

**Minutes of the Meeting of Uffington Parish Council
Monday 11th March 2024 at 6:30 pm
At the Thomas Hughes Memorial Hall**

Present: Cllr Mike Oldnall, Cllr Simon Jenkins, Cllr Fenella Oberman, Cllr Dave Garwood, Cllr Nigel Puddicombe, Cllr Kat Foxhall, Cllr Richard Charles

In Attendance: Sandy Adams

District Councillor: Cllr Sue Caul

County Councillor:

Members of the Public: Three

Minute	ITEM 1 – APOLOGIES FOR ABSENCE	Action
39/24	Apologies were received from Cllr Constance.	
	ITEM 2 – DECLARATIONS OF INTEREST	
40/24	Cllr Puddicombe to abstain from discussion in Agenda item 8a Gibbons Cottage as a consultee.	NP
	ITEM 3 – MINUTES OF THE MEETINGS HELD ON MONDAY 12th February 2024	
41/24	Minutes were accepted. Proposed Cllr Jenkins. Seconded Cllr Puddicombe	
	ITEM 4 – REMAINING BUSINESS FROM THE PREVIOUS MEETING	
42/24	GDPR Emergency Plan to be carried forward. Cllr Jenkins to request updated GDPR permissions from the Volunteer List contacts for the Emergency Plan. Cllr Oldnall to check the non-volunteers for any changes.	SJ MO
	ITEM 5 – COUNTY COUNCILLOR'S REPORT	
43/24	No report received. Cllr Caul stated that Cllr Bethia Thomas had reported that she will try to cover in the interim. Cllr Oberman requested clarification of the position if Cllr Constance stands down. Cllr Caul volunteered to establish the position.	SC
	ITEM 6 – DISTRICT COUNCILLOR'S REPORT	
44/24	Play Area S106 application. Cllr Oldnall to forward information from Julie Perrin. To be covered in Item 12.	MO
	ITEM 7 – OPEN FORUM	
45/24	<u>Museum signpost.</u> The signpost is worn at bottom and top, so will be replaced. Mrs Pilcher requested permission to install a new post. There will be a cost for the new post and work will be required to dig out old post. No cost estimate at the moment. Post will be installed and cemented into a new hole. Cllr Oldnall proposed a maximum of £200. Seconded Cllr Charles. All agreed. <u>Thomas Hughes Memorial Hall.</u> Hall Fees to rise by 5% from 1 April 2024. Due to possible shop changes the booking system will be moved to an online system called Hallmaster. Confirmation of bookings will be instant and invoices will be produced automatically. Payments will be able to be made via Bank Transfer and Paypal. Implementation date to be confirmed. By next Council meeting, audio visual equipment will have been installed in the Small Hall.	KP GR
	ITEM 8 – PLANNING MATTERS	

