## Minutes of the Meeting of Uffington Parish Council Monday 11<sup>th</sup> February 2019 at 7.30pm At Thomas Hughes Memorial Hall

Present: Cllr Simon Jenkins (Chair), Cllr Karen Pilcher, Cllr Paul Coad, Cllr Graham Banks, Cllr Mike Oldnall

Clerk/Finance Officer: Julia Evans
District Councillor: Cllr Robert Sharp

County Councillor:

Members of the Public: Mrs Fay Forster, Ms Lynne Fittill, Mrs Angela Massey

26/19	APOLOGIES FOR ABSENCE	Action
	Cllr Oberman and County Councillor Constance	
27/19	DECLARATIONS OF INTERESTS	
	Cllr Coad for Agenda item 10a(i).	
28/19	MINUTES OF MEETING HELD ON 14 <sup>th</sup> JANUARY 2019	
	Cllr Pilcher proposed acceptance of the minutes of the meeting held on Monday 14 <sup>th</sup>	
	January; Cllr Oldnall seconded. RESOLVED. The minutes were signed.	
29/19	REMAINING BUSINESS FROM PREVIOUS MEETING	
	a) 4/19 (326/18 -296/18 - 261/18 - 231/18 - 203/18 - 176/18 - 148/18 - 118/18 -	
	59/18 - 30/18 - 4/18 - 331/17 - 302/17 - 276/17) Adoption of Jacksmeadow	
	estate by OCC Highways. Cllr Jenkins has spoken to a resident of	
	Jacksmeadow, who stated that Highways have apparently adopted most of the	SJ
	roads but not the paved areas (traffic calming) or the pavements. Cllr Jenkins	
	has offered Parish Council help if required. He agreed to take it up again with Cllr	
	Constance.	
	b) 4/19 (326/18 - 296/18 - 261/18 - 231/18 - (203/18 - 176/18 - 148/18 - 118/18 -	
	93/18) – War Memorial. Cllr Pilcher has requested that the matter be raised at	
	the next PCC meeting. Mrs Forster stated that a faculty may not be necessary; it	
	may be possible to obtain the Archdeacon's consent. Cllr Pilcher reported that it	
	will be necessary to get a grant to fund this project. It was agreed to put the	
	project on hold for the time being.	
	c) 4/19 (326/18 - 299/18) - Community Speedwatch. Cllr Jenkins has put out a	
	call for volunteers in the Courier and on the parish email. The response has been	
	slow to date.	
	d) 22/19 - Cameron Wyard DoE award. A meeting has been held on Upper	SJ/GB
	Common Lane to review the hedge. A digger may be required. It was suggested	
	that it may be necessary to apply for S106 funds for the project. Cllr Banks	
	suggested that it may be possible to remove the brambles and old barbed wire	
	and just plant the gaps as a formal hedge is not required. To be discussed with	
	Mr Wyard.	
30/19	COUNTY COUNCILLORS REPORT	
	Cllr Constance sent a written report which had been circulated. She requested that the	
	Parish Council respond to the Oxfordshire 2050 consultation requesting priority for	
	improvements to the A420. Cllr Sharp noted that this is part of the growth deal and the	SJ/MO
	Oxford-Cambridge arc, which require improvements to the route to Swindon. Cllr Jenkins	
	to send the details to Cllr Sharp. Cllr Oldnall reported that he had a link to the	
	consultation and agreed to circulate it.	
	It was noted that the application to add 31 routes to the Definitive Map as BOATs had	
	been refused, although there was a window for an appeal until 24/2/2019.	
31/19	DISTRICT COUNCILLORS REPORT	
2., 10	Cllr Sharp reported that the VWHDC budget is to go before full council on 13 <sup>th</sup> February.	
	The New Homes Bonus will be finishing in four years' time which has had an impact on	
	financial planning due to uncertainty over what it will be replaced with. From last autumn,	
	some non-essential capital projects were paused for financial reasons. Council Tax will	
	increase by £5 per band D property which is the maximum permitted. The Council can	
	set a balanced budget this year, but there is currently uncertainty about the future. Cllr	
	Jenkins queried what happened to business rates. Cllr Sharp explained that a lot of this	
	income was taken by the Government and by tariffs. CIPFA have been reviewing	
	budgets and found that VWHDC is the cheapest council in Oxfordshire.	
	The definitive route for the Ox-Cam expressway has not yet been decided, but it will	
	either go north or south of Oxford. There may be a consultation later in the year. There	

