Minutes of the Meeting of Uffington Parish Council Monday 12th August 2024 at 6.30 pm At Thomas Hughes Memorial Hall

Present:

Cllr Mike Oldnall, Cllr Nigel Puddicombe, Cllr Fenella Oberman, Cllr Dave

Garwood, Cllr Kat Foxhall, Cllr Richard Charles

In Attendance:

David Hatton (Clerk)

District Councillor:

County Councillor:

Members of the Public:

5

ITEM 2 – DECLARATIONS OF INTEREST The were no interests to declare. ITEM 3 – APPROVE AND SIGN THE MINUTES OF THE UFFINGTON PARISH COUNCIL MEETING HELD ON MONDAY 8 TH JULY 2024 Initiating were accepted. Proposed Cllr Garwood, Seconded Cllr uddicombe. Minutes signed. RESOLVED. ITEM 4 – APPROVE AND SIGN THE MINUTES OF THE UFFINGTON PARISH COUNCIL EXTRAORDINARY MEETING HELD ON THURSDAY 1 ST AUGUST 2024 Initiating were accepted. Proposed Cllr Charles, Seconded Cllr uddicombe. Minutes signed. RESOLVED. ITEM 5 – CLERKS REPORT The Clerk's report was noted. See Appendix A. ITEM 6 – COUNTY COUNCILLORS REPORT IONE. ITEM 7 – DISTRICT COUNCILLORS REPORT	
ITEM 3 – APPROVE AND SIGN THE MINUTES OF THE UFFINGTON PARISH COUNCIL MEETING HELD ON MONDAY 8 TH JULY 2024 Inutes were accepted. Proposed Cllr Garwood, Seconded Cllr uddicombe. Minutes signed. RESOLVED. ITEM 4 – APPROVE AND SIGN THE MINUTES OF THE UFFINGTON PARISH COUNCIL EXTRAORDINARY MEETING HELD ON THURSDAY 1 ST AUGUST 2024 Inutes were accepted. Proposed Cllr Charles, Seconded Cllr uddicombe. Minutes signed. RESOLVED. ITEM 5 – CLERKS REPORT the Clerk's report was noted. See Appendix A. ITEM 6 – COUNTY COUNCILLORS REPORT IONE. ITEM 7 – DISTRICT COUNCILLORS REPORT	
ITEM 3 – APPROVE AND SIGN THE MINUTES OF THE UFFINGTON PARISH COUNCIL MEETING HELD ON MONDAY 8 TH JULY 2024 Initiation were accepted. Proposed Cllr Garwood, Seconded Cllr uddicombe. Minutes signed. RESOLVED. ITEM 4 – APPROVE AND SIGN THE MINUTES OF THE UFFINGTON PARISH COUNCIL EXTRAORDINARY MEETING HELD ON THURSDAY 1 ST AUGUST 2024 Initiation were accepted. Proposed Cllr Charles, Seconded Cllr uddicombe. Minutes signed. RESOLVED. ITEM 5 – CLERKS REPORT The Clerk's report was noted. See Appendix A. ITEM 6 – COUNTY COUNCILLORS REPORT IONE. ITEM 7 – DISTRICT COUNCILLORS REPORT	
PARISH COUNCIL MEETING HELD ON MONDAY 8 TH JULY 2024 Inutes were accepted. Proposed Cllr Garwood, Seconded Cllr uddicombe. Minutes signed. RESOLVED. ITEM 4 – APPROVE AND SIGN THE MINUTES OF THE UFFINGTON PARISH COUNCIL EXTRAORDINARY MEETING HELD ON THURSDAY 1 ST AUGUST 2024 Inutes were accepted. Proposed Cllr Charles, Seconded Cllr uddicombe. Minutes signed. RESOLVED. ITEM 5 – CLERKS REPORT the Clerk's report was noted. See Appendix A. ITEM 6 – COUNTY COUNCILLORS REPORT IONE. ITEM 7 – DISTRICT COUNCILLORS REPORT	
ITEM 4 – APPROVE AND SIGN THE MINUTES OF THE UFFINGTON PARISH COUNCIL EXTRAORDINARY MEETING HELD ON THURSDAY 1 ST AUGUST 2024 Inutes were accepted. Proposed Cllr Charles, Seconded Cllr uddicombe. Minutes signed. RESOLVED. ITEM 5 – CLERKS REPORT the Clerk's report was noted. See Appendix A. ITEM 6 – COUNTY COUNCILLORS REPORT Ione. ITEM 7 – DISTRICT COUNCILLORS REPORT	
ITEM 4 – APPROVE AND SIGN THE MINUTES OF THE UFFINGTON PARISH COUNCIL EXTRAORDINARY MEETING HELD ON THURSDAY 1 ST AUGUST 2024 Iniutes were accepted. Proposed Cllr Charles, Seconded Cllr uddicombe. Minutes signed. RESOLVED. ITEM 5 – CLERKS REPORT the Clerk's report was noted. See Appendix A. ITEM 6 – COUNTY COUNCILLORS REPORT IONE. ITEM 7 – DISTRICT COUNCILLORS REPORT	
linutes were accepted. Proposed Cllr Charles, Seconded Cllr uddicombe. Minutes signed. RESOLVED. ITEM 5 – CLERKS REPORT he Clerk's report was noted. See Appendix A. ITEM 6 – COUNTY COUNCILLORS REPORT lone. ITEM 7 – DISTRICT COUNCILLORS REPORT	
he Clerk's report was noted. See Appendix A. ITEM 6 – COUNTY COUNCILLORS REPORT Ione. ITEM 7 – DISTRICT COUNCILLORS REPORT	
ITEM 6 - COUNTY COUNCILLORS REPORT one. ITEM 7 - DISTRICT COUNCILLORS REPORT	
one. ITEM 7 – DISTRICT COUNCILLORS REPORT	
ITEM 7 – DISTRICT COUNCILLORS REPORT	
one.	
ITEM 8 – OPEN FORUM	
tue to the appearance on the agenda under Item 9 a number of residents of Baulking requested information regarding outstanding planning appeals. Contact details for the District Councillor representing the relevant Parish were provided.	
ITEM 9 – PLANNING	
 To consider new applications received since the publication of the agenda - None. Update on outstanding planning applications: P22/V1042/FUL - Land North of Baulking Lane Baulking Lane Baulking SN7 8NR. Permission is sought for change of use of 	
•	New applications to be considered – None. To consider new applications received since the publication of the agenda - None. Update on outstanding planning applications: a. P22/V1042/FUL - Land North of Baulking Lane Baulking Lane

