

**Minutes of the Meeting of Uffington Parish Council
Monday 8th November 2021 at 6.30pm
In the Thomas Hughes Memorial Hall**

Present: Cllr Mike Oldnall (Chair), Cllr Simon Jenkins, Cllr Dale Pilchowski, Cllr Nigel Puddicombe, Cllr Graham Banks, Cllr Fenella Oberman
Clerk/Finance Officer: Julia Evans
County Councillor: Cllr Yvonne Constance
District Councillor:
Members of the Public: Five members of the public

Minute	ITEM 1 – APOLOGIES FOR ABSENCE	Action
274/21	Cllr Boyd	
	ITEM 2 – DECLARATIONS OF INTEREST	
275/21	Cllrs Puddicombe, Banks and Jenkins for agenda items 13 and 13a.	
	ITEM 3 – MINUTES OF THE MONTHLY MEETING HELD ON 11th OCTOBER 2021	
276/21	Cllr Puddicombe proposed approval of the minutes of the Parish Council meeting held on Monday 11 th October. Cllr Jenkins seconded. RESOLVED. The minutes were signed.	
	ITEM 4 – REMAINING BUSINESS FROM THE PREVIOUS MEETING	
277/21	<p>a) 250/21 (224/21 - 195/21 - 172/21) – Notification of traffic control measures and roadworks. Cllr Constance had requested further information but had not received a response. She agreed to try again. A discussion followed on the problems arising from the current road closures. It was agreed to close the matter pending any further information.</p> <p>b) 250/21 (224/21 - 204/21) – Planning Process (formerly Dragon Hill). No report. Carried forward.</p> <p>c) 250/21 (224/21 - 196/21) Speedwatch update – An update had been received from PC Lee Turnham. Uffington was not yet on the list for the programme. Cllr Jenkins had asked previous volunteers if they were still interested in the scheme. There had only been three replies, two of which were negative. Cllr Jenkins to re-advertise in the weekly email newsletter. Cllr Oldnall to include a request for volunteers in the next Courier.</p> <p>d) 250/21 (225/21) – Implementation of a 20mph zone – This was discussed in minute reference 278/21 below.</p>	<p>CLOSED</p> <p>NB</p> <p>SJ/MO</p>
	ITEM 5 – COUNTY COUNCILLOR’S REPORT	
278/21	Cllr Constance reported that she had been trying to establish the process and costs for the 20mph scheme but no one would confirm whether it would be a standard process with standardised costs. One officer had suggested that costs would be £5,000 for a small village, £15,000 for a large village and £35,000 for a town. It was unclear which category Uffington would fall into. Cllr Constance felt it would be ‘large village’ although the definition was probably not the same as the Vale Local Plan hierarchy. Cllr Oldnall noted that there had been a mixed response from residents so far and the cost might be hard to justify. Cllr Banks asked whether it was necessary to include the whole village in the scheme. Cllr Constance confirmed that it was not and that it could be limited to specific streets or areas. Cllr Constance was thanked for attending.	
	ITEM 6 – DISTRICT COUNCILLOR’S REPORT	
279/21	No report.	
	ITEM 7 – OPEN FORUM	
280/21	<p>a) Moor Mill Barn. The owner of the property and his architect presented their plans for the Grain Store Barn at Moor Mill farm (the most easterly building). There were plans to extend the family farm into beef production and the owner was seeking planning permission to repurpose the Grain Store Barn as a dwelling. The aim was to retain the agricultural look of the building as far as possible and to try and create privacy within the original footprint and use landscaping to further disguise the house. It was noted that the barn was adjacent to a public footpath and railway. The dwelling was to have four bedrooms and a home office. Cllr Jenkins asked about plans for the roof material and drainage. He also asked whether there was any possibility of contaminated land; the owner thought not. Plans for the proposal were circulated. Various studies were being completed prior to submitting the plans to the Vale. Cllr</p>	<p>Clerk</p> <p>SJ</p>