	may also be a consultation on the proposals for a reservoir at Steventon; money has	
	been reserved for both.	
	Cllr Oldnall asked for an update on LPP2. Cllr Sharp reported that the Vale has replied to	
	the Inspector's comments. The Harwell Campus site has been removed and there are	
	questions over the Green Belt and the timing of the availability of the Dalton Barracks	
	site. This will not affect allocations elsewhere in the Vale.	
	Cllr Sharp was thanked for attending.	
32/19	POLICE REPORT	
	No report. To be circulated when received.	
33/19	OPEN FORUM	
	Ms Fittill outlined the changes to the planning application for land adjacent to Dragon Hill.	
	The main concern at the Vale was the roof line; this has now been lowered and dormer	
	windows over the garage have been removed. The application has changed from a	
	Reserved Matters to a Full due to the access proposal although this has not changed	
	from the previous plan.	
	Mrs Massey outlined the plans for Meadowbrook. The new garage will also include office	
	and work space and may double up as guest accommodation. A vehicle turning space	
	will also be created. Cllr Sharp confirmed that a condition could be applied to make the	
	building ancillary to the main house.	
	All members of the public were thanked for attending.	
	ONGOING PROJECTS	
34/19	Creation of a Neighbourhood Plan	
	The Vale consultation has been completed and an inspector is about to be appointed.	
35/19	Old Schoolroom Repairs	
	The six month period before the final inspection is not yet complete. There has been an	
	issue with the new external lights. The builder did not install them. A local electrician	
	experienced problems and it was decided not to proceed with their installation.	
	It was noted that one of the sarsen stones on the bank was missing. Cllr Jenkins to	
/	explore whether this can be replaced. Local residents will need to be consulted.	SJ
36/19	S106 Contributions	
	Nothing to report.	
	Creslu has been demolished. This development will provide the first CIL payments.	
	Cllr Pilcher reported that there is likely to be an application for a greenhouse and water	
	storage for the Community Garden. It was noted that S106 payments will require security	
07/40	of tenure.	
37/19	Defibrillator Project	
	All the defibrillators and cabinets have been installed and are in service. Awaiting the	
	final invoice from the electrician. Two more training sessions are to come. Approximately	
	50-60 people have already been trained.  The technical information and Guardian details have been circulated. Cllr Jenkins asked	
	for a member of the Parish Council to take overall responsibility for the defibrillators. Cllr Oldnall volunteered. Cllr Jenkins to send him all the information. Cllr Pilcher reported that	SJ
	the new signs are to be installed in the telephone kiosks. Payment for the signs is to	33
	come from PC funds, with a refund from Baulking Parish Meeting for their sign.	
	PLANNING MATTERS	
38/19	New Applications to be considered	
50/13	a) P19/V0207/HH – 1Craven Common. Extensions. The Parish Council had no	
	objection to this application.	
	b) P19/V0273/HH – Meadowbrook, 4 Fawler Road. Demolish existing garage and	
	construct new drive and outbuilding. Install new gates. Following discussion the	SJ
	Parish Council agreed to respond with no objection subject to a condition making	
	the outbuilding ancillary to the main house and satisfactory arrangements for foul	
	drainage. Cllr Jenkins to draft a response.	
	c) P18/V2990/FUL – Common Farm, Lower Common. Erection of three dwellings	
	and associated works. Amended plans. It was agreed that the traffic and access	SJ
	issues had still not been addressed, neither had surface water drainage. It was	
	agreed to maintain a holding objection until these issues were resolved. Cllr	
	Jenkins to draft a response.	
	d) P18/V2632/FUL – Dragon Hill, Woolstone Road. Erection of a single dwelling,	
	with new access. Revised plans. Four Councillors had no objection to the revised	
	plans. Cllr Oberman had sent in an objection in absentia. The vote was therefore	
	4-2 for no objection. The two objections were on the grounds of the size and	
<u></u>	design of the proposed dwelling and the new access	
	2	
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39/19	Update on outstanding planning applications:  a) P18/V2199/O – Land off Fernham Road. Outline application with all matters reserved except for access, for up to 20 dwellings. Awaiting determination. A resident has submitted an FOI request because of the length of time the Vale is taking to deal with this application. Cllr Sharp offered to investigate.	RS
