

UFFINGTON PARISH COUNCIL

Minutes for the meeting of
UFFINGTON PARISH COUNCIL (the "Council")
held on Monday 13th April 2015 at 19.30
at the Tom Brown's School Museum.

1. To record attendance and receive apologies for absence.

Present: Cllrs Mr G Banks (Chair), Dr E Godfrey, Mr J Helsby, & Mrs F Oberman.

Apologies: Cllrs Mrs K Pilcher & Mrs S Smith.

In attendance: Mr JP Roche (Clerk) & Mrs C Aldridge (Deputy Clerk).

2. Councillors to declare any interests.

None declared.

3. To approve and sign the minutes of the meeting held on Monday 9th February and Monday 9th March.

The minutes for February were duly approved, and then signed by the Chair. Cllr Godfrey suggested amendments to the minutes for March. **Action:** Clerk to amend the March minutes.

4. Any remaining business from the previous meeting

i. None.

5. Ongoing projects:

i. Parish Council assets and the land registry (UPC-P2) – Cllr Banks confirmed the Council's agent has still received no further details from the Land Registry. Cllr Godfrey suggested that the pieces of land might be registered as assets of community value.

ii. Housing development off Station Road (UPC-P4) – (a) The Planning Officer confirmed to Cllr Banks that the issues regarding Thames Water and sustainable drainage have been resolved. Cllr Godfrey again queried the percentage of open space in the development and how any areas of archaeological interest will be treated. **Action:** Cllr Banks to investigate these points further. (b) A discussion took place on whether the Council should accept responsibility for maintenance of any open spaces in the development. It was decided that the Council would not take on this responsibility.

iii. Creation of a Community Led Plan (CLP) and a Neighbourhood Plan (NP) (UPC-P5) – There has been around a 50% response rate and the CLP Group have been able to contact individuals who indicated that they wish to volunteer to support groups in the Village.

iv. Replacement of the footbridge into the Jubilee Field (UPC-P6) – This work is complete and the contractors can be paid.

6. Planning:

i. New applications to be considered:

a. None.

ii. New applications addressed by circulation (as a response was required before this meeting) to be noted:

a. None.

7. Finance:

i. Approval and noting of cheques previously signed:

- 1st Stanford in the Vale Scout Group RE grant (UPC1415-031) £250.00

- Tom Brown's School Museum RE grant (UPC1415-031) £125.00
 - UBW Minibus Association RE grant (UPC1415-031) £150.00
 - Thomas Hughes Memorial Hall Community Association RE Grant (UPC1415-031) £400.00
 - Mr JP Roche RE refund for stamps and eight copies of the Parish Councillor's Guide (UPC1415-032) £153.00
- ii. Approval & signing of cheques:
- Trotter Treeworks RE tree surgery (UPC1516-F005) - £790.00
 - Canon UK Ltd RE photocopier lease (UPC1516-F004) - £357.96
 - AH Willis Ltd – Payment here was approved, but exact details are to be confirmed after the meeting.
- iii. Update on accounts and audit for 2014-15. The receipts and payments account for 2014-15 (and supporting information) was presented to the Council and duly approved. **Action:** Mr Roche ensure the relevant documents are signed and given to the internal auditor.
- 8. Annual / quarterly reviews:**
- i. None.
- 9. Upkeep (inc watercourses):**
- i. Tree issues on Craven Common mound and the Jubilee Field – This work is now complete and the cut wood has been removed.
- 10. General:**
- i. Parish Council election 2015 – Cllr Banks confirmed that seven candidates are standing so there will be a contested election on May 7th 2015.
- ii. Parish Council staffing – This has now been advertised in the Shop and the Courier.
- iii. Moving the Council noticeboard to the Shop – It was agreed that the noticeboard should be outside the new Shop, but this would wait until after the election. **Action:** Mrs Aldridge to investigate the relative costs of refurbishing the existing noticeboard or purchasing a new one.
- 11. Correspondence/A.O.B.:**
- i. None.
- 12. Date of next meeting of Parish Council:**
Date of the next meeting: Monday 11th May 2015 at 19.30.

Annual Assembly to be Monday 1st June (subject to Hall availability).