sup> May 2019 at 7.05pm at the Thomas Hughes Memorial Hall

Present: Cllr Simon Jenkins (Chair), Cllr Graham Banks, Cllr Dale Pilchowski, Cllr Fenella Oberman, Cllr Nigel Puddicombe

Clerk/Finance Officer: Julia Evans

District Councillor:

County Councillor: Cllr Yvonne Constance

Members of the Public: Mrs F Forster, Mrs K Soper, Mrs K Pilcher, Mr S Cowlam

Apologies for absence: Cllr Mike Oldnall

91/19	Action
All Councillors signed the Declarations of Acceptance of Office, Register of Members Interests and Election expenses returns. Cllr Jenkins welcomed Cllrs Pilchowski and Puddicombe to the Parish Council.	
<b>ELECTION OF CHAIRMAN</b> Cllr Jenkins was nominated. Proposed: Cllr Oberman, Seconded: Cllr Pilchowski. RESOLVED. Cllr Jenkins completed the Declaration of Acceptance of Office.	
<b>ELECTION OF VICE-CHAIRMAN</b> Cllr Oldnall was nominated <i>in absentia</i> . Proposed: Cllr Jenkins, Seconded: Cllr Oberman. RESOLVED.	
<b>ALLOCATION OF COUNCILLORS DUTIES</b> The register of Councillors duties was reviewed and agreed. It was confirmed that Mrs Pilcher would remain responsible for the Village Trail and Facebook.	
<b>CONFIRMATION OF COUNCIL AIMS AND OBJECTIVES FOR 2019/20</b> The list of Council aims and objectives was reviewed and agreed.	
<b>PRESENTATION OF INTERNAL AUDIT REPORT</b> The report, which was circulated ahead of the meeting, was reviewed. It was noted that the list of burial fees had been updated to March 2017 on the website and a draft Burial Ground policy was under development. Cllr Jenkins read out the report of the Q4 financial review. No errors were encountered.	
<b>CONSIDERATION OF ANNUAL GOVERNANCE STATEMENT</b> Statement was read – all boxes marked YES. Cllr Jenkins proposed approving the statement. Cllr Banks seconded. Agreed unanimously. RESOLVED. The statement was signed.	
<b>ANNUAL ACCOUNTING STATEMENT</b> The accounting statement was considered. Cllr Jenkins proposed approving the statement. Cllr Banks seconded. Agreed unanimously. RESOLVED. The statement was signed.	
<b>CONFIRMATION OF BANK ACCESS</b> Former Councillors to be removed from the bank mandate and the two new councillors to be added. Cllrs Jenkins, Oldnall and Puddicombe to have on line access along with the Clerk.	Clerk
<b>GENERAL POWER OF COMPETENCE</b> The Council is eligible to adopt the GPC. Cllr Banks proposed adoption. Cllr Jenkins seconded. RESOLVED.	
<b>ANNUAL REVIEW OF INSURANCE POLICY</b> As this is the second year of a Long Term Agreement the renewal quote was approved. The new benches and tables to be added to the cover as well as the defibrillators. Proposed: Cllr Oberman, Seconded: Cllr Jenkins. RESOLVED.	
<b>MEETING DATES FOR 2018/19</b> The dates were agreed as follows: <b>2019</b> Monday 10th June	

	Monday 8th July Monday 12th August Monday 9th September Monday 14th October Monday 11th November Monday 9th December <b>2020</b> Monday 13th January Monday 10th February Monday 9th March Tuesday 14th April (to include the Annual Assembly, from 7pm) Monday 11th May (to include the AGM from 7pm)	
103/19	<b>DATE OF NEXT ANNUAL MEETING</b> Monday 11 <sup>th</sup> May 2020.	

The meeting closed at 7.35 pm