

**Minutes of the Meeting of Uffington Parish Council  
Monday 9<sup>th</sup> March 2020 at 7.30 pm  
At Thomas Hughes Memorial Hall**

Present: Cllr Simon Jenkins (Chair), Cllr Dale Pilchowski, Cllr Fenella Oberman, Cllr Nigel Puddicombe, Cllr Mike Oldnall, Cllr Graham Banks  
Clerk/Finance Officer: Julia Evans  
District Councillor: Cllr Nathan Boyd  
County Councillor: Cllr Yvonne Constance  
Members of the Public: 6 members of the public

		Action
52/20	<b>APOLOGIES FOR ABSENCE</b> None	
53/20	<b>DECLARATIONS OF INTEREST</b> None.	
54/20	<b>MINUTES OF MONTHLY MEETING HELD ON 10<sup>th</sup> FEBRUARY 2020 AND THE PLANNING COMMITTEE MEETING HELD ON 21<sup>st</sup> FEBRUARY 2020</b> Cllr Oldnall proposed acceptance of the minutes of the meeting held on 10 <sup>th</sup> February, Cllr Pilchowski seconded. Cllr Pilchowski proposed acceptance of the minutes of the Planning Committee meeting held on 21 <sup>st</sup> February, Cllr Oberman seconded. RESOLVED. The minutes of both meetings were signed. Cllr Oldnall to update the Terms of Reference of the Planning Committee.	MO
55/20	<b>REMAINING BUSINESS FROM PREVIOUS MEETING</b> a) <b>31/20 (04/20 - 280/19 - 252/19 - 226/19 - 201/19 - 177/19 - 155/19 - 131/19 - 107/19 - 77/19 - 52/19 - 29/19 - 4/19 - 226/18 - 299/18) – Community Speedwatch.</b> No progress. District Cllr Paul Barrow had sent an email requesting information on Community Speedwatch. Cllr Jenkins had replied and is to circulate the email. b) <b>31/20 (04/20 - 280/19 - 272/19) – Improvements to Footpath 19.</b> Cllr Jenkins reported that the project was progressing slowly. Landowner agreement had been received. Where there are two stiles close together only one kissing gate is to be installed. Quotes for the kissing gates and installation had to be sought. Cllr Oldnall to update the map.	SJ  SJ/MO
56/20	<b>COUNTY COUNCILLOR'S REPORT</b> Cllr Constance reported a) That the consultation for the next Local Transport Plan had been published and that it contained a section on the A420. Cllr Constance requested that the Parish Council pay particular attention to this section and, if possible, support the idea that the A420 return to the status of a local road. Cllr Constance also reported that a number of mini park and rides had been proposed in the area. Cllr Oldnall noted that Swindon Borough Council had stated its desire to dual the A420. Cllr Constance explained the issues with this proposal and suggested that they may have been referring to the section within their boundary. b) That PHE information regarding coronavirus had been circulated and requested that it be published. Cllr Jenkins recommended that the Parish Council should establish a support group for affected villagers; this was supported. Cllrs Jenkins and Oldnall to work on this. c) That OCC had received government funding amounting to £588,000 to support local buses. A statement of intent is to be submitted by 13 <sup>th</sup> March. Cllr Oberman asked if some of this funding could be used to support community buses, in particular a new vehicle for the UBW minibus. Cllr Constance supported this suggestion. d) That Fawler Road to Uffington is to be repaired, but not Fawler Hill. It was pointed out that the notice stated Fawler Hill; Cllr Constance explained that the notice was incorrect. The work is to take place in June. e) That the roadworks permitting scheme had been implemented. Utility companies must now apply for a permit and will be fined if their works overrun. Cllr Constance also submitted a written report which is filed with these minutes and published on the website. Cllr Constance was thanked for attending.	SJ/MO
57/20	<b>DISTRICT COUNCILLOR'S REPORT</b> Cllr Boyd reported: a) That the speedwatch issue is unlikely to be resolved until after the PCC elections in May. He is to continue chasing for a resolution. b) The District Council portion of the Council tax is to increase by £3.88.	

