

**Minutes of the Meeting of Uffington Parish Council  
Monday 14 September 2020 at 6 pm  
By Zoom conference**

Present: Cllr Simon Jenkins (Chair), Cllr Mike Oldnall, Cllr Dale Pilchowski (DP), Cllr Graham Banks, Cllr Fenella Oberman,  
Clerk/Finance Officer: Julia Evans  
District Councillor:  
County Councillor:  
Members of the Public:

		<b>Action</b>
206/20	<b>APOLOGIES FOR ABSENCE</b> Cllr Nigel Puddicombe, County Cllr Yvonne Constance, District Cllr Nathan Boyd.	
207/20	<b>DECLARATIONS OF INTEREST</b> None.	
208/20	<b>MINUTES OF MONTHLY MEETING HELD ON 10<sup>th</sup> AUGUST 2020 AND THE PLANNING MEETING HELD ON 25<sup>th</sup> AUGUST 2020</b> Cllr Oberman proposed approving the minutes on the monthly meeting held on 10 <sup>th</sup> August. Cllr Banks seconded. RESOLVED. Cllr Pilchowski proposed approving the minutes of the planning meeting held on 25 <sup>th</sup> August. Cllr Oberman seconded. RESOLVED.	
209/20	<b>REPORT FROM THE UBW CORONAVIRUS SUPPORT GROUP</b> Cllr Jenkins noted that there was nothing to report locally. Larger towns appeared to be seeing increased cases. The Government was considering putting people back into shielding, and it may be necessary to re-activate the support group.	
210/20	<b>REMAINING BUSINESS FROM PREVIOUS MEETING</b> a) <b>175/20 – Trees on Craven Common.</b> Cllr Oldnall reported that residents' views on replacement trees had been received, including suggestions for replacements. It was unlikely that any action would be taken this year. Cost would be an issue. It was agreed that the area would be assessed for suitability rather than automatically replacing trees. It was suggested that smaller, native trees might be more suitable. Cllr Oldnall to liaise with all those interested,	MO
211/20	<b>COUNTY COUNCILLOR'S REPORT</b> Cllr Constance had sent a written report which had been circulated.	
212/20	<b>DISTRICT COUNCILLOR'S REPORT</b> Cllr Boyd to send a written report shortly.	
213/20	<b>POLICE REPORT</b> No report.	
214/20	<b>OPEN FORUM</b> No members of the public.	
	<b>ONGOING PROJECTS</b>	
215/20	<b>Old Schoolroom Update</b> a) <b>Sarsens</b> – A provisional date of 24 <sup>th</sup> September had been arranged to install the stones which had been donated by the National Trust. A group of volunteers had been arranged for the installation.	
216/20	<b>S106 and CIL Contributions</b> a) <b>Allotment Bridge</b> – An update had been circulated on 10 <sup>th</sup> September. The matter has been sent to the Government. Cllrs Oldnall and Jenkins to measure the size of the space available for a new shed for the resident affected by the proposals. b) <b>Improvements to Footpath 19.</b> It was reported that applications for funding had been submitted. The Vale had asked for further information and had put forward two options for consideration of the application; They preferred the first option (wait until the funding from other sources is secure before the claim is put forward for consideration) but it was agreed that option two (take the claim to the review panel now) was the preferred Parish Council option. c) <b>Facilities for older children.</b> Cllr Pilchowski had drafted an item for The Courier. Discussion followed on the most appropriate location for bike tracks. There had been negative reactions from residents in the suggested areas and Cllr Oldnall would discuss the matter with some of the parents concerned. Cllr Pilchowski felt that the Parish Council should pay for the project; Cllr Jenkins noted that a project like this would require	SJ/MO  SJ  MO

