

**Minutes of the Meeting of Uffington Parish Council  
Wednesday 5<sup>th</sup> May 2021 at 7pm  
By Zoom conference**

Present: Cllr Mike Oldnall (Chair), Cllr Simon Jenkins, Cllr Graham Banks, Cllr Nigel Puddicombe, Cllr Dale Pilchowski, Cllr Fenella Oberman  
Clerk/Finance Officer: Julia Evans  
County Councillor:  
District Councillor:  
Members of the Public: One member of the public

Minute	ITEM 1 – APOLOGIES FOR ABSENCE	Action
111/21	County Cllr Yvonne Constance and District Cllr Nathan Boyd.	
	<b>ITEM 2 – DECLARATIONS OF INTEREST</b>	
112/21	None	
	<b>ITEM 3 – MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 22<sup>ND</sup> MARCH 2021 AND MONTHLY MEETING HELD ON 12<sup>TH</sup> APRIL 2021</b>	
113/21	Cllr Banks proposed approval of the minutes of the Planning Committee meeting held on Monday 22 <sup>nd</sup> March. Cllr Oberman seconded. RESOLVED. Cllr Pilchowski proposed approving the minutes of the monthly meeting held on Monday 12 <sup>th</sup> April. Cllr Jenkins seconded. RESOLVED.	
	<b>ITEM 4 – REPORT FROM THE UBW CORONAVIRUS SUPPORT GROUP</b>	
114/21	Cllr Oldnall reported that the category of ‘vulnerable’ had been removed by the Government and asked whether the group should be retained or disbanded. It was felt that the Group would be useful in the event that the Emergency Plan was activated. Volunteers were to be informed and asked if they agreed to remaining in the Group. Cllr Jenkins to contact Group members. The title was to be changed to ‘Uffington Support Group’. It was agreed to retain this item on the agenda until the June meeting and close it thereafter.	SJ
	<b>ITEM 5 – REMAINING BUSINESS FROM THE PREVIOUS MEETING</b>	
115/21	None.	
	<b>ITEM 6 – COUNTY COUNCILLOR’S REPORT</b>	
116/21	No report.	
	<b>ITEM 7 – DISTRICT COUNCILLOR’S REPORT</b>	
117/21	No report but Cllr Boyd had indicated that he would send a written annual report.	
	<b>ITEM 8 – OPEN FORUM</b>	
118/21	The member of the public present had nothing to raise.	
	<b>ITEM 9 - ONGOING PROJECTS</b>	
119/21	<b>OSR update</b> Cllr Jenkins reported that Andrew Townsend were to carry out the Annual OSR inspection on 11 <sup>th</sup> May. Cllr Puddicombe agreed to be present on behalf of the Parish Council. Cllr Puddicombe and Mrs Pilcher had inspected the guttering and the greenery.	
120/21	<b>Vehicle Bridge to the Allotments.</b> A written update had been circulated. At the meeting Cllr Jenkins reported that: a) The work had been agreed. He was working in conjunction with the school who wanted a new fence to be erected on the north side of the playground. b) A contractor had been appointed and work was to start on 31 <sup>st</sup> May. c) The shed had been ordered. Clerk to chase for a delivery date.	SJ Clerk
121/21	<b>Improvements to Footpath 19.</b> The funding package was in place. Thirteen gates had been ordered. Clerk to chase for a delivery date. Cllr Oldnall had sent an update to Dave Cavanagh who was to be included in all future updates. <b>Acceptance of S106 funds and conditions</b> It was agreed to accept the sum of £5000 from S106 contributions for this project and to accept the conditions as set out in the funding acceptance letter. The signatories were to be Cllr Oldnall and the Clerk. Proposed Cllr Jenkins, Seconded Cllr Puddicombe. RESOLVED. Clerk to send copy of minutes to the Vale confirming acceptance.	SJ Clerk
122/21	<b>Defibrillators</b> Cllr Pilchowski reported that replacement pads had been ordered and temporary pads had been installed. All units had been checked and were in good condition. The South Central	