	FINANCE	
40/19	<b>To approve February payments:</b> Cllrs Jenkins and Coad proposed and seconded approval of payments totalling £463.13. RESOLVED. A full list of payments is filed with these minutes. The payments were reviewed and would be authorised electronically by Cllr Pilcher before 14 <sup>th</sup> February. Cllr Oldnall will authorise the payment to Cllr Pilcher. Clerk to invoice Baulking Parish Meeting for their telephone kiosk sign.  A list of funds to be ring-fenced at the end of the year was presented. Cllr Jenkins proposed approval. Cllr Pilcher seconded. RESOLVED.	KP/MO Clerk
41/19	Digital Tax Cllr Oldnall and the Clerk have been researching options. Cllr Oldnall to draft a proposal for the March meeting. It was noted that a decision needs to be made before the financial year end.	МО
42/19	THE JUBILEE FIELD TRUST	
	<ul> <li>a) Monthly Play Area inspections: Nothing to report.</li> <li>b) Poplar Trees: Quotes to deal with the trees vary wildly. The Vale Tree Officer has been asked to come and give an opinion. The insurers have confirmed that the Parish Council is covered in the event of a problem with the trees.</li> <li>ANNUAL/QUARTERLY REVIEWS</li> </ul>	
43/19		SJ
44/19	It was noted that a quarterly review is due. Cllr Jenkins to carry this out.  UPKEEP (INC. WATERCOURSES)	33
	<ul> <li>a) Flooding. Councillors expressed concern over thecapacity of the new pipe recently installed by a resident at Shotover. It was noted that it has been dug up again. Cllr Banks to review. Culvert repair is due to start on 18<sup>th</sup> February.</li> <li>b) Benches on Jubilee Field. The Vale has agreed to release the funds. It was agreed to accept the funds; Proposed: Cllr Pilcher, Seconded: Cllr Banks. RESOLVED. It was agreed to accept the conditions set out in the letter. Proposed: Cllr Pilcher, Seconded: Cllr Jenkins. RESOLVED.</li> <li>c) Greywethers Hedge. The hedge has been cut back. The residents were thanked for dealing with the matter so promptly. Cllr Jenkins to send a formal thank you letter.</li> <li>d) Approval of the minutes of the final meeting if the Jubilee Field Trust. The minutes of the final meeting of the Jubilee Field Trust held on 29<sup>th</sup> October 2018 were reviewed and accepted. Proposed: Cllr Banks, Seconded: Cllr Oldnall. RESOLVED.</li> <li>e) The Great British Spring Clean. The field tidy is being held on 16<sup>th</sup> March. Cllr Banks noted that there had traditionally been a separate litter pick in the spring. It was noted that the ditches and verges are not looking too bad at the moment. It was agreed not to participate in this event this year.</li> <li>GENERAL</li> </ul>	SJ SJ CLOSED
45/19	<ul> <li>a) Parking in Patrick's Orchard. The registration numbers of the old vehicles have been passed to Sovereign. No action has been taken to date. Cllr Oldnall suggested that Sovereign consider converting the green area into a car park. A complaint has been received about litter and fly tipping. It was suggested that this be reported on fix my street. Cllr Jenkins to respond to the complainant.</li> <li>b) Local Council Elections. There will only be six councillors for the next term. Cllr Jenkins to draft an email for circulation to the village.</li> <li>c) Approval of updated risk assessment. This was previously circulated. It has been</li> </ul>	en en
	updated to include electronic banking and the defibrillators. Cllr Oldnall had some comments which he agreed to send to Cllr Jenkins. It was agreed to adopt the updated risk register subject to these comments. Proposed: Cllr Banks, Seconded: Cllr Jenkins. RESOLVED.  CONSULTATIONS	МО
46/19	a) CIL Strategy. This consultation has closed.	CLOSED
-	<ul> <li>b) JSSP. No action.</li> <li>c) Councillor Responsibilities. The list was circulated. Cllrs to feed back to Cllr Oldnall. Cllr Banks suggested that the names be a point of contact rather than the person who carries out the role.</li> </ul>	CLOSED  All Councillors

	d) Oxfordshire Together Questionnaire. It was agreed that the Parish Council would not want to take on additional responsibilities without funding. Cllr Jenkins noted that grip maintenance and the safety items might be of interest. Clerk to complete and return the questionnaire.	Clerk
	CORRESPONDENCE AND MATTERS FOR THE MARCH AGENDA	
47/19	None	
48/19	DATE OF NEXT MEETING	
	The next meeting will be on Monday 11 <sup>th</sup> March 2019 at 7.30pm in the Thomas Hughes	
	Memorial Hall.	

The meeting closed at 22.13