	<p>significant fund raising.</p> <p><b>d) Other S106 Projects.</b></p> <p>a. The application for a mower was to be considered by the Vale at a meeting on 8<sup>th</sup> September. No information had been received.</p> <p><b>e) Active Travel.</b> Cllr Constance had reported that there were no funds for Uffington. Tranche 1 had provided cycle racks in Shrivenham. Tranche 2 had to focus on Oxford City and other urban areas.</p> <p><b>f) Emergency Plan.</b> A draft had been circulated. It had been noted that there was nothing in the plan about fire risk. Cllr Jenkins to update the plan. Any other comments were to be sent to Cllr Jenkins by 18 September. Subject to this the Plan was approved to move to the next step, which would be to circulate a summary to key entities and individuals in the village, for their agreement.</p>	SJ
	<b>PLANNING MATTERS</b>	
217/20	<p><b>New Applications to be considered</b></p> <p>a) <b>P20/V1860/FUL – Manor Cottage, Woolstone Road.</b> Stonework repairs and installation of new gate. Response due by 17<sup>th</sup> September. The Parish Council had no objection to this application.</p> <p>b) <b>P20/V1890/HH – Shotover House, Shotover Corner.</b> Proposed conversion of 1<sup>st</sup> floor garage attic floor to home office/occasional guest use. Response due by 20<sup>th</sup> September. The Parish Council had no objection to this application.</p> <p>c) <b>P20/V1739/FUL and P20/V1740/LB – Dovecote, Britchcombe Farm.</b> Retrospective application for conversion of dovecote to a dwelling. Response due by 25<sup>th</sup> September. The Parish Council had no objection to this application.</p>	
218/20	<p><b>Update on outstanding planning applications:</b></p> <p>a) <b>P20/V1902/LDE – Wharf Farm, Fernham Road.</b> Certificate of lawful use of converted building as 2 dwellings with class C3 residential. Awaiting determination.</p> <p>b) <b>P20/V1788/HH – 11 Freeman’s Close.</b> Proposed rear conservatory. Awaiting determination.</p> <p>c) <b>P20/V1880/HH and P20/V1881/LB – Meadowgold, 1 Upper Common.</b> Demolition of existing single storey sunroom, WC and study and construction of new two storey and single storey extension to the rear elevation. Internal alterations to the ground and first floor layout, the repositioning of the existing staircase, stud partitioning to create a utility room on the ground floor and new bathroom and bedroom on the first floor. New patio to exterior of family room and kitchen. Installation of air-source heat pump. (Amended submission to that approved under P19/V3330/LB and P19/V3328/HH). Awaiting determination.</p> <p>d) <b>P20/V1570/HH – 9 Craven Common.</b> First floor front/side extension, single storey rear extension and front porch. Permission granted.</p> <p>e) <b>P20/V0958 – Manor Farmhouse, The Green.</b> Demolish existing car port. Erection of a greenhouse. It was noted that there appeared to be some flexibility in the dimensions of the greenhouse. It was agreed that the Council had no objections but the point should be made that the greenhouse should be built to the specified dimensions. Permission granted.</p>	
	<b>FINANCE</b>	
219/20	<p>a) <b>To accept the new NJC pay scales.</b> The scales were accepted. Proposed Cllr Pilchowski, Seconded Cllr Jenkins. RESOLVED.</p> <p>b) <b>To approve September payments:</b> The payments totalling £768.64 were approved. Proposed: Cllr Jenkins; seconded: Cllr Banks. RESOLVED. Cllr Jenkins to authorise the payments online. It was noted that the amount for All Seasons Tree Solutions quotation was incorrectly recorded in the August minutes. The finance reports were reviewed.</p> <p>c) <b>Review of Q1 Accounts.</b> Cllr Oldnall had circulated an email. No comments were received.</p> <p>d) <b>Six monthly review.</b> It was noted that a six monthly budget review was to be carried out. This was to include a review of EMRs and the savings accounts.</p> <p>e) <b>Donation to RBL for remembrance wreaths.</b> It was noted that there were three wreaths this year – VE day, VJ day and Remembrance Day. It was agreed to send a donation of £100 to cover all three. Proposed Cllr Oberman, Seconded Cllr Oldnall. RESOLVED.</p>	<p>CLOSED</p> <p>MO/Clerk</p> <p>Clerk</p>
	<b>THE JUBILEE FIELD TRUST</b>	
220/20	<p>a) <b>Monthly play area inspection.</b> It was reported that everything was in good order. The issues raised by the RoSPA report had been resolved.</p> <p>b) <b>Autumn Field Tidy.</b> It was agreed that this was to be held on the weekend of 31<sup>st</sup> October/1<sup>st</sup> November. A resident had asked whether a little pick was planned. It was</p>	FO