	<p>Oldnall noted that the proposal as outlined was in accordance with the Neighbourhood Plan as it was a brownfield site.</p> <p>b) Stable Cottage planning application. The owner of the property outlined the issues he had experienced with a permitted development application for an agricultural barn. He had been informed that the application was not permitted development and had to submit a full planning application. He had then engaged a planning consultant who questioned why a full application was required. The Vale conceded that a mistake had been made and the proposal could proceed under permitted development as originally proposed.</p>	
ITEM 8 - ONGOING PROJECTS		
281/21	<p>Improvements to Broadband Cllr Oldnall reported that Openreach had confirmed they were re-running two revised costings after discussion with Kat Foxhall: one for Uffington only and another which included Baulking. As soon as these are received it will be possible to calculate how many more households will need to be recruited who will commit to a 12 month FTTP fibre contract in order to get enough government vouchers to get the village connected without incurring additional cost.</p>	KF / MO
282/21	<p>Access to the Paddock (formerly Vehicle Bridge to the Allotments). Cllr Jenkins reported that the new hedge had been planted and was doing well. He was to chase for an update on the legal documents.</p>	SJ
283/21	<p>Consideration of new projects</p> <p>a) Improvements to the footpath from Jubilee Field to Craven Common. Cllr Oldnall felt that this was a lower priority project and suggested putting it aside for the time being. Discussion followed on whether some discarded soil could be used for the site, but a resident noted that this would be classified as waste and could lead to issues. It was agreed to close this matter and consider it again in due course.</p> <p>b) Conversion of the three stiles on FP26. Cllr Oberman was to contact three contractors for quotes. Cllr Jenkins offered to help with this. TOE were to be approached for funding. It was noted that work would also be required to repair the stone bridge over the ditch.</p>	CLOSED FO
ITEM 9 - PLANNING MATTERS		
284/21	<p>New Applications to be considered:</p> <p>a) P21/V2473/FUL – Oldlands Copse, Station Road. Change of use of existing agricultural building to tourist accommodation. Amended Plans. Response due by 10th November. There were no objections.</p> <p>b) P21/V2815/FUL – St Mary’s Church, Broad Street. Replacement of stolen section of lead roof with terne coated stainless steel. There were no objections.</p>	Clerk
285/21	<p>To consider any new applications received since the publication of this agenda:</p> <p>a) P21/V2988/AG – Stable Cottage, High Street. Agricultural building for lambing and storage of agricultural machinery. This was discussed in the Open Forum – minute reference 280/21 above.</p>	
286/21	<p>Update on outstanding planning applications:</p> <p>b) P21/V2645/HH – The Clock House, High Street. Extension to existing building. Awaiting determination.</p> <p>c) P21/V2503/HH – Dragon Hill, Woolstone Road. Proposed first floor and side extensions to existing bungalow. Erection of detached garage building with accommodation over. Awaiting determination.</p> <p>d) P21/V1908/HH – 1 Jacksmeadow. Two storey side extension. Awaiting determination.</p> <p>e) P21/V2298/HH – Poachers Cottage, Green Lane. First floor extension. Permission granted.</p> <p>f) Planning Appeal Consultation - P20/V0394/FUL - UFF – Meadowgold – Appeal Dismissed. The Parish Council had submitted a reply to the RTPI on 26 July. RTPI response received; there was no case to answer. No further action.</p>	CLOSED
287/21	<p>Britchcombe Farm – report on Working Group meeting. Cllr Jenkins had circulated an update prior to the meeting which he anticipated would be endorsed by the Working Group at its next meeting on 10th November. Cllr Jenkins outlined the activities of the group to date. It was pointed out that a planning application had not yet been received. Cllr Jenkins was to circulate an update on the village email and on FaceBook following approval at the Working Group meeting. Discussion followed on how to ensure the whole village was to be kept informed. It was noted that the Parish Council should not be seen to be against something that did not yet exist. Cllr Pilchowski suggested that a point of contact for any comments be added to the update message.</p>	SJ
ITEM 10 – FINANCE		

