

**Minutes of the Emergency Committee Meeting of Uffington Parish  
Council  
Monday 12<sup>th</sup> July 2021 at 6.30pm  
By Zoom conference**

Present: Cllr Mike Oldnall (Chair), Cllr Graham Banks, Cllr Nigel Puddicombe, Cllr Dale Pilchowski, Cllr Fenella Oberman

Clerk/Finance Officer: Julia Evans

County Councillor: Cllr Yvonne Constance

District Councillor: Cllr Nathan Boyd

Members of the Public: One member of the public

Minute	ITEM 1 – APOLOGIES FOR ABSENCE	Action
167/21	Cllr Simon Jenkins.	
	<b>ITEM 2 – DECLARATIONS OF INTEREST</b>	
168/21	Cllr Puddicombe for agenda Item 12.	
	<b>ITEM 3 – MINUTES OF THE EMERGENCY COMMITTEE MEETING HELD ON 21<sup>st</sup> JUNE 2021</b>	
169/21	Cllr Puddicombe proposed approval of the minutes of the Emergency Committee meeting held on Monday 21 <sup>st</sup> June. Cllr Pilchowski seconded. RESOLVED.	
	<b>ITEM 4 – REMAINING BUSINESS FROM THE PREVIOUS MEETING</b>	
170/21	<ul style="list-style-type: none"> <li>a) <b>145/21 – The Oxfordshire Plan 2050/CPRE briefing</b> – Cllr Oldnall reported that ONPA had sent out an invite to a conference on 19<sup>th</sup> August. Cllrs Jenkins and Oldnall had registered to attend. Cllr Boyd was still trying to establish when the Parish Council should begin revising the Neighbourhood Plan.</li> <li>b) <b>147/21 – Bin Collections</b> – Cllr Boyd reported that all the information had been removed from the Vale website. Currently all bins were being emptied when the teams could get out and those with not fully closed lids were also being emptied.</li> <li>c) <b>147/21 – Festival Grant</b> – Cllr Boyd. Cllr Boyd reported that this grant was no available.</li> <li>d) <b>164/21 – Litter Bug Detectives Trail</b> – Cllr Oldnall had written to the Vale officer suggesting using the whole village rather than just the Jubilee Field. This was agreed but the final villages to be in the scheme had not yet been confirmed.</li> </ul>	<p>NB</p> <p>CLOSED</p> <p>CLOSED</p> <p>CLOSED</p>
	<b>ITEM 5 – COUNTY COUNCILLOR'S REPORT</b>	
171/21	<p>Cllr Constance had sent written reports which had been circulated. At the meeting she reported that:</p> <ul style="list-style-type: none"> <li>a) She was asking OCC formal questions about progress on the proposed 20mph (20 is Plenty) scheme. She expected the scheme to be offering a range of standardised items which parishes could purchase but this, and the necessary funding, had yet to be confirmed.</li> <li>b) She had also contacted the new Police and Crime commissioner regarding the Speedwatch scheme. It was hoped that the scheme would be implemented in the Autumn. She advised that due to the cost, it would probably be sensible for villages to club together to purchase the necessary equipment.</li> </ul> <p>Cllr Oldnall raised the matter of the notification of roadworks and utilities installations (refer to minute reference 172/21 below. Cllrs Boyd and Constance to liaise on this matter. Cllr Constance was thanked for attending.</p>	YC/NB
	<b>ITEM 6 – DISTRICT COUNCILLOR'S REPORT</b>	
172/21	<p>Cllr Boyd reported that:</p> <ul style="list-style-type: none"> <li>a) There were 155 active COVID cases in the Vale and they were rising. Oxford cases were very high, and people were urged not to travel there. Vaccinations and testing were ongoing. The Vale were urging people to observe social distancing and wear masks in crowded places even if the law changes.</li> <li>b) The Vale had maintained its five-year housing land supply.</li> <li>c) Concerns had been raised again about planning reforms. A meeting was due to be held with Robert Jenrick on 14<sup>th</sup> July to express concerns.</li> <li>d) The consultation for the Oxfordshire 2050 Regulation 18 would begin on 30<sup>th</sup> July.</li> </ul>	

