Minutes of the Meeting of Uffington Parish Council Monday 11th March 2024 at 6:30 pm At the Thomas Hughes Memorial Hall

Present: Cllr Mike Oldnall, Cllr Simon Jenkins, Cllr Fenella Oberman, Cllr Dave Garwood, Cllr Nigel Puddicombe, Cllr

Kat Foxhall, Cllr Richard Charles

In Attendance: Sandy Adams

District Councillor: Cllr Sue Caul

County Councillor:

Members of the Public: Three

Minute	ITEM 1 – APOLOGIES FOR ABSENCE	Action
39/24	Apologies were received from Cllr Constance.	
	ITEM 2 – DECLARATIONS OF INTEREST	
40/24	Cllr Puddicombe to abstain from discussion in Agenda item 8a Gibbons Cottage as a	NP
	consultee.	
	ITEM 3 – MINUTES OF THE MEETINGS HELD ON MONDAY 12th February 2024	
41/24	Minutes were accepted. Proposed Cllr Jenkins. Seconded Cllr Puddicombe	
	ITEM 4 – REMAINING BUSINESS FROM THE PREVIOUS MEETING	
42/24	GDPR Emergency Plan to be carried forward. Cllr Jenkins to request updated GDPR	SJ
	permissions from the Volunteer List contacts for the Emergency Plan. Cllr Oldnall to	MO
	check the non-volunteers for any changes.	
	ITEM 5 – COUNTY COUNCILLOR'S REPORT	
43/24	No report received.	
	Cllr Caul stated that Cllr Bethia Thomas had reported that she will try to cover in the	SC
	interim. Cllr Oberman requested clarification of the position if Cllr Constance stands	
	down. Cllr Caul volunteered to establish the position.	
	ITEM 6 – DISTRICT COUNCILLOR'S REPORT	
44/24	Play Area S106 application. Cllr Oldnall to forward information from Julie Perrin. To be	
	covered in Item 12.	MO
	ITEM 7 – OPEN FORUM	
45/24	Museum signpost.	
		KP
	The signpost is worn at bottom and top, so will be replaced. Mrs Pilcher requested	
	permission to install a new post. There will be a cost for the new post and work will be	
	required to dig out old post. No cost estimate at the moment. Post will be installed and	
	cemented into a new hole. Cllr Oldnall proposed a maximum of £200. Seconded Cllr	
	Charles. All agreed.	
	Thomas Hughes Memorial Hall.	
		GR
	Hall Fees to rise by 5% from 1 April 2024.	
	Due to possible shop changes the booking system will be moved to an online system	
	called Hallmaster. Confirmation of bookings will be instant and invoices will be produced	
	automatically. Payments will be able to be made via Bank Transfer and Paypal.	
	Implementation date to be confirmed.	
	By next Council meeting, audio visual equipment will have been installed in the Small	
	Hall.	
	ITEM 8 – PLANNING MATTERS	