	<p>c) The Climate Emergency Advisory Committee's next meeting is to be held on 30<sup>th</sup> March. The Parish Council to submit ideas for discussion to Cllr Boyd.</p> <p>d) An exhibition on the new Council offices has been opened. The project cost is £18m over the insurance funds.</p> <p>e) The report on civil parking enforcement had been delayed. Thames Valley Police is to increase parking enforcement.</p> <p>f) The consultation on the Vale's draft Statement of Community Involvement is open until 9<sup>th</sup> April. The Parish Council was encouraged to respond.</p> <p>g) The SODC local plan was proceeding by direction of the Secretary of State. To be signed off in December 2020.</p> <p>h) Data was being gathered for a report on Planning Enforcement. There were over 100 cases across the Vale. The Parish Council was asked to inform Cllr Boyd of cases they were aware of.</p> <p>Cllr Boyd was thanked for attending.</p>	MO
58/20	<p><b>POLICE REPORT</b> The report had not yet been received.</p>	
59/20	<p><b>OPEN FORUM</b> The owner of Whitcot presented draft plans for amendments to the garage. Cllr Oberman asked about visitor parking. The project will provide two spaces and a garage space. Cllr Boyd suggesting applying to the Vale for pre-application advice. It was noted that the Parish Council had no objection to the principle of the project. A resident asked for an update on The Green. Cllr Jenkins to ask Cllr Constance to chase this.</p>	SJ
	<b>ONGOING PROJECTS</b>	
60/20	<p><b>Old Schoolroom Update</b></p> <p>a) <b>Annual Survey.</b> This is due next month. Cllr Jenkins to instruct Andrew Townsend Architects.</p> <p>b) <b>Sarsens -</b> No progress.</p> <p>c) <b>Electrical Survey and Portable Appliance Testing –</b> Simon Newman is to carry out the electrical repairs. Cllr Oldnall is to carry out the PAT testing.</p>	SJ SJ MO
61/20	<p><b>S106 and CIL Contributions</b></p> <p>a) <b>Allotment Bridge –</b> Cllr Jenkins had circulated an update ahead of the meeting. A meeting had been set up with Greenford Ltd to look at the proposal, the cost is £250 and will come from S106 funds. Proposed Cllr Oldnall, Seconded Cllr Banks. RESOLVED. Access via the school playing field is no longer an option. The footpath option is still being considered. Cllr Jenkins to liaise with resident.</p> <p>b) <b>Request from the Uffington Community Garden to build a greenhouse.</b> The application has been submitted to the Vale.</p> <p>c) <b>Request from the Village Hall for S106 funds to install a new AV system.</b> The village hall committee is liaising with technicians regarding installation.</p> <p>d) <b>A seat near the shop for Community bus passengers.</b> Cllr Oberman reported that a quote had been obtained for the purchase and installation of a seat, but research had shown little interest in the project. It was agreed not to proceed. Cllr Oldnall suggested installing the seat on the Jubilee Field to replace the old bench that was removed last year. A resident raised concerns about more concrete on the field; it was pointed out that a concrete base prevents the site from becoming muddy and was already present. All Councillors were in favour of proceeding.</p> <p>e) <b>Footpath to the Old Schoolroom.</b> Mrs Pilcher, the museum curator, requested permission to research the cost of a footpath to the front door of the Old Schoolroom from the steps. Cllr Puddicombe pointed out that the Parish Council had a duty to consider the safety aspects of access to the museum and currently it can be slippery in wet weather. It was agreed to permit Mrs Pilcher to research costs.</p> <p>f) <b>Improvements to The Courier –</b> Cllr Pilchowski had previously circulated a proposal for changes to the welcome pack. Councillors to send comments to Cllr Pilchowski within the next week. The draft to be updated and recirculated after this. The draft Communication Strategy was almost complete. To be circulated and discussed at the next meeting.</p>	SJ FO DP
	<b>PLANNING MATTERS</b>	
62/20	<p>a) <b>New Applications to be considered</b></p> <p>I. <b>P19/V3105/FUL – Creslu, Woolstone Road.</b> Variation of condition 2 (drawings - addition of conservation rooflights in dwelling and proposed double garage instead of a single garage on application ref. P18/V2052/FUL posed replacement dwelling). Amended Plans. The Parish Council submitted an objection. Permission has been granted.</p> <p>II. <b>P19/V3105/FUL – Chapel Field, Fawler Road.</b> New barn for lambing and storage of</p>	