46/24	<p>a) Planning Applications: New applications to be considered:</p> <ul style="list-style-type: none"> i. P24/V0517/HH, Gibbons Cottage Broad Street Uffington Faringdon The application is for: Single storey rear extension; removal of chimney; & new outbuilding to replace existing outbuildings. Cllr Jenkins was concerned that there was no explanation of the purpose of the 'ancillary accommodation'. The concern was over any further impact on the sewage works if it was to be used as domestic accommodation. A holding objection was suggested asking for clarification of the wording and purpose of the building. There were no objections to the changes to the main building but the Council could not agree until the use of ancillary building was clarified. Cllr Oldnall to draft response for a holding objection. ii. P24/V0535/FUL, Ridgeview Fawler Road Uffington The application is for: Redevelopment of site to provide building for holiday/ short-term occupation. Comments received were that the application form, says no change to residential units – but there are 3. It is adjacent to the 'red area' in terms of neighbourhood plan for low capacity for development. There were some split opinions between councillors. Some councillors supported the tourism whilst others were concerned about supporting ribbon development along the Fawler Road but the development could improve the look of the entrance to the village as the site was currently very untidy. Cllr Oldnall noted that if it were to be there may need to be some conditions imposed. With councillors being divided 50/50 the Chair's casting vote was in favour. Notwithstanding this, Cllr Oldnall will draft a 'no objection' response focussing on reasons to approve and Cllr Jenkins was asked to write an opposing view. Both options to be circulated before a final decision was made. <p>To consider any new applications received since the publication of this agenda: None</p> <p>Update on outstanding planning applications:</p> <ul style="list-style-type: none"> i. P23/V2732/HH - The Lees, Upper Common, Uffington. The application is for an extension and partial conversion of garage to include new front porch, along with over cladding of north elevation. Approved ii. P24/V0309/LB - Peartree Cottage High Street Uffington The application is for: Installation of a wheelchair accessible wet room in the downstairs toilet/shower room. – No objection submitted. iii. P24/V0056/HH - Hendra Broad Street, Uffington. Proposed timber storage shed with solar panel array to roof, erection of new greenhouse, new timber entrance gates, front porch, and conversion of existing garage to habitable accommodation – Approved. iv. P23/V1739/HH and P23/V1740/LB – Lilac Cottage, Woolstone Road. Two storey rear extension to create larger kitchen to ground floor, and master bedroom with balcony to first floor. Awaiting determination. – New Information Submitted. v. P22/V0345/FUL – Sowerhill Farm. Installation of outdoor arena with lights. Change of use from agricultural to equestrian. Approved. <p>SJ suggested including new planning applications and the final outcome in the weekly newsletter, with a link to the application on the VOWHDC website. All agreed.</p> <p>b) Uffington and Baulking Neighbourhood Plan.</p> <ul style="list-style-type: none"> i. Cllrs Jenkins and Oldnall had responded to the consultation on the Vale's new Local Plan with input from Cllr Foxhall. ii. Cllr Oldnall to contact Ricardo Rios requesting information on proceeding with rewriting the neighbourhood plan. 	<p>MO</p> <p>MO/SJ</p> <p>SJ</p> <p>MO</p>
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ITEM 9 – ONGOING PROJECTS		
47/24	<p>a) Access to the Paddock Cllrs Jenkins and Cllr Oldnall had signed the legal agreement. Clerk has arranged for Anna Bendall to complete the signatures.</p> <p>b) Support for Uffington Shop In the absence of an invoice which had been requested several times, Cllr Jenkins suggested paying Simon Newman £150 to cover the costs or to provide an invoice before the end of the financial year. All agreed that this was a pragmatic way forward. RFO to pay Simon Newman £150 with a covering note to say this was in full and final settlement. <i>Afternote: Simon Newman has since confirmed there will be no charge for this work.</i></p> <p>c) White Welcome Gates OCC have replied stating that OCC permission is needed for White Welcome Gates. The recommended gates are plastic and cost £1600 per pair not including installation in accordance with OCC conditions. Cllr Oldnall to send a note to villager concerned.</p>	SA MO
ITEM 10 – FINANCIAL MATTERS		
48/24	<p>a) To approve February payments February payments were approved. Proposed: Cllr Charles. Seconded: Cllr Puddicombe. Cllr Oldnall to authorise the bank payments.</p> <p>b) Asset checks Cllr Oldnall and the Clerk had completed a 100% physical asset check on 25 February 2024. Actions:</p> <ol style="list-style-type: none"> i. A small leaflet folder holder was missing that will not be replaced. ii. Council printer to be written off as replacement ink disproportional to cost. New clerk to use own printer; Council to pay for consumables. iii. Several trees had been felled after tree surgeon's report and should be removed from the register. <p>c) Approval of funds to be transferred to EMR Funds listed in attachment "Funds to be transferred to EMR FY 2023-24.pdf" Cllr Jenkins asked for clarification on rationalising EMR codes and budget Code 4316 in particular. <i>Afternote: the amount to be transferred to EMR (£2,600) arose because the original project cost estimate for improvements to Footpath 4 was £10,000 and only £7,400 was needed and this was all met from grants.</i></p> <p>d) Review of bank account signatories Change of signatories. Need to remove Cllr Puddicombe signature and to add Cllr Charles (as Officer for finance) and Sandy Adams.</p> <p>e) Final budget approval Agreed to reduce scope of village maintenance budget but added £500 from the reserves to cover one year cost above original £3000 estimate. Proposed Cllr Garwood. Seconded Cllr Foxhall.</p>	MO MO MO, RC SA JE
ITEM 11 - OSR UPDATE		
49/24	<p>OSR Update See Open Forum – Item 45/24.</p>	
ITEM 12 – JUBILEE FIELD TRUST		
50/24	<p>a) Children's play area. Old swings. – Rubber matting was to be removed. A temporary fix was to put shavings under the swing. Cllr Jenkins agreed to investigate/fix. <i>Afternote: Completed.</i></p> <p>b) There were no applications to use the field.</p> <p>c) New play Equipment Cllr Oberman has renegotiated with Kompan and had confirmed that there were no price changes. There is a long lead time and she requested agreement to ordering the equipment now whilst waiting for the S106 money to be approved. It was stated that this was not possible as S106 money cannot be used retrospectively. Cllr Jenkins raised his concern about the very wet conditions on the field. Cllr Oldnall to enquire of</p>	SJ FO MO