46/24	a) Planning Applications:	
	New applications to be considered:	
	i. P24/V0517/HH, Gibbons Cottage Broad Street Uffington Faringdon	
	The application is for: Single storey rear extension; removal of	
	chimney; & new outbuilding to replace existing outbuildings. Cllr	
	Jenkins was concerned that there was no explanation of the purpose	
	of the 'ancillary accommodation'. The concern was over any further	
	impact on the sewage works if it was to be used as domestic	
	accommodation. A holding objection was suggested asking for clarification of the wording and purpose of the building. There were	МО
	no objections to the changes to the main building but the Council	
	could not agree until the use of ancillary building was clarified. Cllr	
	Oldnall to draft response for a holding objection.	
	ii. P24/V0535/FUL, Ridgeview Fawler Road Uffington	
	The application is for: Redevelopment of site to provide building for	
	holiday/ short-term occupation. Comments received were that the application form, says no change to residential units – but there are	
	3. It is adjacent to the 'red area' in terms of neighbourhood plan for	
	low capacity for development. There were some split opinions	
	between councillors. Some councillors supported the tourism whilst	
	others were concerned about supporting ribbon development along	
	the Fawler Road but the development could improve the look of the entrance to the village as the site was currently very untidy. Cllr	
	Oldnall noted that if it were to be there may need to be some	
	conditions imposed. With councillors being divided 50/50 the Chair's	
	casting vote was in favour. Notwithstanding this, Cllr Oldnall will draft	
	a 'no objection' response focussing on reasons to approve and Cllr	MO/SJ
	Jenkins was asked to write an opposing view. Both options to be circulated before a final decision was made.	
	To consider any new applications received since the publication of this agenda: None	
	Update on outstanding planning applications:	
	i. P23/V2732/HH - The Lees, Upper Common, Uffington.	
	The application is for an extension and partial conversion of garage to include new front porch, along with over cladding of north	
	elevation. Approved	
	ii. P24/V0309/LB - Peartree Cottage High Street Uffington	
	The application is for: Installation of a wheelchair accessible wet	
	room in the downstairs toilet/shower room. – No objection submitted.	
	iii. P24/V0056/HH - Hendra Broad Street, Uffington. Proposed timber	
	storage shed with solar panel array to roof, erection of new	
	greenhouse, new timber entrance gates, front porch, and	
	conversion of existing garage to habitable accommodation –	
	Approved. iv. P23/V1739/HH and P23/V1740/LB – Lilac Cottage, Woolstone	
	iv. P23/V1739/HH and P23/V1740/LB – Lilac Cottage, Woolstone Road. Two storey rear extension to create larger kitchen to ground	
	floor, and master bedroom with balcony to first floor. Awaiting	
	determination. – New Information Submitted.	
	v. P22/V0345/FUL – Sowerhill Farm. Installation of outdoor arena	
	with lights. Change of use from agricultural to equestrian. Approved.	
	SJ suggested including new planning applications and the final outcome in the weekly newsletter, with a link to the application on the VOWHDC website. All agreed.	SJ
	b) Uffington and Baulking Neighbourhood Plan.	
	i. Clirs Jenkins and Oldnall had responded to the consultation on the	
	Vale's new Local Plan with input from Cllr Foxhall. ii. Cllr Oldnall to contact Ricardo Rios requesting information on	МО
	proceeding with rewriting the neighbourhood plan.	
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	ITEM 9 – ONGOING PROJECTS	
47/24	 a) Access to the Paddock Clirs Jenkins and Clir Oldnall had signed the legal agreement. Clerk has arranged for Anna Bendall to complete the signatures. b) Support for Uffington Shop In the absence of an invoice which had been requested several times, Clir Jenkins suggested paying Simon Newman £150 to cover the costs or to provide an invoice before the end of the financial year. All agreed that this was a pragmatic way forward. RFO to pay Simon Newman £150 with a covering note to say this was in full and final settlement. Afternote: Simon Newman has since confirmed there will be no charge for this work.	SA
	c) White Welcome Gates OCC have replied stating that OCC permission is needed for White Welcome Gates. The recommended gates are plastic and cost £1600 per pair not including installation in accordance with OCC conditions. Cllr Oldnall to send a note to villager concerned.	МО
	ITEM 10 – FINANCIAL MATTERS	
48/24	 a) To approve February payments February payments were approved. Proposed: Cllr Charles. Seconded: Cllr Puddicombe. Cllr Oldnall to authorise the bank payments. 	МО
	b) Asset checks	МО
	Cllr Oldnall and the Clerk had completed a 100% physical asset check on 25 February 2024. Actions: i. A small leaflet folder holder was missing that will not be replaced.	MO, RC SA
	 A small leaflet folder holder was missing that will not be replaced. Council printer to be written off as replacement ink disproportional to cost. New clerk to use own printer; Council to pay for consumables. Several trees had been felled after tree surgeon's report and should be removed from the register. 	34
	 c) Approval of funds to be transferred to EMR Funds listed in attachment "Funds to be transferred to EMR FY 2023-24.pdf" Cllr Jenkins asked for clarification on rationalising EMR codes and budget Code 4316 in particular. Afternote: the amount to be transferred to EMR (£2,600) arose because the original project cost estimate for improvements to Footpath 4 was £10,000 and only £7,400 was needed and this was all met from grants. 	JE
	d) Review of bank account signatories Change of signatories. Need to remove Cllr Puddicombe signature and to add Cllr Charles (as Officer for finance) and Sandy Adams.	
	e) Final budget approval Agreed to reduce scope of village maintenance budget but added £500 from the reserves to cover one year cost above original £3000 estimate.	
	Proposed Cllr Garwood. Seconded Cllr Foxhall.	
49/24	ITEM 11 - OSR UPDATE OSR Update	
	See Open Forum – Item 45/24.	
50/24	ITEM 12 – JUBILEE FIELD TRUST	
50/24	 a) Children's play area. Old swings. – Rubber matting was to be removed. A temporary fix was to put shavings under the swing. Cllr Jenkins agreed to investigate/fix. Afternote: Completed. 	SJ
	 b) There were no applications to use the field. c) New play Equipment 	FO
	Cllr Oberman has renegotiated with Kompan and had confirmed that there were no price changes. There is a long lead time and she requested agreement to ordering the equipment now whilst waiting for the S106 money to be approved. It was stated that this was not possible as S106 money cannot be used retrospectively. Cllr Jenkins raised his concern about the very wet conditions on the field. Cllr Oldnall to enquire of	МО

