

Minutes of the Annual Meeting of Uffington Parish Council
Wednesday 5th May 2021 at 6 pm
By Zoom conference

Present: Cllr Mike Oldnall (Chair), Cllr Simon Jenkins, Cllr Fenella Oberman, Cllr Graham Banks, Cllr Dale Pilchowski, Cllr Nigel Puddicombe
 Clerk/Finance Officer: Julia Evans
 County Councillor:
 District Councillor:
 Members of the Public: One member of the public

Minute	ITEM 1 – ELECTION OF CHAIRMAN	Action
99/21	Cllr Oldnall was nominated. Proposed Cllr Jenkins, Seconded Cllr Oberman. RESOLVED. The Declaration of Acceptance of Office was signed (item 2 on the agenda).	
	ITEM 3 – ELECTION OF VICE-CHAIRMAN	
100/21	Cllr Jenkins was nominated. Proposed Cllr Oldnall, Seconded Cllr Oberman, RESOLVED.	
	ITEM 4 – ALLOCATION OF COUNCILLORS DUTIES AND RESPONSIBILITIES	
101/21	Cllr Oldnall had circulated a list for consideration. This was agreed. In addition a) Cllr Puddicombe was nominated as Member for finance. Proposed Cllr Oldnall, Seconded Cllr Pilchowski. RESOLVED. b) Mrs Trichler and Mrs Parsons were nominated as members for the Thomas Saunders Trust. Proposed Cllr Puddicombe, Seconded Cllr Oberman. RESOLVED. Clerk to write to Brona Jones to confirm the appointments.	Clerk
	ITEM 5 – COUNCIL AIM AND OBJECTIVES	
102/21	Cllr Oldnall had previously circulated the list for consideration. This was agreed and the shortened version was to be published on the website.	Clerk
	ITEM 6 – INTERNAL AUDIT REPORT	
103/21	The internal audit report was presented and accepted. There were no actions arising. The Chair thanked the clerk for achieving no observations, actions or errors.	
	ITEM 7 – ANNUAL GOVERNANCE STATEMENT	
104/21	The Annual Governance Statement for 2020/21 was presented, and all the statements were agreed, Proposed Cllr Jenkins, Seconded Cllr Puddicombe. RESOLVED.	
	ITEM 8 – ANNUAL ACCOUNTING STATEMENT	
105/21	The Annual Accounting Statement for 2020/21 was presented and approved. Proposed Cllr Puddicombe, Seconded Cllr Jenkins. RESOLVED.	
	ITEM 9 – CONFIRMATION OF BANK ACCOUNT ACCESS	
106/21	It was agreed that all Councillors should remain as cheque signatories. Cllrs Jenkins, Oldnall and Puddicombe to have online access to the account along with the Clerk.	
	ITEM 10 – GENERAL POWER OF COMPETENCE	
107/21	As all Councillors were elected members, and the Clerk is qualified, the Council remained eligible to hold the General Power of Competence.	
	ITEM 11 – REVIEW OF INSURANCE POLICY	
108/21	The quote for 2021/22 had not been received.	c/f
	ITEM 12 – MEETING DATES FOR 2021/22	
109/21	It was agreed to continue to hold meetings on the second Monday of every month except June 2021. Face-to-face meetings would resume from 21 June subject to suitable arrangements being possible in conjunction with the THMH including any necessary additional risk assessments. If remote meetings were permitted they would be held at 6pm. Where the meetings were to be face-to-face they would be held at 6.30pm subject to confirmation of availability from the District and County Councillors. The meeting dates for 2021/22 were therefore: Monday 21 st June 2021 Monday 12 th July 2021 Monday 9 th August 2021 Monday 13 th September 2021 Monday 11 th October 2021 Monday 8 th November 2021 Monday 13 th December 2021	

	Monday 10 th January 2022 Monday 7 th February 2022 Monday 7 th March 2022 Monday 11 th April 2022 Monday 9 th May 2022 Clerk to contact the District and County Councillors and then book the hall.	Clerk
	ITEM 13 – DATE OF NEXT ANNUAL MEETING	
110/21	Monday 9 th May 2022.	

The meeting closed at 18.27