	Ambulance defibrillator monitoring service was being replaced by a national service. Cllr Pilchowski to establish whether he could update the system on behalf of all the guardians and act as a single point of contact.	DP
123/21	<b>Proposal to install a dog waste bin at Jacksmeadow</b> Cllr Pilchowski had been informed that the proposal was being considered. There was nothing further to report.	
124/21	<b>Improvements to Broadband</b> Cllr Oldnall reported that a Zoom meeting had been held last week which had been well attended. The options available had been discussed and support had been expressed for BT Openreach. Mrs Foxhall was working on the project and was aiming to obtain sufficient names to be sent to Openreach by the end of May. An FAQ section on this topic was to be added to the website.	KF MO
125/21	<b>Proposal For a Village Lengthman</b> No progress.	C/F MO
<b>ITEM 10 - PLANNING MATTERS</b>		
126/21	<b>New Applications to be considered:</b> a) <b>P21/V0932/LDE – The Walnuts, Broad Street.</b> Existing and continued use for more than 10 years of land as Residential Garden attached to The Walnuts, Broad Street. Response due by 13 <sup>th</sup> May. There were no objections.	Clerk
127/21	<b>To consider any new applications received since the publication of this agenda:</b> a) <b>P21/V1063/HH – 1 Jacksmeadow.</b> Two storey side extension. Response due by 22 <sup>nd</sup> May. There were no objections to the application but concerns were raised over parking. Cllr Oldnall to develop a response.	MO
128/21	<b>Update on outstanding planning applications:</b> a) <b>P21/V0465/HH – 11 Jacksmeadow.</b> Proposed rear/side extension. Awaiting determination. b) <b>P21/V0715/HH – Packer’s Forge, High Street,</b> Addition of a front porch, minor resizing and re-alignment of front elevation Velux window and resizing of rear elevation windows changing one window to a door. Permission granted. c) <b>P21/V0684/LDP – Britchcombe Farm.</b> Certificate of Lawfulness for the proposed use or development to confirm the use of the land referred to as Cross Roads at Britchcombe Farm for the siting of caravans, tents and motorhomes. No application was required. The case officer had noted the Parish Council’s comments but they did not get included in the final report as they were outside the scope of the application. d) <b>P21/V0556/AG – Common Farm, Lower Common.</b> Erection of steel portal framed building. Planning permission was not required. e) <b>P21/V0179/HH – Little Orchard, Packers Lane.</b> Ground and first floor extensions. Permission granted. f) <b>P21/V0009/HH – Gate Cottage, Lower Common.</b> Two-storey side extension, single-storey side and rear extensions, glazed link and the erection of a one and a half storey outbuilding, incorporating a garage, annexe and home office. Permission refused. g) <b>Planning Appeal Consultation - P20/V0394/FUL - UFF – Meadowgold.</b> The appeal was awaiting determination. h) <b>P20/V1739/FUL and P20/V1740/LB.</b> Dovecote, Britchcombe Farm. Retrospective application for conversion of dovecote to a dwelling. Awaiting determination. Afternote: i) P21/V0360/HH - Broadway Farm. Extension of existing dwelling to create an attached annex. Permission granted.	
<b>ITEM 11 – FINANCE</b>		
129/21	a) <b>To approve regular payments for the financial year 2021/22.</b> A list of regular monthly payments had been circulated. It was agreed to include quarterly Courier Printing. The list was approved subject to this addition. Proposed Cllr Oberman, Seconded Cllr Pilchowski. b) <b>To approve May payments:</b> Payments totalling £837.15 were approved. Proposed: Cllr Pilchowski; seconded: Cllr Jenkins. RESOLVED. Cllr Jenkins to authorise the payments online. c) <b>To approve payment for additional Village Trail leaflets.</b> An amendment was required to the leaflets prior to printing. Cllr Oldnall proposed a maximum expenditure of £200. Cllr Jenkins seconded. RESOLVED. Cllr Pilchowski to discuss printing options with Mrs Pilcher.	Clerk  SJ  DP