	<p>animal feeds and farm machinery. Amended plans. The Parish Council submitted an open response and requested planning conditions be applied.</p> <p>III. <b>P20/V0394/FUL – Meadowgold, 1 Upper Common Lane.</b> Demolition of existing outbuildings and erection of two storey dwelling, formation of parking area and enlargement of access. It was noted that the application had been the subject of extensive pre-application advice. Cllr Oberman pointed out that the pre-application advice was for a different design and the current application was for a much smaller dwelling. 5 Councillors voted to object to the application, 1 abstained. Cllr Jenkins to draft a response.</p>	SJ
63/20	<p><b>Update on outstanding planning applications:</b></p> <p>a) P19/V3326/FUL – Uffington Sports and Social Club, Fawler Road. Demolish existing garage and rebuild in new location. Construct new single storey front extension and removal internal layout to incorporate new toilet areas and enlarge existing changing rooms areas. Permission granted.</p> <p>b) <b>P19/V3159/HH – Gate Cottage, Lower Common.</b> Proposed extension and new garaging. Awaiting determination.</p> <p>c) <b>P19/V3328/HH and P19/V3330/LB – Meadowgold, Upper Common Lane.</b> Demolition of existing single storey sunroom, WC and study and construction of new two storey and single storey extension to the rear elevation. Internal alterations to the ground and first floor layout, the repositioning of the existing staircase, stud partitioning to create a utility room on the ground floor and new bathroom and bedroom on the first floor. New patio to exterior of family room and kitchen. Permission granted.</p>	NB
	<b>FINANCE</b>	
64/20	<p>a) <b>To approve March payments:</b> The payments totalling £875.16 were approved. Proposed: Cllr Puddicombe; seconded: Cllr Pilchowski RESOLVED. Cllr Jenkins to authorise the payments online. The accounting summary was signed.</p> <p>b) <b>Sign off the 2020/21 Budget.</b> The budget had been previously circulated. There had been no significant changes since the approval of the precept. Minor changes had been made to Field projects and Allotment costs. Cllr Puddicombe proposed approving the budget. Cllr Jenkins seconded. RESOLVED.</p> <p>c) <b>To receive the report from the interim internal audit.</b> The internal audit report was presented and noted. There were no actions arising.</p> <p>d) <b>To consider the transfer of funds into EMR at the end of the financial year.</b> The detailed proposal had been circulated. Cllr Oberman proposed approving the transfer of £10,460 into EMR at the year end. Cllr Oldnall seconded. RESOLVED. It was noted that the outstanding balance in the NP account needs to be refunded to the White Horse Show Trust.</p> <p>e) <b>To consider membership of CFO.</b> It was agreed not to join this year.</p> <p>f) <b>To consider the request for a grant from the South and Vale Citizens Advice Centre.</b> Clerk to circulate details. Carried forward to next meeting.</p>	<p>SJ</p> <p>Clerk</p> <p>Clerk (agenda)</p>
65/20	<p><b>To consider the Parish Council Aims and Objectives for 2020/21.</b> An updated draft had been circulated prior to the meeting. This was agreed. Cllr Jenkins to circulate an agenda for the Annual Assembly.</p>	SJ
	<b>THE JUBILEE FIELD TRUST</b>	
66/20	<b>Monthly play area inspections.</b> No problems were reported.	
67/20	<b>Camp on the High Street.</b> Following a complaint by a resident this was reviewed. It appears to be children. Cllr Banks noted the ground rules for the Jubilee Field: no litter, no fires, no cutting of trees. It was agreed not to take any further action.	CLOSED
68/20	<b>Emergency Tree work.</b> £250 was approved to carry out work on a tree that had come down at the Upper Common Lane end of the field. Proposed Cllr Jenkins, Seconded Cllr Oberman. RESOLVED.	SJ
	<b>ANNUAL / QUARTERLY REVIEWS</b>	
69/20	<b>Review of the Risk Assessment.</b> This was circulated ahead of the meeting. It was agreed to adopt it. Proposed Cllr Jenkins, seconded Cllr Puddicombe.	
	<b>UPKEEP (INC. WATERCOURSES)</b>	
70/20	<p>a) <b>Pond dredging.</b> The work has been completed. Payment of up to £850 was approved on production of an invoice. Proposed Cllr Oldnall, seconded Cllr Puddicombe.</p> <p>b) <b>Hedge.</b> The new hedge has been planted but more plants are required. Cllr Oberman to order them for delivery in November.</p> <p>c) <b>Vale Deep Clean.</b> The clerk requested a report from the Vale on the work that had been carried out but not response has been received. A new session is due in May. Cllr Oldnall to complete the form.</p>	<p>FO</p> <p>MO</p>

	d) <b>To confirm the grounds maintenance contractor for 2020.</b> Cllr Jenkins signed the BGG contract.	
	<b>GENERAL</b>	
71/20	<b>Consultations</b> a) <b>Draft Statement of Community involvement.</b> Cllr Oldnall to respond to this. b) <b>OX12 Health service review.</b> Cllr Jenkins to include in the next draft of The Courier.	MO SJ
72/20	<b>CORRESPONDENCE AND MATTERS FOR THE APRIL AGENDA</b>	
	<b>Correspondence</b> a) <b>The Best Kept Village Competition.</b> It was agreed not to participate this year. b) <b>Article in The Courier.</b> A private health care company requested permission to put an article in The Courier. It was suggested that the company take out a half page advert; if they do so non-advertising material may be considered if space permits. <b>The following to be included on the April agenda:</b> No items put forward.	
73/20	<b>DATE OF NEXT MEETING</b> The next meeting will be on Tuesday 14 <sup>th</sup> April 2020 at 6.30pm in the Thomas Hughes Memorial Hall. This will be followed by the Annual Assembly at 7.30pm.	

The meeting closed at 22.15.