	<p>Details were to be made available the following week.</p> <ul style="list-style-type: none"> <li>e) The planning inspector had stated that South Oxfordshire did not have a sufficient housing land supply. SODC had disputed this. If the SODC local plan failed it would have implications for the combined South and Vale local plan.</li> <li>f) The Vale would be split across three constituencies in the forthcoming boundary review. Uffington would fall under the Witney constituency.</li> <li>g) The Climate Emergency Advisory Committee had been deferred again, this time to October.</li> <li>h) Phase one of the County Council charging point scheme was being tested in Abingdon. It was hoped that they would be rolled out further in the future.</li> <li>i) The Civil Parking Enforcement initiative had been approved and plans were underway to launch the scheme by the end of the year.</li> <li>j) The Vale was developing a new private sector housing enforcement policy. This policy would help those living in private sector rented accommodation. Landlords would risk large fines if their accommodation did not meet the standards.</li> <li>k) The Community Lottery had been launched.</li> <li>l) Works on A420 for the Swindon New Eastern Villages were taking longer than expected. It was envisaged that the disruption would continue for another 18 months.</li> </ul> <p>Cllr Oldnall raised a question about the lack of notification of roadworks – both contracted by Councils and for private residences. Cllr Boyd referred Cllr Oldnall to ‘One.Network’ but noting that nothing was currently logged for Uffington. Cllr Boyd agreed to investigate this and liaise with Cllr Constance for an OCC perspective. Cllr Oldnall pointed out that it was also proving impossible to contact utility companies about this. Cllr Boyd agreed to send an email address at the County Council for this type of issue. Cllr Boyd was thanked for attending.</p>	NB
<b>ITEM 7 – OPEN FORUM</b>		
173/21	The member of the public present had nothing to raise.	
<b>ITEM 8 - ONGOING PROJECTS</b>		
174/21	<p><b>Vehicle Bridge to the Allotments.</b></p> <p>A written update had been circulated. At the meeting Cllr Oldnall reported that:</p> <ul style="list-style-type: none"> <li>a) Mr Avenell had confirmed that the footpath proposal was the most cost-effective solution to the problem. Cllr Oldnall expressed gratitude to Mr Avenell for this.</li> <li>b) The legal situation needed to be sorted out; the planning condition and trust deed still needed to be amended.</li> <li>c) Cllr Pilchowski thanked Cllr Jenkins for the enormous effort he had put into the project to date.</li> </ul>	SJ
175/21	<p><b>Improvements to Footpath 19.</b></p> <p>The kissing gates had been delivered. Cllr Jenkins to contact the contractor to establish when the installation would take place.</p>	SJ
176/21	<p><b>Improvements to Broadband</b></p> <p>Cllr Oldnall reported that costings from Openreach were still awaited. He noted that Westcot and Sparsholt had recently had a successful fibre installation.</p>	KF MO
177/21	<p><b>Proposal For a Village Lengthman</b></p> <p>Cllr Oldnall suggested that, based on the contracts over the last year or so, the type of work carried out in Uffington did not lend itself to a single contract. He proposed that the Parish Council continued with the current arrangement. The situation would be reconsidered if the volunteer group was no longer able to operate effectively. The proposal was agreed.</p>	CLOSED
<b>ITEM 9 - PLANNING MATTERS</b>		
178/21	<p><b>New Applications to be considered:</b></p> <p>None.</p>	
179/21	<p><b>To consider any new applications received since the publication of this agenda:</b></p> <p>None.</p>	
180/21	<p><b>Update on outstanding planning applications:</b></p> <ul style="list-style-type: none"> <li>a) <b>P21/V1282/HH – 26 Jacksmeadow.</b> Two storey side extension. Permission granted.</li> <li>a) <b>P21/V0467/FUL – Dragon Hill, Woolstone Road.</b> Proposed erection of a self-build dwelling with new access. Permission granted. Cllr Oldnall reported that the Parish Council had been surprised at the response. It was inconsistent, did not relate to previous refusal and no mention had been made of the Neighbourhood Plan in the reasons given. Cllr Boyd agreed that it seemed contradictory. Cllr Oldnall suggested that it was unclear how the conditions would be enforced. He noted that the main</li> </ul>	MO

