

UFFINGTON PARISH COUNCIL

Agenda for the meeting of
UFFINGTON PARISH COUNCIL (the “Council”)
To be held on Monday 11th May 2015 at 19.30
at the Tom Brown’s School Museum.

- 1. Receipt of acceptance of office declarations and election of the Chair of the Council.**
Note: This item is presided over by the Chair from the previous term. Once this is complete the newly elected Chair presides over the rest of the meeting.
- 2. To record attendance and receive apologies for absence.**
- 3. Councillors to declare any interests.**
- 4. To approve and sign the minutes** of the meeting held on Monday 9th March and Monday 13th April.
- 5. Election of Vice-Chair and allocation of responsibilities.**
- 6. Any remaining business from the previous meeting**
 - i. None.
- 7. Ongoing projects:**
 - a. Parish Council assets and the land registry (UPC-P2) – Update.
 - b. Housing development off Station Road (UPC-P4) – Update.
 - c. Creation of a Community Led Plan (CLP) and a Neighbourhood Plan (NP) (UPC-P5) – Update.
- 8. Planning:**
 - i. New applications to be considered:
 - a. None.
 - ii. New applications addressed by circulation (as a response was required before this meeting) to be noted:
 - a. None.
- 9. Finance:**
 - i. To approve and note cheques previously signed:
 - None
 - ii. To approve & sign cheques:
 - Communicorp RE Clerks and Council’s Direct magazine subscription (UPC1516-F001) - £12.00
 - Oxfordshire Association of Local Councils RE membership subscription (UPC1516-F002) - £141.49
 - Oxfordshire Rural Communities Council RE membership subscription (UPC1516-F003) – 50.00
 - iii. Update on accounts and audit for 2014-15.
 - iv. Inter-account transfers RE 2014-15 (UPC1516-F012)
 - v. Updating the signature mandate with the Council’s bank.
- 10. Annual / quarterly reviews:**

- i. Review of the Council's insurance provider.
- ii. Discussion of possible projects for this term of office.

11. Upkeep (inc watercourses):

- i. Contractors for open spaces (grass, hedges, and other areas) - Update.

12. General:

- i. Parish Council staffing – Update.
- ii. Moving the Council noticeboard to the Shop – Update.

13. Correspondence/A.O.B.:

- i. None.

14. Date of next meeting of Parish Council:

Date of the next meeting: Monday 8th June 2015 at 19.30 in the Tom Brown's School Museum.