

Minutes of the Meeting of Uffington Parish Council
Monday 14th January 2019 at 7.30pm
At Thomas Hughes Memorial Hall

Present: Cllr Simon Jenkins (Chair), Cllr Karen Pilcher, Cllr Fenella Oberman, Cllr Paul Coad, Cllr Graham Banks, Cllr Mike Oldnall
 Clerk/Finance Officer: Julia Evans
 District Councillor:
 County Councillor: Cllr Yvonne Constance
 Members of the Public: Mr Geoff Rumble, Mr and Mrs J Henville

1/19	APOLOGIES FOR ABSENCE None	Action
2/19	DECLARATIONS OF INTERESTS None	
3/19	MINUTES OF MEETING HELD ON 10th DECEMBER 2018 Cllr Coad proposed acceptance of the minutes of the meeting held on Monday 10 th December; Cllr Banks seconded. RESOLVED. The minutes were signed.	
4/19	REMAINING BUSINESS FROM PREVIOUS MEETING a) 326/18 (296/18 - 261/18 - 231/18 - 203/18 - 176/18 - 148/18 - 118/18 - 59/18 - 30/18 - 4/18 - 331/17 - 302/17 - 276/17) Adoption of Jacksmeadow estate by OCC Highways. Cllr Jenkins requested that Cllr Constance follow this up. She stated that this falls under the Records division, which is very slow. b) 326/18 (296/18 - 261/18 - 231/18 - (203/18 - 176/18 - 148/18 - 118/18 - 93/18) – War Memorial. Cllr Pilcher reported that a faculty from the Diocese would be required to make any changes to the War Memorial, but not planning permission. The cost would be £296.20 and the process would take 2-3 months. Quotes have been received to add the 18 missing names. The first was £1900, the second £3780 and the third supplier did not think the names could be added due to the condition of the stone. Cllr Pilcher to check this with the other suppliers. Cllr Oberman suggested asking the PCC for their view. c) 326/18 (296/18 - 261/18 - 254/18) – Trees of Remembrance. The tree has been planted; the event was successful. d) 326/18 (299/18) – Community Speedwatch. Cllr Jenkins has put out a call for volunteers in the Courier. Shrivenham Parish Council is interested in joining forces on this.	YC KP CLOSED SJ/MO
5/19	COUNTY COUNCILLORS REPORT Cllr Constance sent a written report which had been circulated. She reported: <ul style="list-style-type: none"> • The County Council plan, agreed in February 2018, to raise Council Tax by 2.99% in 2019/20 and 1.99% in the years thereafter, has not changed. She noted that 52% of the budget is spent on social care. Funding for local government beyond 2020 is currently uncertain. • An older people's strategy is being developed and the public can comment on this. • An OCC review of its special educational needs provision will result in more places, including a new school. • The road improvement programme is underway as a result of increased funding. • The zero emissions policy is progressing. There may be an announcement later this week. • Oxfordshire is the best performing county in the country for recycling. • The Joint Statutory Spatial Plan (JSSP) is out for consultation, as is the Community Safety Programme. Cllr Constance was thanked for attending.	
6/19	DISTRICT COUNCILLORS REPORT No report.	
7/19	POLICE REPORT No report.	
8/19	OPEN FORUM Mr Henville raised the issue of deregistration of common land, which is now possible. An e-mail had been received notifying the Parish Council of an application by a resident to	GB/SJ

	<p>remove her property from the register of common land; the correspondence was discussed. Cllr Banks has some historic information on common land in the village which he will share with all councillors. Cllr Jenkins to send all correspondence to Cllr Constance.</p> <p>After Note: A subsequent conversation with the Officer handling the application at Oxford County Council established that it would be put out to public consultation with all interested parties, including local residents, and that the legal tests to be satisfied would be made clear in the consultation.</p> <p>Mr Rumble and Mr and Mrs Henville were thanked for attending.</p>	
	ONGOING PROJECTS	
9/19	<p>Creation of a Neighbourhood Plan Nothing to report. The Vale consultation closes on 24th January.</p>	
10/19	<p>Old Schoolroom Repairs The Vale certificate for Building Regulations approval is awaited. Cllr Jenkins to speak with Andrew Townsend. Once received the second half of the Vale grant can be claimed.</p> <p>After Note: An inspection visit by the Vale is expected on 31 January 2019. Cllr Pilcher to speak to Paul Pounds regarding the window cleaning and repair.</p>	SJ KP
11/19	<p>S106 Contributions A revised application for the benches has been submitted. Cllr Jenkins to chase next week.</p>	SJ
12/19	<p>Defibrillator Project Guardians have signed up and registration forms have been submitted for the defibrillators in the Uffington and Baulking telephone boxes, which are operational. The other defibrillators will be installed once the cabinets are in place and registration forms have been submitted. On the question of Public Liability insurance, South Central Ambulance Service has made it clear that this is not required. Cardiac Science has sent through an indemnity policy which covers all purchasers of their products, and the Parish Council insurance also covers it. The supplier will cover theft etc plus consumables for eight years. Guardians will use a simple checklist to monitor the units. Tori Russ has kindly agreed to act as a central point of contact for the UBW guardians. Cllr Pilcher to order signs for the telephone boxes at a cost of £48.10, to be shared with Baulking. Proposed: Cllr Jenkins Seconded: Cllr Banks. RESOLVED.</p>	KP
	PLANNING MATTERS	
13/19	<p>New Applications to be considered P18/V2990/FUL – Common Farm, Lower Common. Erection of three dwellings and associated works. Response due by 15th January. Members had a site visit and met with the agents. It was noted that the pre-application advice indicated that permission would not be granted, but the agent suggested that due to the Jacksmeadow development the site can no longer be considered open countryside. The main area of concern was about traffic and access. The proposed passing bay should be enlarged to enable a vehicle to turn and an additional passing place was needed. A traffic management plan was required, to ensure that all construction traffic enters / leaves site via the concrete farm track from Station Road. It was stated that the existing tree line should be retained. The site would be in conformity with the UB Neighbourhood Plan. It was noted that the lane is not adopted beyond the Jacksmeadow estate; a maintenance plan for future upkeep will be required. The application states that the electricity transformer will need to be moved; the proposed position should be made clear. No reference to flooding has been made in the application. It was unanimously agreed to submit a holding objection, asking for these matters to be addressed. Cllr Jenkins to draft a response.</p>	SJ
14/19	<p>Update on outstanding planning applications: a) P18/V2632/RM – Dragon Hill, Woolstone Road. Reserved Matters application following Outline approval P15/V2017/O for erection of a single dwelling (all matters reserved except for access). Consent sought for all aspects following on from outline permission for development. Awaiting determination. b) P18/V2199/O – Land off Fernham Road. Outline application with all matters reserved except for access, for up to 20 dwellings. Awaiting determination.</p>	
	FINANCE	
15/19	<p>To approve January payments: Cllrs Jenkins and Pilcher proposed and seconded approval of payments totalling £13867.55. RESOLVED. A full list of payments is filed with these minutes. The payments were reviewed and would be authorised electronically by Cllr Pilcher before 17th January.</p>	KP