288/21	<p>a) To approve November payments: Payments totalling £579.13 were approved. Proposed: Cllr Jenkins, seconded: Cllr Puddicombe. RESOLVED. Cllr Oldnall to authorise the payments online.</p> <p>b) OSR Funding.</p> <ul style="list-style-type: none"> i. Current repair work, there was enough in the current year's budget and the OSR Repair EMR to fund it without using the General Reserve as previously anticipated. ii. Cllr Oldnall had circulated a proposal to rationalise the funding streams for OSR repairs, merging the two EMR pots and increasing the amount budgeted each year. Any project in excess of the year's budget would be topped up from the EMR. Conversely, any unspent funds would top up the EMR. A definition of Major Repair was proposed for inclusion in the next update of the Financial Regulations. iii. Cllr Jenkins supported having one EMR but did not agree with using the Major repair fund for routine work. Cllr Oldnall explained that this was why the budget for routine repairs should be increased. There were three parts to the proposal: 1) to pay for the current works from this year's budget and the EMR fund; 2) to merge the two EMRs into a single reserve fund; 3) to agree the definition of 'Major Repair'. Proposed Cllr Oberman, Seconded Cllr Banks. RESOLVED. <p>c) Review of Q2 Accounts. Cllr Oldnall reported that the expenditure vs budget was on target. There was only one significant underspend on insurance. It was proposed to vire the excess to grants and donations. Proposed Cllr Pilchowski, Seconded Cllr Oberman. RESOLVED.</p> <p>d) Request for donation from Clean Slate. It was agreed not to donate to this organisation as they had not demonstrated any support for local residents. Any future requests for grants and donations would be considered together in the new year.</p> <p>e) Christmas Tree. Cllr Jenkins reminded the meeting that support for the village Christmas Tree had been previously agreed (Minute 244/21), Cllr Jenkins to contact the organisers.</p> <p>f) Christmas Event. Cllr Oberman suggested funding a Christmas event for the elderly in the village. Following discussion, it was agreed that it was unlikely that it would be able to proceed this year due to ongoing social distancing rules. Cllr Pilchowski suggested putting something in The Courier informing people that it had been considered.</p>	<p>MO</p> <p>Clerk</p> <p>SJ</p> <p>MO</p>
ITEM 11 - THE JUBILEE FIELD TRUST		
289/21	<p>a) Update. Cllr Oberman reported that the working party had been very successful at the weekend. Weeds had been cleared from the hedging plants and gaps in the hedge had been filled. A dead tree had been removed and ditches had been cleared. All non-compostable waste had been burnt.</p> <p>b) Monthly play area inspection. Cllr Oberman reported that there were no problems in the play area.</p> <p>c) Applications to use the field. No requests.</p>	FO
ITEM 12 – ALLOTMENTS UPDATE		
290/21	<p>Allotments</p> <p>a) Allotments Update. Cllr Puddicombe had circulated a report ahead of the meeting. He reported that it had been previously approved to let half plots to existing plot holders only. As there were now 6, possibly 7, vacant plots he felt it was now appropriate to extend the offer of half plots to new applicants. Cllr Banks felt this was a good idea and everyone else was in agreement. Cllr Puddicombe noted that cutting of the grass paths had been temporarily halted because the petrol cap for the mower had been lost.</p>	NP
ITEM 13 – OSR UPDATE		
291/21	<p>OSR Update The building repairs had been covered in minute reference 288/21 (b) above. There was nothing else to add.</p>	NP
ITEM 14 – ANNUAL / QUARTERLY REVIEWS		
292/21	<p>a) Privacy Policy. The updated document had been circulated. Two clauses were questioned; it was agreed to leave them as they were. The document was approved subject to final formatting and the removal of an old date in the General document.</p> <p>b) Information Security Policy. This was carried forward to December.</p>	<p>Clerk</p> <p>C/F Clerk</p>