Uffington Parish Council Meeting August 2024 – Minutes
D Hatton – Clerk to Uffington Parish Council

Page 1 of 6

Sults.

infrastructure (retrospective). Under Appeal. b. P22/V1003/FUL - The Fairmile, Farm Land at Baulking Lane Baulking SN7 8NR. Retrospective change of use to 1 no. Gypsy/Traveller pitch, comprising 1 no. (static) caravan and 1 no. (touring) caravan and associated works. Under Appeal. c. PVV/V2630/NM, Moor Mill Farm, Uffington; Amended Plans. AWAITING DETERMINATION. d. P24/V1460/PIP, Land East of Fernham Road. Permission in principle for new self-build dwelling, access and parking for existing allotments. Consultation Period. An Extraordinary Meeting of Parish Council was held on Thursday 1st August (143/24 – 146/24). A formal response was lodged, and recorded as received on 8th August 2024. It was agreed that the clark will	Clerk
contact the Planning Officer requesting that the application is called in to the District Planning Committee if he is 'of mind to approve'. e. Neighbourhood Plan – Following the recent change of government and proposed changes to planning requirements it was agreed to await updates prior to further proposals.	
ITEM 10 – FINANCIAL MATTERS	
Approve June payments - Proposed Cllr Charles, Seconded Cllr Garwood. Approved. RESOLVED . Cllr Oldnall to approve bank payments.	МО
 Rialtas/Scribe – It was agreed that the Council would provide notice of termination of the current contract with Rialtas Business Systems (RBS). Clerk to give notice to Rialtas in time to allow 6 months notice before the end of the current contract period (March 2025). Full transfer to the Scribe product will take place over a period of time in conjunction with the transfer of RFO responsibilities and familiarity of the accounting process operated by the Council. Clerk to complete order for Rialtas software installation on Council laptop £30.00 RFO Transition - Mrs J Evans has given notice effective 16th August 2024. Arrangements for the transfer of existing software/data are in place and the clerk will take over the RFO responsibilities from 17th August 2024. Due to the imminent changes of Councils and responsibilities it was agreed to postpone the bank mandate amendments until the changes had taken place. Until the bank mandate is amended Cllr Oldnall and Cllr Jenkins will be responsible for entering/authorising bank transactions. 	Clerk SJ/MO
4. Village Shop – Donation. A final donation of £1100 for the increased security measures of the village shop was proposed and approved by all councillors. RESOLVED. Cllr Oldnall to notify the shop of the donation.	
4. Village Shop – Donation. A final donation of £1100 for the increased security measures of the village shop was proposed and approved by all councillors. RESOLVED. Cllr Oldnall to notify the shop of the	ALL
	 b. P22/V1003/FUL - The Fairmile, Farm Land at Baulking Lane Baulking SN7 8NR. Retrospective change of use to 1 no. Gypsy/Traveller pitch, comprising 1 no. (static) caravan and 1 no. (touring) caravan and associated works. Under Appeal. c. PVV/V2630/NM, Moor Mill Farm, Uffington; Amended Plans. AWAITING DETERMINATION. d. P24/V1460/PIP, Land East of Fernham Road. Permission in principle for new self-build dwelling, access and parking for existing allotments. Consultation Period. An Extraordinary Meeting of Parish Council was held on Thursday 1st August (143/24 – 146/24). A formal response was lodged, and recorded as received on 8st August 2024. It was agreed that the clerk will contact the Planning Officer requesting that the application is called in to the District Planning Committee if he is 'of mind to approve'. e. Neighbourhood Plan – Following the recent change of government and proposed changes to planning requirements it was agreed to await updates prior to further proposals. ITEM 10 – FINANCIAL MATTERS 1. Approve June payments - Proposed Cllr Charles, Seconded Cllr Garwood. Approved. RESOLVED. Cllr Oldnall to approve bank payments. 