	<p>issue was the entrance. Cllr Oldnall to send Cllr Jenkins' summary document to Cllr Boyd.</p> <p>b) <b>P21/V1142/HH – The Clock House, High Street.</b> Extension to existing building. Application withdrawn. Cllr Oldnall noted that a tree plan had been required for the house as it was in the Conservation Area but had not been submitted.</p> <p>c) <b>P21/V0465/HH – 11 Jacksmeadow.</b> Proposed rear/side extension. Permission granted.</p> <p>d) <b>Planning Appeal Consultation - P20/V0394/FUL - UFF – Meadowgold – Appeal Dismissed.</b> Awaiting a response from the RTPI. Afternote: Received 13 July 2021.</p> <p>e) <b>P20/V1739/FUL and P20/V1740/LB – Dovecote, Britchcombe Farm.</b> Retrospective application for conversion of dovecote to a dwelling. Withdrawn.</p> <p>f) <b>P20/V3005/FUL - The Fairmile Farmland at Baulking Lane Baulking.</b> Erection of agricultural livestock barn 30m x 10m. (As amended by plans received 5/5/21 reducing height and size of barn to 24m x 10m). Permission refused.</p> <p>g) <b>APP/V3120/W/21/3273729 - P20/V2556/FUL - Maleficent Meadows Baulking Lane Baulking.</b> The deadline for submission relating to the appeal was 28<sup>th</sup> July.</p>	
<b>ITEM 10 – FINANCE</b>		
181/21	<p>a) <b>To approve July payments:</b> Payments totalling £6838.43 were approved. Proposed: Cllr Puddicombe, seconded: Cllr Banks. RESOLVED. Cllr Oldnall to authorise the payments online.</p> <p>b) <b>Q1 Review.</b> Cllr Puddicombe to undertake the Q1 review. Clerk to deliver the folder.</p>	<p>MO</p> <p>Clerk</p>
<b>ITEM 11 - THE JUBILEE FIELD TRUST</b>		
182/21	<p>a) <b>Monthly play area inspection.</b> Cllr Oberman reported that the equipment had been inspected and there were no issues. She was pleased at the lack of litter in the area. Cllr Constance reported that the area was looking wonderful.</p> <p>b) <b>Applications to use the field.</b> There were no new applications. All the previous applications had been dealt with. Cllr Oberman had reminded people that music was not permitted. Afternote: a 'thank you' from the Faringdon Peace Group had been received on 13 July 2021.</p> <p>c) <b>Dogs on the Field.</b> Cllr Pilchowski noted that there were a lot more dogs on the field and consequently a lot more dog mess which was disappointing. Cllr Oberman suggested putting a message out in the weekly email and Facebook. She agreed to discuss with Cllr Jenkins.</p>	<p>FO</p> <p>FO</p> <p>FO</p>
<b>ITEM 12 – ALLOTMENTS UPDATE</b>		
183/21	<p><b>Allotments</b> Cllr Puddicombe reported that there were 3 spare plots at the moment. Two occupied plots needed to be reviewed due to lack of cultivation.</p> <p>a) <b>Review of Tenancy Agreement and Code of Conduct.</b> The revised document had been circulated including a plot inspection policy. Cllr Jenkins had suggested that the latter should be included with the Tenancy Agreement. Clerk to reformat the document and Point 11 to be moved into the Code of Conduct. Cllr Puddicombe questioned whether plots should continue to be let to those outside the parish, It was agreed that they would, but those from outside Uffington would be given a lower priority on the waiting list. It was agreed that the plot inspection policy would be issued as soon as possible, and the new tenancy agreement would go out in September at the start of the new letting year. Clerk to alert plot holders that the tenancy agreement and code of conduct had changed. Cllr Puddicombe to amend the documents and recirculate at the August meeting.</p>	<p>NP</p> <p>Clerk MP</p>
<b>ITEM 13 – OSR UPDATE</b>		
184/21	<p><b>OSR Update</b> Cllr Puddicombe reported that it was hoped that the museum would reopen on 24<sup>th</sup> July and a rota had been set up. At the last UMT meeting Trustees had discussed the Restart Grant; this had been applied for. The next UMT meeting was scheduled for 19<sup>th</sup> July.</p> <p>a) <b>Review of Building Action Plan.</b> The Building Action Plan had been reviewed. A Fire Risk Assessment was required as soon as possible. The 2019 FRA would be reviewed and after this a proper reassessment would be carried out in December. There was a loose rubblestone at low level on the NE corner of the building. Mrs Pilcher was to ask the stonemason for a quote to repair this. The Review of the Building Action plan was then approved by the Parish Council.</p>	<p>NP</p> <p>KP (via NP)</p>