ITEM 15 – UPKEEP (INC. WATERCOURSES)		
293/21	<p>a) Pond Dredging. Cllr Jenkins had not yet received a reply from Malcolm Hinton, He suggested continuing to budget the same sum for pond dredging.</p> <p>b) Village Stream. It was suggested that going forward reliance should not be placed on volunteers for this work. Cllr Oldnall suggested employing a contractor; Cllr Oberman suggested Mark Palethorpe. Cllr Jenkins to provide an estimate of the number of hours work required so that a sum could be included in the 2022/23 budget. Afternote: 12hrs was suggested after consultation with the 'Barmy Army'</p> <p>c) Plans for tree survey. It was reported that this was progressing slowly. The person who carried out the survey last time had not been contactable. Cllr Oldnall to try an alternative approach.</p>	<p>SJ</p> <p>SJ/MO</p> <p>MO</p>
ITEM 16 - GENERAL		
294/21	<p>a) Celebrations for the Platinum Jubilee 2022 Cllrs Oldnall and Oberman suggested a village picnic lunch on Sunday 5th June to be held in the village hall if the weather was wet. It was hoped that a beacon would be lit on The Ridgeway on the Thursday 2nd June and Cllr Oldnall had contacted to NT to establish whether they had anything planned. There would probably also be a special church service. Cllr Oldnall suggested including some funds in the 2022/23 budget for the event. Activities proposed for the Sunday event included asking the Scouts to organise games for the children, asking the Players to put on a performance and holding a Tug of War.</p> <p>b) December Courier. Cllr Oldnall planned to include the 20mph scheme, the field tidy, the allotments update, the broadband update, information from a visitor to Uffington and the lack of a Christmas meal for the elderly (see 288/21f). He also hoped to include something from the SITV Scouts 50th event. Cllr Pilchowski suggested including something about the Christmas tree, perhaps a photo and a tribute to the organisers.</p>	<p>FO/MO</p> <p>MO</p>
ITEM 17 - CONSULTATIONS		
295/21	<p>a) Consultation on the Statement of Community Involvement – Closed 20th October. Cllr Oldnall had submitted a response.</p> <p>b) Consultation on the Draft Dalton Barracks Strategic Allocation Supplementary Planning Document. Closed 18th November. Cllr Oldnall had reviewed the document but did not feel it was relevant to Uffington and did not plan to respond.</p>	<p>CLOSED</p> <p>CLOSED</p>
ITEM 18 – CORRESPONDENCE		
296/21	<p>a) Litter Pick. Cllr Oldnall thanked those who turned out. He noted that remarkably little litter was found. The next litter pick would be around Easter next year.</p> <p>b) Remembrance Day. Cllr Oldnall would lay the wreath. There would be a normal church service this year. Discussion followed on the lack of a flagpole. It was felt that one would be required for the Queen's Platinum Jubilee. Cllr Oberman to speak to the churchwarden.</p> <p>c) Filming – A resident reminded the meeting that filming was due to start in a few days and he provided details of the plans and noted that parking on the High Street would be an issue despite the efforts of the film makers.</p>	<p>CLOSED</p> <p>FO</p>
ITEM 19 – MATTERS FOR THE DECEMBER AGENDA		
297/21	<p>a) Presentation of draft budget for 2022/23</p> <p>b) Environment Permits for Burial Ground. Cllr Banks noted that the consultation closed on 20th December. He felt that it was important that a response to the consultation was submitted.</p>	<p>Clerk (agenda)</p> <p>GB/Clerk</p>
ITEM 20 – DATE OF NEXT MEETING		
298/21	The next meeting will be on Monday 13 th December at 18.30 in the Thomas Hughes Memorial Hall.	

The meeting closed at 20.57