2. Rialtas/Scribe – It was agreed that the Council would provide notice of termination of the current contract with Rialtas Business Systems (RBS). Clerk to give notice to Rialtas in time to allow 6 months notice before the end of the current contract period (March 2025). Full transfer to the Scribe product will take place over a period of time in conjunction with the transfer of RFO responsibilities and familiarity of the accounting process operated by the Council. Clerk to complete order for Rialtas software installation on Council laptop £30.00 3. RFO Transition - Mrs J Evans has given notice effective 16st August 2024. Arrangements for the transfer of existing software/data are in place and the clerk will take over the RFO responsibilities from 17st August 2024. Due to the imminent changes of Councils a

Uffington Parish Council Meeting August 2024 – Minutes D Hatton – Clerk to Uffington Parish Council Page **2** of **6**

Liz

	Charles agreed to take over the responsibility as Councillor for Finance.			
	ITEM 12 – JUBILEE FIELD			
158/24				
156/24	Inspections - Inspections showed no unknown issues.	FO (O)		
	2. RoSPA Report – The annual RoSPA inspection was conducted during	FO/Clerk		
	June. Cllr Oldnall, Cllr Oberman and the Clerk conducted a walk-round			
	inspection of the play area noting the reports comments. A number of			
	items can be resolved internally. An appointment has been made with			
	Vitaplay at the beginning of September to investigate and obtain an			
	estimate for those items that may require professional repairs.			
	3. Seating Area (East) Maintenance – following the walk-round it was	MO		
	decided that the best option was to obtain replacement seating			
	sections. Cllr Oldnall to arrange.			
	4. New Seating Area (South) - It was agreed that the keep the new bench	FO		
	in character with existing furniture an increase of £50.00 in the cost			
	was acceptable. It was noted that a revised estimate for the base			
	would be require prior to any work commencing due to a larger size			
	being required than initial requests.			
	5. Repairs for Roundabout surround area – see Item 12/2.			
	6. Applications to use the Field – none.			
	7. A quotation for the maintenance provided by the Sports Club is still	Clerk		
	outstanding. It was agreed that noting the internal village relationship a			
	tender requirement was not necessary.			
	ITEM 13 – ONGOING PROJECTS			
159/24	Access to the Paddock – It has now been confirmed that there are no	MO		
	outstanding balances due. Possible use of the funds held in reserve to be			
	investigated.			
400/04	ITEM 14 – OSR			
160/24	5 Year Survey - Cllr Charles advised that the survey will be taking place on			
	21st August 2024. Access to maintenance and safety certificates has been			
	requested and will be arranged. It was noted that at the next inspection an			
	exercise of due diligence regarding costs should be completed.			
101/01	ITEM 15 – ALLOTMENTS			
161/24	Parking Area - Cllr Puddicombe agreed to discuss the matter with the chair	NP		
	of the Uffington Allotment Association (Mr Barry Godesell) and report back			
	on their comments/views.			
	ITEM 16 – VILLAGE UPKEEP			
162/24	Sport Club Maintenance Quotation – see Item 11/7.			
	ITEM 17 – GENERAL			
163/24	Village Shop/Post Office - Awaiting formal correspondence on progress			
	with the sale.			
	2. Defibrillator Training - Awaiting dates from trainer.	DG		
	3. QCC Highways Engagement Team – A new initiative has been	Clerk		
	announced allowing councils a facility to request actions from the			
	Highway Department. Clerk to test in relation to a resident's request for			
	a dropped kerb between Patricks Orchard and Lower Common.			
	4. Local Government Boundaries Commission Report – the reasons for			
	the report and recommendations were discussed. Whilst there is no			
	direct operational impact for Uffington, it was noted that			