ITEM 14 – ANNUAL / QUARTERLY REVIEWS		
185/21	<p><b>Review of Burial Ground Policy and Procedures</b> The reformatted document had been circulated. Cllr Banks noted that the rules were silent on headstone renovation. Clerk to insert a paragraph stating that any activity should be notified before action was taken. Paragraph 2.5.2 to be amended to be consistent with the new Burial Ground signs i.e. that non compostable material should be removed rather than being put in the refuse bin. The Burial Ground Policy and Procedures were approved subject to these amendments. Proposed Cllr Pilchowski, Seconded Cllr Oberman. RESOLVED.</p>	Clerk
ITEM 15 – UPKEEP (INC. WATERCOURSES)		
186/21	<p>a) <b>Burial Ground signs.</b> It was reported that the signs had been ordered. b) <b>VAS.</b> Cllr Oldnall reported following investigation the VAS had been working. The battery had been recharged and the sign turned around. Cllr Banks asked what the lowest speed displayed was. It was thought to be 28mph. It was noted that data was still collected even if speeds were below this minimum. c) <b>White Horse Road Signs.</b> Cllr Oldnall hoped that they would be installed soon.</p>	CLOSED
ITEM 16 - GENERAL		
187/21	<p>a) <b>Sports Club S106 application.</b> The application had been approved on 2<sup>nd</sup> July. It will enable improvements to be made to the clubhouse etc. Cllr Oldnall thanked Beth Elkins for her help in getting the application through the committee at the Vale. b) <b>Village Event.</b> The event was to be held on 30<sup>th</sup> August. Banners had been printed and were to be installed on the playground railings. Posters were to be displayed in the village. Cllr Oldnall reported that The Flying Pig had decided not to participate. All other arrangement were progressing well. The PTA had requested a stand at the event. There were no objections to this. Cllr Oberman requested a back-up for organisation. Cllr Pilchowski volunteered. Mr Coxhead noted that the Uffington Players were to stage a performance and requested a trailer. Cllr Oldnall stated that they were now using a marquee so the trailer may not be required but would check with Duncan Saunders.</p>	CLOSED  MO FO  MO/SJ
ITEM 17 - CONSULTATIONS		
188/21	Review of the Community Infrastructure Levy (CIL) charging schedule. All the documents related to the CIL Examination, including the Examiner's Report, can be viewed on the Council's website <a href="#">here</a> (ctrl+click to follow link).	
ITEM 18 – CORRESPONDENCE		
189/21	<p>a) <b>Verges</b> BGG had cut the verge outside The Walnuts, where the householder had carried out some planting. The mower had also scratched the wall of the house. Cllr Oldnall had researched verge ownership and concluded that OCC were responsible for verges but did not own them. It was noted that a householder had cut down a large tree on the verge outside their property in Craven Common although the verge did not appear to be in their ownership. Cllr Oldnall was to follow this up. Cllr Pilchowski asked when the verges were due to be cut again. As they had been cut at the end of June another cut was not due until September. However, it was noted that additional funds were available if an extra cut was necessary. Cllr Oberman asked who had cut the verges early while the cow parsley was still in flower. After discussion it was unclear who had carried out the work. Cllr Constance noted that OCC would only cut splays when visibility became an issue b) <b>Leylandii.</b> The dispute between residents of Freeman's Close and a neighbouring property over Leylandii was ongoing. Cllr Oldnall pointed out that this was not a Parish Council matter although the Council had attempted to mediate in order to find a mutually acceptable solution. <u>Afternote:</u> now resolved and trees cut back and graciously acknowledged by Freeman's Close residents most affected.</p>	MO
ITEM 19 – MATTERS FOR THE AUGUST AGENDA		
190/21	a) <b>Thames Water Presentation.</b> Cllr Oldnall had notified Thames Water that the presentation needed to move to the August meeting and he was awaiting their confirmation. Questions for Thames Water were to be sent to the Clerk with a copy to Cllr Oldnall. Cllr Pilchowski asked whether there was an issue with pollution in our streams. It was felt that this was a potential issue. Cllr Constance noted that there was a new CEO at Thames Water who had expressed concern about sewage being pumped into rivers. She also noted that there were capacity issues in the area.	All Councillors

<b>ITEM 20 – DATE OF NEXT MEETING</b>		
191/21	The next meeting will be on Monday 9 <sup>th</sup> August at 18.30 in the Thomas Hughes Memorial Hall. A revised Risk Assessment for the village hall was awaited. The Parish Council would need to carry out its own Risk Assessment ahead of the meeting. Cllr Pilchowski requested that social distancing be implemented, although less than 2m apart, and suggested that people wear masks while mobile within the building.	MO/Clerk

The meeting closed at 20.15