

# UFFINGTON PARISH COUNCIL

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Agenda for the meeting of  
**UFFINGTON PARISH COUNCIL** (the “Council”)  
To be held on Monday 13<sup>th</sup> July 2015 at 19.30  
at the Tom Brown’s School Museum.

1. **To record attendance and receive apologies for absence.**
2. **Councillors to declare any interests.**
3. **To approve and sign the minutes** of the meeting held on Monday 1<sup>st</sup> June 2015.
4. **Any remaining business from the previous meeting**
  - i. None.
5. **Ongoing projects:**
  - i. Parish Council assets and the land registry (UPC-P2) – Update.
  - ii. Housing development off Station Road (UPC-P4) – Update.
  - iii. Creation of a Community Led Plan (CLP) and a Neighbourhood Plan (NP) (UPC-P5) – Update.
8. **Planning:**
  - i. New applications to be considered:
    - a. None.
  - ii. New applications addressed by circulation (as a response was required before this meeting) to be noted:
    - a. None.
9. **Finance:**
  - i. To approve and note cheques previously signed:
    - None
  - ii. To approve & sign cheques:
    - Thomas Hughes Memorial Hall Community Association RE small hall hire for Annual Assembly (UPC1516-F022) - £13.70
    - PG Hawkins Building Contractors RE repairs to the Old Schoolroom (UPC1516-F023) - £6668.40
    - Arrow Accounting RE internal audit 2014-15 (UPC1516-F024) - £275.70
  - iii. Update on accounts and audit for 2014-15.
  - iv. Updating the signature mandate with the Council’s bank.
10. **Annual / quarterly reviews:**
  - i. Review of internal audit report for 2014-15
11. **Upkeep (inc watercourses):**
  - i. Upkeep of verges.
12. **General:**
  - i. Parish Council staffing – Update.
  - ii. Moving the Council noticeboard to the Shop – Update.
  - iii. Parish Council meeting venue.

**13. Correspondence/A.O.B.:**

- i. None.

**14. Date of next meeting of Parish Council:**

Provisional date and venue: Monday 14<sup>th</sup> September 2015 at 19.30 in the Tom Brown's School Museum.