ITEM 12 - THE JUBILEE FIELD TRUST		
130/21	<p><b>a) Monthly play area inspection.</b> Cllr Oberman reported that the equipment had been inspected and there were no issues. Although the new mats were being well used there were no issues with them.</p> <p><b>b) Extension of hedge line.</b> The new hedge was looking good. There had been reports of people cutting through the new hedge and an unofficial path had developed. Cllr Oberman to keep an eye on it.</p> <p><b>c) New Rubbish bin.</b> Cllr Jenkins had put a case for a new bin to the Waste Team on 27<sup>th</sup> April but had not yet received a reply. Cllr Jenkins to chase.</p>	FO  SJ
ITEM 14 – ALLOTMENTS UPDATE		
131/21	<p><b>Allotments</b> Cllr Puddicombe reported that one plot on the back row had been let and there were only three plots vacant. The Spring inspection had been carried out and all was in order. An email was to be sent to all plot holders. An application to keep bees had been declined in line with the National Allotments Association guidance. Cllr Puddicombe proposed that the free year was no longer necessary and should be removed for all new applicants with immediate effect. This was agreed. Proposed Cllr Puddicombe, Seconded Cllr Pilchowski. RESOLVED. It was noted that the website needed to be updated to reflect this decision.</p>	NP  Clerk
ITEM 14 – ANNUAL / QUARTERLY REVIEWS		
132/21	<p><b>Emergency Plan</b> The document had been approved by OCC. Nothing further to add.</p>	CLOSED
ITEM 15 – UPKEEP (INC. WATERCOURSES)		
133/21	<p><b>a) Watercourses.</b> Cllr Banks reported that the stream was moving well. Cllr Jenkins felt that the junction beyond the sports field might need some work. Cllr Jenkins to discuss with Mr Keene.</p> <p><b>b) DoE Volunteer</b> A volunteer had come forward to help keep the field tidy as part of their DoE award. Cllr Oldnall proposed that tasks were allocated as appropriate with Cllr Oberman as the point off contact. Cllr Oldnall to confirm with the volunteer and ask that they contact Cllr Oberman.</p>	SJ  MO/FO
ITEM 16 - GENERAL		
134/21	<p><b>a) Return to face-to-face meetings.</b> The legislation permitting remote meetings expires on 6<sup>th</sup> May, but the current Roadmap suggests that face to face meetings could not be held until 21<sup>st</sup> June. A number of alternative options were considered. It was agreed to hold the June meeting on Monday 21<sup>st</sup> June subject to the hall being available and any necessary risk assessment(s) being carried out. Clerk to check. The meeting to be at 18.30 subject to District and County Councillor availability. The Clerk noted that she was not available on this date and alternative arrangements would be required.</p>	Clerk  MO
ITEM 17 - CONSULTATIONS		
135/21	None.	
ITEM 18 – CORRESPONDENCE		
136/21	<p><b>a) Thames Water Presentation.</b> Cllr Oldnall asked whether a talk from Thames Water was required. Cllr Jenkins explained the issues and it was agreed that it was. Thames Water would prefer a daytime meeting. Following discussion, it was proposed to suggest that the meeting take place immediately prior to the July Parish Council meeting, at 18.30. However, if Thames Water would not agree to this then another date/time would need to be agreed. Cllr Oldnall to respond to Thames Water.</p> <p><b>b) Asset of Community Value.</b> An email had been received from CAMRA attempting to get pubs registered as Assets of Community Value. It was agreed that this was not a Parish Council matter. Cllr Oldnall to pass the email on to the publican and inform them of the Parish Council decision.</p> <p><b>c) CIL public enquiry.</b> A public enquiry into changes to CIL charging was to be held on 27<sup>th</sup> May. Any Councillors who wanted to attend were to contact Cllr Oldnall.</p> <p><b>d) CPRE Briefing on The Oxfordshire Plan 2050</b> CPRE had sent an email encouraging Councils to become involved in the early stages of the development of The Oxfordshire Plan 2050. It was agreed to bring this</p>	MO  MO  All  Clerk (agenda)

	matter to the June meeting.	
<b>ITEM 19 – MATTERS FOR THE JUNE AGENDA</b>		
137/21	CPRE/Oxfordshire Plan 20250.	
<b>ITEM 20 – DATE OF NEXT MEETING</b>		
138/21	The next meeting will be on Monday 21 <sup>st</sup> June at 18.30 in the Thomas Hughes Memorial Hall.	

The meeting closed at 20.28