	Julia Derrin with regards to the \$106 application status. Afternate: As at 14 March	
	Julie Perrin with regards to the S106 application status. <i>Afternote: As at 14 March, application was still in progress but she will let us know as soon as a conclusion is</i>	
	reached.	
	ITEM 13 – ANNUAL / QUARTERLY REVIEWS	
51/24	 The following policies/documents were all unanimously agreed subject to the minor amendments below. Proposed: Cllr Puddicombe Seconded: Cllr Garwood. Clerk to put latest versions on the website by 31 March as required by the internal auditor. a) Risk assessment KF suggested adding sewage pollution. – Proposed Cllr Charles. Seconded Cllr Foxhall. b) Volunteer Policy 	SA
	A discussion took place suggesting that there should be a verbal acknowledgement and receipt of the policy by volunteer. MO to add to the policy, to include Jubilee tidy and litter picks and recirculate. ITEM 14 – VILLAGE UPKEEP	МО
52/24	a) Poplars	
52/24	 a) Formal S b) Some ideas for the redevelopment of the area had been circulated and will be brought forward for discussion at the Annual Assembly. b) War Memorial Insurance for the repair has been paid. Peter Hawkins is due to start week of 25th March. c) Flooding. 	SJ/FO
	 As a result of Vale initiative, two affected residents' applications have been accepted. The Flooding Report Part 2 has been circulated and Thames Water and OCC Highways have been invited to attend Annual Assembly. Cllr Garwood had been approached by villager to discuss the pond and has agreed to walk around with Cllr Jenkins and the villager to understand and explain the situation better. 	DG, SJ
	 d) Village Maintenance Contract Jon Slack has been awarded the contract and has accepted. Cllr Oldnall to draft a contract. Intention is that the contract will start on 1st April 2024 and run for 1 year. 	МО
	ITEM 15 - ALLOTMENTS	
53/24	An allotment gate post has rotted and will be replaced by Jon Slack shortly.	NP
	ITEM 16 - COURIER	
54/24	A request was made for a councillor to write the Parish Council introduction in the next Courier issue: there were no volunteers. Cllr Oldnall to draft the Council's report.	МО
	ITEM 17 – GENERAL	
55/24	Cllr Oldnall to circulate initial ideas and draft Annual Assembly agenda and slides for comments/suggestions.	МО
	ITEM 18 – CONSULTATIONS	
56/24	New Council wards and ward boundaries. Responses required 18 th March. Councillors invited to respond individually,	All
	ITEM 18 – MATTERS FOR THE APRIL AGENDA	
57/24	Due to the Annual Assembly on 8 April, the Council meeting will be from 6-6:30 pm in the Small Hall and cover only essential items. The Annual Assembly will take place from 7pm in the Large Hall. Potential agenda items: Wilts Berks Canal Trust. Flooding - Thames Water & OCC Highways, White Horse Restoration. Fay Forster has agreed to serve the teas.	SA All
	ITEM 19 – DATE OF NEXT MEETING	
58/24	The next meeting will be held on 8 th April, in the Thomas Hughes Memorial Hall at 6. pm. Annual assembly 7pm	

Meeting finished at 21:00