	<p>noted that this tends to take place on the Spring field tidy. Cllr Jenkins to respond to the resident.</p> <p>c) <b>Verge cutting.</b> It was agreed to request this be carried out early – mid October. Clerk to write to contractor.</p> <p>d) <b>Jubilee Field hedge.</b> It was agreed that this should be cut at the same time as the verges, Clerk to write to contractor.</p> <p>e) <b>Extension of hedge line.</b> Cllr Oberman reported that additional saplings had been ordered and were due to arrive in November. Weather permitting, they should be planted immediately. Some preparation would be required. Cllrs Oberman and Jenkins to review the situation.</p>	<p>SJ</p> <p>Clerk</p> <p>Clerk</p> <p>FO/SJ</p>
	<b>ANNUAL / QUARTERLY REVIEWS</b>	
221/20	a) <b>Health and Safety Policy.</b> Carried forward to October.	Clerk
	<b>UPKEEP (INC. WATERCOURSES)</b>	
222/20	a) <b>The Pond.</b> Mr Hinton has agreed to carry out the work on the north side of the pond, near the bridge. A cost was discussed and expenditure of up to £750 was approved. Proposed Cllr Jenkins, Seconded Cllr Oberman. The work was to be carried out in November or December. The area by the bench was also to be cut back to improve the aspect.	<p>SJ</p> <p>FO/SJ</p>
	<b>GENERAL</b>	
223/20	<p>a) <b>Proposal to install a dog waste bin at Jacksmeadow.</b> Cllr Pilchowski had not yet received a response from the Vale despite chasing them. It was suggested that he write to Cllr Boyd.</p> <p>b) <b>New website regulations.</b> The new regulation which were to come into force on 23<sup>rd</sup> September were intended to make websites more accessible. Cllr Oldnall had circulated a proposal to commission Mark Woodman to carry out the work on the basis that he had done this for several other organisation and would know what would need to be done. The total cost was £400, in three phases, which was approved. Proposed Cllr Jenkins, Seconded Cllr Pilchowski.</p>	<p>DP</p> <p>MO/Clerk</p>
224/20	<p><b>Consultations</b></p> <p>a) <b>Three consultations on changes to the Planning System.</b> Responses were due on 1<sup>st</sup>, 16<sup>th</sup> and 17<sup>th</sup> October. A discussion followed; Cllrs Oldnall and Jenkins had begun to review the documentation and would continue. Cllr Oberman asked whether the Neighbourhood Plan would still be valid. Cllr Jenkins to discuss with Cllr Boyd.</p>	MO/SJ
225/20	<b>CORRESPONDENCE AND MATTERS FOR THE SEPTEMBER AGENDA</b>	
	<p>a) <b>Correspondence:</b></p> <p>i. <b>Farmers Market.</b> It was noted that the Farmers Market would be open on Sunday 20 September and that Little Kickers would need to move slightly. Cllr Jenkins to inform them.</p> <p>b) <b>The following to be included on the October agenda:</b> Nothing.</p>	SJ
226/20	<p><b>DATE OF NEXT MEETING</b></p> <p>The next meeting will be on Monday 12<sup>th</sup> October 2020 at 18.00 by Zoom conference. The Clerk gave her apologies for absence.</p>	

The meeting closed at 19.30