16/19	2019/20 Budget proposal The updated budget proposal had been previously circulated. A minor change had been made to accommodate £50 for the National Allotment Society membership. The proposed precept is £25750. Cllr Jenkins proposed accepting the budget and precept proposal. Cllr Coad seconded. RESOLVED.	Clerk
17/19	Internal Audit Report The report was presented and the issues highlighted. It was agreed that Cllr Oldnall would sign the bank reconciliations. A business continuity policy is to be created.	MO/Clerk
18/19	Digital Tax The Clerk to contact RBS for a quote for their accounting software and to arrange a demonstration. Cllr Oldnall to attend the demonstration with the Clerk.	Clerk/MO
19/19	THE JUBILEE FIELD TRUST a) Monthly Play Area inspections: Nothing to report. b) Poplar Trees: All Seasons Tree Solutions Ltd needs further information. KP noted that he thinks the road may need to be closed to carry out the work. Arbocare has not yet come back with a quote.	SJ
	ANNUAL/QUARTERLY REVIEWS	
20/19	None	
21/19	UPKEEP (INC. WATERCOURSES) a) Flooding. OCC will repair the culvert at Shotover in mid-February. Work will take up to 2 weeks. Work on the replacement of water mains in the area may be finished at the end of the current week. A resident in the area has piped water from the brook away from his property. Concern was expressed that the pipe may not be large enough, and OCC has been asked to investigate. b) Benches on Jubilee Field. Covered in minute 11/19 above. c) Greywethers Hedge. A complaint had been received from a resident that the hedge had grown out across the line of sight on the High Street from both directions, and should be cut back. Cllr Jenkins to liaise with the owner. d) Community Projects. It was suggested that the Cubs could help with the bi-annual field tidy and with the project at 22/19 (c) below.	SJ
	GENERAL	
22/19	a) Parking in Patrick's Orchard. Cllr Jenkins has notified Sovereign of the SORN vehicles parked on one of the public car parks; they agreed to investigate. b) Annual Assembly. To be held after the April meeting on 8 th April. The monthly meeting will start at 6.30pm and the Annual Assembly at 7.30pm. c) Cameron Wyard DoE award. It was suggested that a suitable project would be the removal of the straggly hedge on the Upper Common Lane side of the Jubilee Field, and replacement with more appropriate mixed hedging. Cllr Pilcher to investigate what species to plant; Cllr Banks suggested hawthorn. It was suggested that work could start on the Jubilee Field tidy weekend. Cllr Jenkins to draft a response to Cameron Wyard. Cllr Oberman to make contact with Cameron with regard to work in the Churchyard.	SJ/FO/KP
	CONSULTATIONS	
23/19	a) CIL Strategy. Cllrs to come back with any comments for this consultation. Response must be submitted by 11 th February. b) JSSP. Clerk to re-send the email dated 3 rd December 2018. c) Fire Safety consultation. No action. d) Councillor Responsibilities. For the February agenda.	Clerk Clerk (agenda)
	CORRESPONDENCE AND MATTERS FOR THE FEBRUARY AGENDA	
24/19	a) The Courier. There had been some delays with the latest issue. Cllr Pilcher suggested that this should be a village publication rather than a Parish Council one. Cllr Oldnall suggested that 'Communications within the village' should be discussed at the Annual Assembly. A new Councillor. Cllr Pilcher asked when it will be known whether the size of the Parish Council would increase to seven elected councillors at the local council elections in May 2019. This should be known within a few weeks.	
25/19	DATE OF NEXT MEETING The next meeting will be on Monday 11 th February 2019 at 7.30pm in the Thomas Hughes Memorial Hall.	

The meeting closed at 22.05