Uffington Parish Council Meeting August 2024 – Minutes D Hatton – Clerk to Uffington Parish Council

Page 3 of 6

recommendations for neighbouring Parish's held less clarity.				
	MO			
Oldnall to correspond with Minuteman explaining the Council's				
decision to change supplier and thanking them for their previous				
excellent service.				
6. Dropped Kerb from Patricks Orchard – see Item 17/3.				
7. Wellington Bomber Memorial – Following a resident's observation				
regarding the condition of the memorial the Council and Museum had				
been advised that the landowner wished to retain responsibility for the				
ongoing access and maintenance.				
8. New Councillor – It was agreed that some example 'awareness'				
material could be produced to explain the role of a Parish Councillor.	Clerk			
ITEM 18 – MATTERS FOR THE AUGUST 2024 AGENDA				
Items not covered by the minutes to be considered for the August agenda				
should be received by the clerk no later than 31st August 2024.				
ITEM 19 – DATE OF NEXT MEETING				
The next meeting will be held on Monday 9th September at 6.30pm, to be				
held at the Thomas Hughes Memorial Hall (Small Hall).				
	 Courier – It was agreed that the new supplier would continue. Cllr Oldnall to correspond with Minuteman explaining the Council's decision to change supplier and thanking them for their previous excellent service. Dropped Kerb from Patricks Orchard – see Item 17/3. Wellington Bomber Memorial – Following a resident's observation regarding the condition of the memorial the Council and Museum had been advised that the landowner wished to retain responsibility for the ongoing access and maintenance. New Councillor – It was agreed that some example 'awareness' material could be produced to explain the role of a Parish Councillor. ITEM 18 – MATTERS FOR THE AUGUST 2024 AGENDA Items not covered by the minutes to be considered for the August agenda should be received by the clerk no later than 31st August 2024. ITEM 19 – DATE OF NEXT MEETING The next meeting will be held on Monday 9th September at 6.30pm, to be 			

The meeting closed at 8.15pm

Appendix A: Clerk's Report

Appendix B: Payments made

Appendix A

Clerks Report for the Uffington Parish Council Monthly Meeting 12th August 2024

I am pleased to be able to report the following:

The annual renewal has been completed for the National Allotment Society (133/24).

The approved Safety notice for exiting the Jubilee Field onto Upper Common has been purchased and installed (134/24).

Clearance of the growth overflowing onto the path around the Jubilee Field pond has been conducted (134/24).

Noting that there will be an asset check taking place in September, the validation of asset values for insurance will be conducted at the same time and be reported on at the October Council Meeting.

An Extraordinary Meeting of the Parish Council was held on Thursday 1st August in relation to planning application **P24/V1460/PIP**, **Land east of Fernham Road**. A unanimous decision to strongly object to the decision was agreed.

gr >

Local Government Transparency Code 2015

Appendix B - Payments Made

Membership		CPRE		£60.00
Website/Email Hos	ting	IONOS		29.40
Salaries				£993.00
Village Maintenance	е	G W Countryside		£288.00
Village Hall Hire		Thomas Hughes Memorial I	Hall	£81.11
Jubilee Field Safety	Sign	Red Sky Creative		£38.00
Expenses		D Hatton		£40.87
Village Maintenance	9	BGG Garden and Tree Care		£636.00
Membership Fee		OPFA		£47.00
Membership Fee		NASLG		£87.00
RoSPA Inspection		Playsafety Ltd		£103.20
Donation	Uffington Sho	pp	£1,100.00	

Total

£3,503.58

LLZ 9/9/2024.