

**Minutes of the Meeting of Uffington Parish Council
Monday 13th July 2020 at 6 pm
By Zoom conference**

Present: Cllr Simon Jenkins (Chair), Cllr Mike Oldnall, Cllr Fenella Oberman, Cllr Graham Banks, Cllr Dale Pilchowski, Cllr Nigel Puddicombe
Clerk/Finance Officer: Julia Evans
District Councillor:
County Councillor: Cllr Yvonne Constance
Members of the Public: Two members of the public

| | | Action |
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| 156/20 | APOLOGIES FOR ABSENCE District Cllr Nathan Boyd | |
| 157/20 | DECLARATIONS OF INTEREST None. | |
| 158/20 | MINUTES OF MONTHLY MEETING HELD ON 8th JUNE 2020 Cllr Puddicombe proposed approving the minutes on the monthly meeting held on 8 th June. Cllr Oldnall seconded. RESOLVED. | |
| 159/20 | REPORT FROM THE CORONAVIRUS UBW SUPPORT GROUP Cllr Jenkins reported that the support group was continuing. There had been a few minor changes as people returned to work. The playground has been opened and the Village Hall will re-open with appropriate safe guards and restrictions for the weekend of 18/19 July | |
| 160/20 | REMAINING BUSINESS FROM PREVIOUS MEETING a) 139/20 (116/20 - 86/20 - 55/20 - 31/20 - 04/20 - 280/19 - 252/19 - 226/19 - 201/19 - 177/19 - 155/19 - 131/19 - 107/19 - 77/19 - 52/19 - 29/19 - 4/19 - 226/18 - 299/18) – Community Speedwatch . Nothing to report. The police are not responding on this. b) 139/20 (116/20 - 86/20 - 55/20 - 31/20 - 04/20 - 280/19 - 272/19) – Improvements to Footpath 19 . One quote had been received for the installation of the gates. Awaiting details from two other contractors. The TOE application must be submitted by the end of July and a decision will be made in October. Approval for the installation and grant application will require an extraordinary meeting. The WHST had declined to offer a grant, but this was to be confirmed. c) Deregistration of Common Land . A full record of the case file has been received. | CLOSED SJ SJ CLOSED |
| 161/20 | COUNTY COUNCILLOR'S REPORT Cllr Constance had sent a written report which had been circulated. Cllr Constance reported that Active Travel funding had been reduced from £600,000 to £300,000 and the DfT had favoured urban rather than rural schemes. OCC will continue to try and deliver the full planned scheme, but only the school streets scheme will be seen in Uffington, and will be part of the second tranche. OCC must submit a full business case by the beginning of August. If funding cannot come from tranche 2, Cllr Constance will fund this from the Councillor Priority Fund. County Highways Officers have been asked to cost the project and will make contact with the Parish Council to discuss. Cllr Constance was thanked for attending. | |
| 162/20 | DISTRICT COUNCILLOR'S REPORT No report. Afternote: A written report had been received after the meeting; this had been circulated to all Councillors. | |
| 163/20 | POLICE REPORT No report. | |
| 164/20 | OPEN FORUM Members of the public were present to discuss agenda item 18a. Refer to minute reference 175/20 below. | |
| | ONGOING PROJECTS | |
| 165/20 | Old Schoolroom Update a) Sarsens - No progress. b) Electrical Survey – All work had been completed except for the installation of a new bulb in the external light. | CLOSED |
| 166/20 | S106 and CIL Contributions a) Allotment Bridge – An update had been circulated ahead of the meeting. Cllr Jenkins reported that a response was awaited from the owner of the shed adjacent to the | |

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| | <p>entrance to FP 387/9. A specification for the necessary work had been prepared, but it was first necessary to establish ownership of the small pieces of land which were involved. Cllr Jenkins to update Mr Avenell.</p> <p>b) Request from the Uffington Community Garden to build a greenhouse. The greenhouse had been completed and VOWHDC had been notified. A resident has agreed to draft a press release. The installation of the watering system (funded by the WHS Trust) was not complete.</p> <p>c) Other S106 Projects.</p> <p>a. Cllr Jenkins reported that an application for a new project was in preparation – a new mower for the Uffington Football Club ('UFC'). The cost was approx. £3,175, which would be funded from the UFC's own S106 contribution from the Jacksmeadow development. Cllr Jenkins is working with members of the football club on this. The Parish Council approved this project.</p> <p>b. A record of S106 projects had been circulated for information. It was noted that there were 10 years from the receipt of funds at the Vale to spend the money, which therefore has to be by 06/04/2027.</p> <p>d) Active Travel. This was covered by Cllr Constance – see minute reference 161/20 above.</p> <p>e) Emergency Plan. A draft plan based on the latest OCC template had been circulated. Cllrs Oldnall and Oberman volunteered to help take this forward.</p> | <p>SJ</p> <p>CLOSED</p> <p>SJ</p> <p>SJ/MO/FO</p> |
| | PLANNING MATTERS | |
| 167/20 | <p>New Applications to be considered</p> <p>a) P20/V1245/HH – Symes Cottage, Broad Street. Proposed single storey rear extension. The Parish Council had no objections. Cllr Jenkins noted that the response is not online. Clerk to check. Afternote: Response sent directly to the case officer, as it had still not been published online.</p> <p>b) P20/V0762/HH – Lilac Cottage, Woolstone Road. Amended plans. The Parish Council had no objections.</p> <p>c) P20/V1428/HH – 19 Craven Common. Single Storey rear and side extension, first floor extension over garage and entrance door, internal alterations, replacement cladding at first floor level and replacement windows and doors. The Parish Council had no objections.</p> <p>d) P20/V0876-HH – Whitcot, Shotover. Proposed single storey side extension with the addition of two new rooflights. Demolition and removal of existing garage. The plans had been further amended with regard to the property boundary. It is unclear where the boundary actually lies. It was noted that this is a matter for OCC highways. The Parish Council had no comment to make.</p> | Clerk |
| 168/20 | <p>Update on outstanding planning applications:</p> <p>a) P20/V1126/FUL – The Laurels, Broad Street. Removal of condition 9 - Closure of Existing Access on planning application P15/V0096/FUL Erection of a new dwelling to the rear of The Laurels. It was reported that OCC Highways had objected to the application. It was noted that vision splays could be improved with hedge cutting. Application withdrawn.</p> <p>b) P20/V1263/HH – Corrymore Cottage, Shotover Corner. Proposed extension and modification to Corrymore Cottage. Awaiting determination.</p> <p>c) P20/V0958 – Manor Farmhouse, The Green. Demolish existing car port. Erection of a greenhouse. It was noted that there appeared to be some flexibility in the dimensions of the greenhouse. It was agreed that the Council had no objections but the point should be made that the greenhouse should be built to the specified dimensions. Awaiting determination.</p> | |
| | FINANCE | |
| 169/20 | <p>a) To approve July payments: The payments totalling £6036.37 were approved. Proposed: Cllr Puddicombe; seconded: Cllr Pilchowski. RESOLVED. Cllr Jenkins to authorise the payments online.</p> <p>b) Appointment of internal auditor for 2020/21. It was agreed to re-appoint Lightatouch, and to have two audit visits. Proposed Cllr Pilchowski, Seconded Cllr Puddicombe, RESOLVED.</p> | SJ |
| | THE JUBILEE FIELD TRUST | |
| 170/20 | <p>a) Play Area re-opening. Cllr Oberman thanked everyone who had helped to prepare the play area for re-opening. It was noted that the sanitizer needed topping up once a week. The notice and risk assessment were approved. Cllr Puddicombe suggested that the risk assessment should refer to 'responsible adult' rather than 'parents'. Cllr Jenkins to update.</p> | SJ |

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| | <p>b) Monthly play area inspections. Cllr Oberman had checked the play area before re-opening; everything was OK. The RoSPA inspection is due in July.</p> <p>c) General Maintenance. A tree surgeon had been appointed to deal with fallen trees.</p> | |
| | ANNUAL / QUARTERLY REVIEWS | |
| 171/20 | <p>a) Policy Review Schedule. Clerk to update the Communications policy for review at the November meeting. Schedule was approved.</p> <p>b) Asset Register. Tree T166 to be removed. Cllr Jenkins to confirm any other trees that should be removed. Clerk to look at the entry for the life ring at the pond.</p> <p>c) Defibrillators. Cllr Pilchowski to work on a policy for the management and maintenance of the defibrillators.</p> | Clerk DP |
| | UPKEEP (INC. WATERCOURSES) | |
| 172/20 | a) Tree works on High Street. This was to be dealt with on 14 th July. | |
| | GENERAL | |
| 173/20 | a) Proposal to install a dog waste bin at Jacksmeadow. Cllr Pilchowski had circulated a letter that had been sent to the Vale. | DP |
| 174/20 | Consultations None. | |
| 175/20 | CORRESPONDENCE AND MATTERS FOR THE JULY AGENDA | |
| | <p>a) Correspondence:</p> <p>i. Trees on Craven Common Mound. Approval had been given outside the meeting for builders to access the site over the Mound; this required the temporary removal of fencing. However, a tree had also been removed. The fencing will be replaced and any other damage made good when the building work is complete. The tree that had been removed (T166) belonged to the Parish Council, but was said to be damaging the resident's property; the resident apologised for the misunderstanding which led to the removal of T 166 and offered to pay for the replanting of a replacement tree. There followed a debate between the residents and members of the Parish Council about the removal of T166 and other trees on the Mound, including T167, which also belongs to the Parish Council. Cllr Jenkins to take advice from a tree surgeon. One of the residents expressed concern over the impact the removal of trees would have on local wildlife. Cllr Oldnall to discuss with other residents in the area, and the Parish Council will make the final decision on what happens to the trees.</p> <p>ii. Waste Bin in Sports Field. Cllr Pilchowski noted that there are no bins in the Sports Field. Cllr Jenkins explained that it had not been possible to install them in the past because the Vale would not empty them. It was agreed to consider this once the matter of the waste bins on FP 12 had been resolved.</p> <p>iii. Allotments. It was reported that Mr Godsell had volunteered to be Chair of the Uffington Allotment Holders Association. Clerk to be Secretary and Treasurer. Cllr Puddicombe to be Parish Council representative.</p> <p>b) The following to be included on the August agenda: Nothing.</p> | MO/SJ |
| 176/20 | DATE OF NEXT MEETING The next meeting will be on Monday 10 th August 2020 at 18.00 by Zoom conference. | |

The meeting closed at 19.26